



# KMBC

*Kentucky Mountain Bible College*

## ACADEMIC CATALOG 2025-2026

KENTUCKY MOUNTAIN BIBLE COLLEGE  
**Academic Catalog**

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*The statements and provisions in this catalog are not to be regarded as an irrevocable contract between the student and the college. The college reserves the right to change any of the provisions, schedules, programs, courses or fees as may be necessary.*

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# WELCOME FROM THE PRESIDENT

Thank you for taking the time to look at our catalog! Kentucky Mountain Bible College is a Christian higher-education institute devoted to preparing dedicated Christians who will impact their world for Christ.

At KMBC, you will find a strong spiritual focus in every aspect of college life. A dynamic, spiritual atmosphere is evident in chapels, classrooms, workshops, dorms and on ball fields.

Another focus you will find at Kentucky Mountain Bible College is dedication to academic excellence. "Seek that you may excel" has been the motto which characterizes our attitude toward academics.

KMBC is "big enough to meet your needs, but small enough to care." Here at KMBC, you will find a family atmosphere. "We care" is not just a catchy slogan, but an attitude that prevails. On this campus, faculty and staff will listen to your hurts, pray for your needs, and be genuine friends.

During recent years, the average cost of a college education has skyrocketed, forcing many students to take out large student loans. KMBC does its best to keep down its costs so that students will not be burdened with debt. Our goal is to help students graduate debt-free or as close to debt-free as possible. Here we offer quality education at a price you can afford!



Dr. Robert D. Poca, Ed.D.  
President

## ***KMBC MEANS***

*Spiritual Emphasis*

*Academic Excellence*

*Caring Community*

*Affordable Costs*



# ACADEMIC CALENDAR

## Undergraduate Calendar

*The administration reserves the right to make adjustments to the school calendar.*

<b>FALL COLLEGE COURSES</b>						
<b>Events / Deadlines</b>	<b>Regular Semester</b>	<b>Session 2*</b>	<b>Session 3*</b>	<b>Session 4*</b>	<b>Session 5*</b>	<b>Session 6*</b>
Freshman Orientation	Aug 19-21	N/A	N/A	N/A	N/A	N/A
Registration Ends and Payment Due	Aug 22	Sept 12	Oct 3	Oct 17	Oct 31	Nov 14
Classes Begin	Aug 22	Sept 12	Oct 3	Oct 17	Oct 31	Nov 14
Last Day to Add a Course	Aug 29	Sept 16	Oct 7	Oct 21	Nov 4	Nov 18
Last Day to Drop a Course without Academic Penalty	Sept 5	Sept 19	Oct 10	Oct 24	Nov 7	Nov 21
Last Day to Drop a Course without Failing	Oct 9	Oct 31	Nov 7	Nov 14	Nov 21	Nov 28
Fall Break	Oct 10-13			N/A	N/A	N/A
Thanksgiving Break	Nov 26 - Dec 1					
Final Exams	Dec 9-11					
Final Day of the Term	Dec 12					

*\* Students may be permitted to begin online asynchronous courses earlier or later at the discretion of the Academic Dean.*

<b>SPRING COLLEGE COURSES</b>						
<b>Events / Deadlines</b>	<b>Regular Semester</b>	<b>Session 2*</b>	<b>Session 3*</b>	<b>Session 4*</b>	<b>Session 5*</b>	<b>Session 6*</b>
January Term	Jan 6-15	N/A	N/A	N/A	N/A	N/A
Freshman Orientation	Jan 14-15	N/A	N/A	N/A	N/A	N/A
Registration Ends and Payment Due	Jan 16	Feb 6	Feb 27	March 20	April 3	April 17
Classes Begin	Jan 16	Feb 6	Feb 27	March 20	April 3	April 17
Last Day to Add a Course	Jan 23	Feb 10	March 3	March 24	April 7	April 21
Last Day to Drop a Course without Academic Penalty	Jan 30	Feb 13	March 6	March 27	April 10	April 24
Last Day to Drop a Course without Failing	March 6	March 27	April 4	April 17	April 24	May 1
Spring Break	March 14-23			N/A	N/A	N/A
Final Exams	May 5-7					
Final Day of the Term	May 8					
Commencement	May 9 at 10:00 am					

<b>SUMMER COLLEGE COURSES</b>					
<b>Events / Deadlines</b>	<b>Regular Semester*</b>	<b>Session 2*</b>	<b>Session 3*</b>	<b>Session 4*</b>	<b>Session 5*</b>
May Term	May 11-15	N/A	N/A	N/A	N/A
Registration Ends and Payment Due	May 25	June 8	June 22	July 6	July 20
Classes Begin	May 25	June 8	June 22	July 6	July 20
Last Day to Add a Course	May 28	June 10	June 24	July 8	July 22
Last Day to Drop a Course without Academic Penalty	June 1	June 12	June 26	July 10	July 24
Last Day to Drop a Course w/o Failing	July 6	July 13	July 20	July 27	Aug 3
Final Day of the Term	August 15				

*\* Students may be permitted to begin online asynchronous courses earlier or later at the discretion of the Academic Dean.*

# Graduate Calendar

The administration reserves the right to make adjustments to the school calendar.

<b>FALL MASTERS COURSES</b>		
<b>Events / Deadlines</b>	<b>Fall A</b>	<b>Fall B</b>
Registration Ends and Payment Due	Sept 1	Oct 27
Classes Begin	Sept 1	Oct 27
Last Day to Add a Course	Sept 8	Nov 3
Last Day to Drop a Course without Academic Penalty	Sept 15	Nov 10
Last Day to Drop a Course without Failing	Sept 26	Nov 21

<b>SPRING MASTERS COURSES</b>		
<b>Events / Deadlines</b>	<b>Spring A</b>	<b>Spring B</b>
Registration Ends and Payment Due	Jan 5	March 2
Classes Begin	Jan 5	March 2
Last Day to Add a Course	Jan 12	March 9
Last Day to Drop a Course without Academic Penalty	Jan 19	March 16
Last Day to Drop a Course without Failing	Jan 30	March 27

<b>SUMMER MASTERS COURSES</b>		
<b>Events / Deadlines</b>	<b>Summer A</b>	<b>Summer B</b>
Registration Ends and Payment Due	May 4	June 29
Classes Begin	May 4	June 29
Last Day to Add a Course	May 11	July 6
Last Day to Drop a Course without Academic Penalty	May 18	July 13
Last Day to Drop a Course without Failing	May 29	July 24

# INTRODUCTION

## Accreditation and Recognition

- KMBC is recognized by the United States Government as a theological school.
- KMBC is licensed by the Kentucky Council on Postsecondary Education for granting the Bachelor of Arts Degree in Religion, the Associate of Arts Degree in Biblical Studies, and the Master of Ministry degree.
- The United States Immigration and Naturalization Service has given approval for KMBC to consider international students as applicants.
- KMBC is approved by both the Veterans Educational Assistance Program and the Kentucky Educational and Rehabilitation Program.
- KMBC does not discriminate against applicants or students on the basis of age, color, disability status, marital status, national origin, separate ethnicity, race, sex, religion, or veteran status.
- KMBC is fully accredited by the Association for Biblical Higher Education. The Association for Biblical Higher Education is an institutional accrediting agency recognized by the U.S. Department of Education for the purpose of accrediting colleges that offer Bachelor of Arts degrees which prepare students for Christian ministries through biblical, professional, and general studies. ABHE holds membership with the Council on Higher Education Accreditation Board (CHEA). The academic work of KMBC is recognized by secular and religious colleges. NOTE: Accreditation does not automatically guarantee transfer of credit to another institution. Each school determines its own transfer policy.





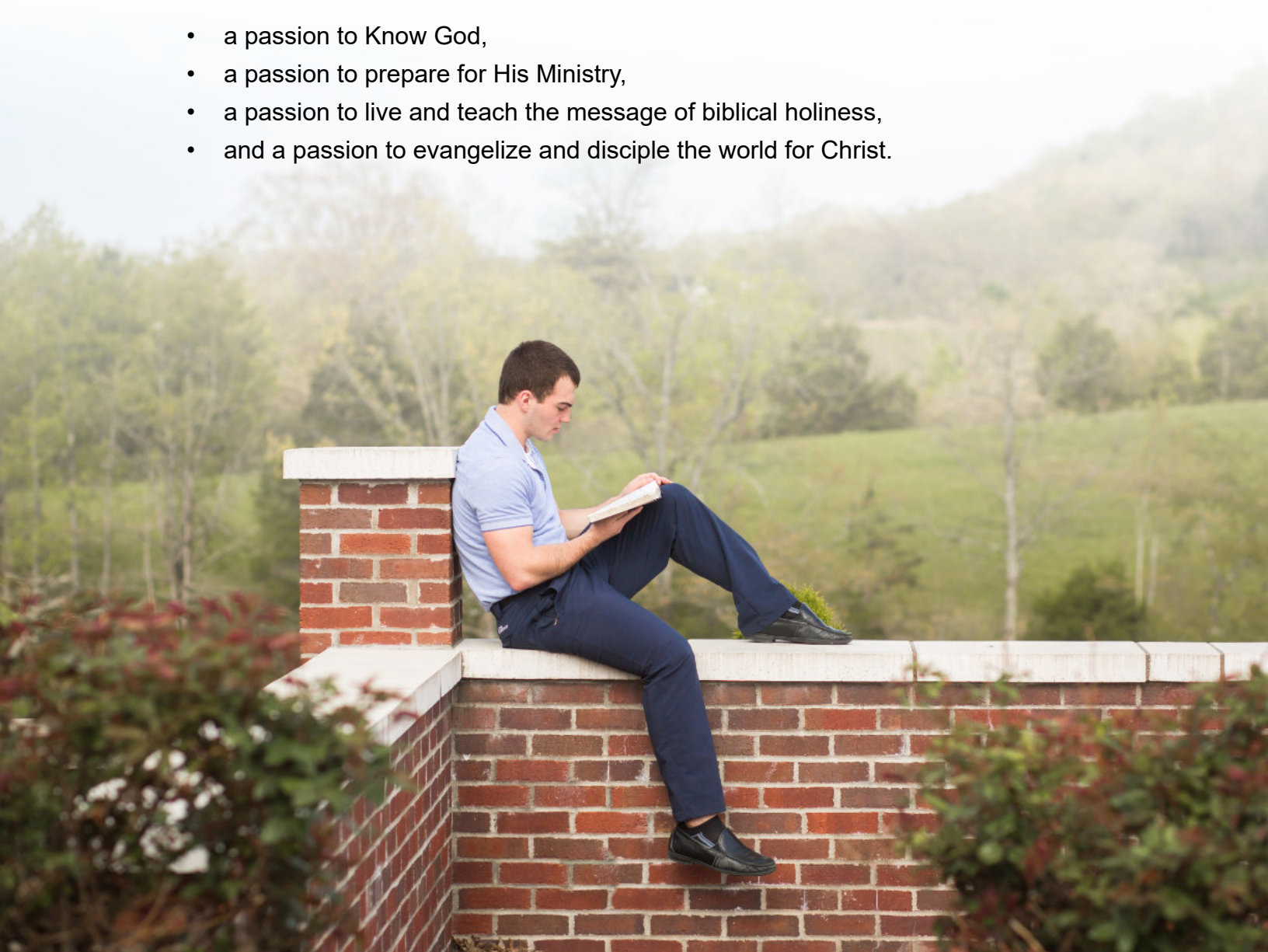
Association for Biblical Higher Education  
5850 T.G. Lee Blvd., Ste. 130  
Orlando, FL 32822

Phone: (407) 207-0808  
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Email: [info@abhe.org](mailto:info@abhe.org)

## Mission

Kentucky Mountain Bible College is a Bible-centered, higher-education institution whose mission is to equip men and women to serve with

- a passion to Know God,
- a passion to prepare for His Ministry,
- a passion to live and teach the message of biblical holiness,
- and a passion to evangelize and disciple the world for Christ.



# Goals & Objectives

Our goals in accomplishing this mission are to prepare students to

1. Gain Biblical Understanding by
  - 1.1 Demonstrating the acquisition of biblical knowledge
  - 1.2 Expressing without reservation that the Bible is the inspired, inerrant, infallible Word of God
  - 1.3 Demonstrating mastery of skills necessary for the study of the scriptures.
  - 1.4 Demonstrating the ability to interpret the Bible and applying Biblical principles
2. Comprehend Wesleyan Theology by
  - 2.1 Understanding Wesleyan theology in context of general Christian theology
  - 2.2 Understanding distinctiveness of Wesleyan theology related: 1) to crisis and process of initial and entire sanctification 2) and the secondness of entire sanctification
3. Achieve Academic Excellence by
  - 3.1 Learning through class preparation, attendance, punctuality, and participation
  - 3.2 Demonstrating knowledge and understanding of the course content
  - 3.3 Demonstrating ability to analyze and evaluate information critically and logically
  - 3.4 Applying and integrating ideas and concepts
  - 3.5 Demonstrating communication skills by expressing ideas clearly, appropriately, and effectively in speaking and writing
  - 3.6 Giving evidence of academic preparedness for continuing education or lifelong learning
4. Integrate faith and learning to establish a biblical worldview by
  - 4.1 Understanding, inculcating, and articulating the superiority of a biblical worldview
  - 4.2 Applying a biblical worldview in relation to contemporary issues
5. Develop Biblical maturity by
  - 5.1 Experiencing and exemplifying justification by faith
  - 5.2 Experiencing and exemplifying entire sanctification
  - 5.3 Giving evidence of a value system based on biblical principles
  - 5.4 Participating in Christian community and discipleship
6. Develop social and professional graces by
  - 6.1 Exemplifying a spirit of cooperation with authority
  - 6.2 Displaying refinement, poise, and the practice of appropriate etiquette
  - 6.3 Respecting people with differing viewpoints without compromising convictions
  - 6.4 Demonstrating an ability to work with others

7. Pursue Christian ministry by
  - 7.1 Manifesting an understanding of and an appreciation for other cultures
  - 7.2 Developing an appreciation for compassionate ministry
  - 7.3 Demonstrating competence in Christian ministry
  - 7.4 Participating in the advancement of missions and personal evangelism

Kentucky Mountain Bible College offers a biblical education as well as a strong core of general education courses. Graduates from all curricula in the four-year program are awarded a Bachelor of Arts in Religion. An Associate of Arts in Biblical Studies is awarded to those who successfully complete the two-year program.

## Philosophy

Every Bible college has a philosophy and vital principles which have given it birth. Kentucky Mountain Bible College is committed to academic excellence for the honor of Christ and to the following basic assumptions.

### Biblical

We believe a Bible-centered curriculum is essential. Truth is centered in the triune Creator God. This truth is revealed in the inerrant, fully divinely-inspired Bible, reflected in the universe, personified in Jesus Christ, and is relevant to all people in all ages and to all fields of study. The philosophy of the college is reflected in the teaching of Bible holiness as interpreted in the Wesleyan-Arminian view.

Education is the application of these truths to students under the enlightenment of the Holy Spirit in a way that keeps Christ central and develops the whole person as a growing, maturing, responsible person with a sound, biblical worldview.

### Spiritual

We are committed to the spiritual development of our students. We believe that the foundation for spiritual development is through both regenerating and sanctifying grace provided through the redemption of Jesus Christ by the agency of the Holy Spirit. Spiritual life is nurtured by maintaining a personal devotional life in cooperation with the Spirit of God, by prayerful study of God's Word, and by other means of grace.

Due to our commitment to the spiritual formation of students, we hold revival meetings at the beginning of each semester, have chapel services Tuesday, Thursday, and Friday, offer discipleship and mentoring opportunities, and require each student to participate in outreach ministry.

## Intellectual

We believe that Christian servants should be well-grounded spiritually and thoroughly educated. Students are challenged by Paul's admonition, "Be diligent to present yourself approved to God, a worker who does not need to be ashamed, rightly dividing the word of truth" (2 Timothy 2:15, NKJV).

Since we believe that spiritual development springs from the wisdom of the Word, the Bible is the center of our curriculum. Each curriculum includes a well-rounded study of the Bible, theology, general education, and other related subjects. Because we believe that students should be able to communicate effectively, particular stress is given to grammar, composition, and speech.

Our faculty is dedicated to the development of effective ministers, missionaries, Christian educators, and laity who are committed to God's truth, intellectual pursuits, and cultural and artistic appreciations.

## Social

The Word of God recognizes that human beings are social beings, and that Christian living involves social interaction. We emphasize the application of biblical principles to everyday living that leads to a fuller conformity to the perfect will of God and greater harmony with one another.

We believe that a wholesome Christian discipleship environment is conducive to the development of the whole person. Therefore, the academic year is punctuated by a variety of social functions such as cantatas, recitals, dramatic performances, and the junior-senior banquet. To develop an appreciation of the importance of the family, noon meals are served family-style. Rotating seating arrangements allow students to fellowship with many different individuals throughout the year. The Student Center is open daily, except Sunday, to provide a place for fellowship and relaxation.



## Physical

The human body is “the temple of the Holy Spirit” (1 Corinthians 6: 19). We seek to develop a biblical appreciation for the body. The development of balanced nutritional habits is encouraged. Because we believe tobacco, alcoholic beverages, and illicit drugs are harmful to the body, we require total abstinence of all KMBC students, faculty, staff, and administrators. In our dedication to educate Christian workers, we emphasize appropriate grooming, which indicates self-respect and respect for others. The highest artistic taste in personal appearance includes modesty and simplicity.

Resident students participate in the work program of the college. Students are encouraged to be diligent and wholehearted in their assigned work. We are also aware of the importance of recreation. We encourage intramural sports and other recreation which will develop physical strength, develop good sportsmanship, and minister to both the mental and spiritual life of the individual.

## Statement of Doctrine

Kentucky Mountain Bible College is committed to the Wesleyan interpretation of Christian doctrine and expects all members of faculty and staff to affirm yearly their allegiance to the following doctrinal position.

1. The supreme authority, the divine, plenary inspiration of the Holy Scriptures, inerrant in the original.
2. One God, self-existent, revealed in three persons: Father, Son, and Holy Spirit who are co-equal and co-eternal.
3. The deity of Jesus Christ, His virgin birth, vicarious atonement, bodily resurrection, and personal pre-millennial return.
4. The person and the deity of the Holy Spirit.
5. The lost condition of man who was made in the image of God and by transgression fell.
6. The universal inheritance of depravity of soul and spiritual death.
7. Justification provided through Christ’s atonement for all who repent and believe.
8. Entire sanctification as an instantaneous work of grace wrought in the believer through faith, subsequent to regeneration, and witnessed to by the Holy Spirit: the heart is cleansed from all sin and filled with the pure love of the Holy Spirit.
9. The progressive growth in grace toward Christian maturity through a consistent Christian life of faith and good works.
10. The resurrection and glorification of the saints and the eternal punishment of the wicked.
11. The ordinances instituted by Christ: water baptism and the Lord’s Supper.

12. A biblical view regarding marital faithfulness and monogamy, requiring abstinence from promiscuity, fornication, and homosexual acts and lifestyle.
13. A biblical view affirming a person's biological sex at birth as God given and therefore how they are sexually defined.

**Note:** We believe the Scriptural gift of languages recorded in Acts 2 is a gift of a foreign language for the propagation of the Gospel. Speaking in unknown tongues in public or private worship (including "prayer language") contradicts biblical teaching. The practice or promotion of such is not permitted. (While we do not endorse modern charismatic practices, we do maintain warmhearted Christian fellowship with those who do.)



# History

Kentucky Mountain Bible College was founded in 1931 by two outstanding Christian leaders, Dr. Lela G. McConnell and Rev. Martha L. Archer, who answered God's call to establish a college dedicated to preparing students for a ministry of spreading scriptural holiness.

The early years of the college were characterized by hardship, sacrifice, unwavering commitment, heroic faith, and joyful service. The founders of KMBC were true spiritual giants! Out of this rich, godly heritage KMBC has grown to be the great school it is today. God's leadership is evident throughout the history of the school and in His choice of the early leaders who laid a good, spiritual foundation!

Since its beginning, 70% of KMBC's graduates have entered Christian ministries. Eighteen percent have served as foreign missionaries in more than sixty countries. An impressive number have risen to leadership positions in many Christian organizations.

Accreditation with the Association for Biblical Higher Education in 1994 brought the college into a recognized position in higher education.

KMBC graduates are promoting and demonstrating scriptural holiness as missionaries, ministers, and lay leaders in America and on mission fields around the world. Alumni are filling places of Christian leadership in many denominations, mission societies, and other Christian organizations.



# Campus Location

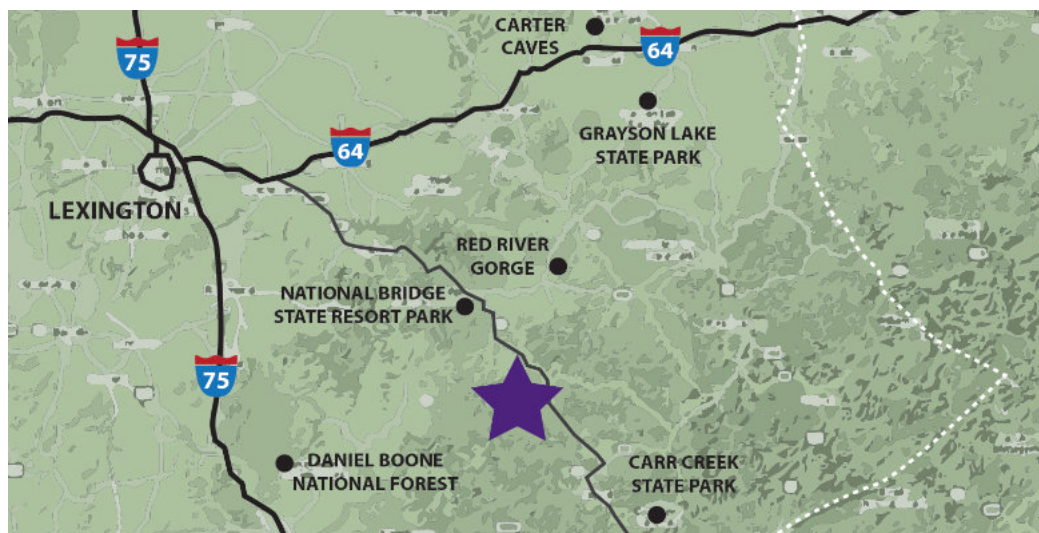
The campus of KMBC is nestled in the beautiful hills of eastern Kentucky. The rural setting contributes significantly to the close community felt on the campus.

## Directions from Points North-West: Lexington, KY

From Lexington, Kentucky, take I-64 East toward Ashland, KY. Take Exit 98 onto Mountain Parkway toward Campton. Take the Campton Exit (Exit 43). The road becomes KY Highway 15. After passing through the light, continue for about 12 miles on KY Highway 15. After passing mile marker 26 on Highway 15, turn right at the exit for Junction 205/1812. At the end of the ramp, take a right at the stop sign. After passing through Vancleve, take a right onto Route 541. (Just prior to the aforementioned turn, there is a small sign which indicates that Kentucky Mountain Bible College is on Route 541.) The entrance to the campus is approximately one mile on the right as indicated by the college's sign.

## Directions From Points South-West: London, KY

From I-75, take exit 38 near London, KY. Follow signs toward the Hal Rogers Parkway (formerly Daniel Boone Parkway). Once on the Hal Rogers Parkway, travel in an easterly direction toward Hazard, KY. Upon arrival in Hazard, KY, take KY Highway 15 toward Jackson, KY. Continue through Jackson toward Campton approximately 5 miles. Take a left at Junction 205. Continue for approximately three miles, and make a hard left onto Route 541 immediately after crossing the bridge. The entrance to the campus is approximately one mile on the right as indicated by the college's sign.



Further directions may be obtained by calling 1-800-879-5622 extension 130 (admissions) or extension 100 (business office).

# Campus Facilities

## Paulo Administration Building

On the first floor, one may find the following administrative offices: President, Executive Vice President, Vice President of Academic Affairs, Business Manager, Financial Aid, Business, and Vice President of Development. The second and third floors house women students.

Each dormitory is supervised by a staff member or resident assistant who is available for counseling and to consider requests of students relating to campus life.

## Helen Mathews Luce Chapel and Fine Arts Building

The Helen Mathews Luce Chapel and Fine Arts building is a 15,000 square foot beautiful centerpiece of the campus. The main floor contains the chapel and music classrooms. It is also the perfect setting for conferences, sacred music performances, and commencement. The ground floor houses a prayer chapel, music practice rooms and a large multipurpose area.

## Brengle Hall

The dining hall is located on the first floor of Brengle. A well-equipped kitchen serves balanced meals at reasonable fees. The second and third floors serve as a men's dormitory. The Nelson Center, a guest room facility, is on the ground level.

## Swauger Hall

The College Bookstore and Student Center are on the first floor. The second and third floors house women students. The ground floor houses the campus coffee shop, a place where students hang out, relax, and study.

## Archer Auditorium

Archer Auditorium serves as a gymnasium for physical education and social activities. It may be converted into an attractive auditorium with seating for as many as 700 persons for special programs. This building memorializes the co-founder of the school, Martha L. Archer who was vice president of Kentucky Mountain Bible Institute from 1931-1975.

## Davis Memorial Building

The building has been named in memory of Mr. and Mrs. David E. Davis. The main floor and part of the lower floor house the Gibson library. Faculty offices are in the remaining part of the lower floor. Classrooms are on the third level.



# College Financial Position

The Total Weighted Score (TWS) is a calculation that is used to measure the financial health of an institution. It is comprised of Strength Factors related to Primary Reserves, Equity and Net Income. The TWS Score ranges from -1.00 (lowest) to 3.00 (best).

## Total Weight Score

Year:	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
TWS:	2.69	3.00	3.00	3.00	2.93	1.80	3.00	2.20	2.30	2.30

## Summarized Statement of Financial Position

06/30/24

### **Assets:**

Cash and cash equivalents	\$467,859
Accounts receivable (net)	\$20,108
Other current assets	\$27,965
Right of Use Asset	\$2,872
Investments	\$6,116,034
Property and equipment (net)	\$2,864,170
Total Assets:	\$9,499,008

### **Liabilities:**

Accounts Payable and Accrued Expenses	\$207,775
Deferred Revenue	\$31,908
Other Current Liabilities	\$45,000
Operating Lease Liability	\$2,872
Total Liabilities:	\$287,555

### **Net Assets:**

Without Donor Restrictions	\$5,705,862
With Donor Restrictions	\$3,505,591
Total Liabilities and Net Assets:	\$9,499,008

### **Revenues and Other Support:**

Contributions	\$956,346
Government Grants	\$35,157
Tuition and Fees (net)	\$189,128
Investment Income (net)	\$643,394
Auxiliary Income	\$141,269
Radio Station Income	\$168,892
Youth Camp Income	\$20,731
Other Income	\$17,794
Total Revenues and Other Support:	\$2,172,711

### **Expenses and losses:**

Program Services	\$1,864,402
Management and General	\$242,706
Fundraising	\$122,555
Total Expenses:	\$2,229,663

### **Change in Net Assets**

<b>Net Assets at Beginning of Year</b>	\$9,268,405
<b>Net Assets at the End of the Year</b>	\$9,211,453

# ADMISSIONS

Kentucky Mountain Bible College welcomes applications from prospective students who have a growing Christian experience, an intellectual ability, sincere motives, and who are in agreement with the standards and objectives of the school. KMBC does not discriminate against applicants or students on the basis of age, color, disability status, marital status, national origin, separate ethnicity, race, sex, religion, or veteran status. Students are selected carefully and prayerfully.

## Requirements

Applicants must present credentials which indicate that they meet criteria of character and conduct, and demonstrate aptitude for the academic work which they will undertake. Decisions on applications are made by the Admissions and Retention Committee.

In assessing the applicant's suitability for admission, the Admissions and Retention Committee expects the following:

1. A completed, signed Admission Application (see "Online Application" on page 24).
2. A \$25.00 Application Fee which is used to defray the college's costs in processing the application and is neither refundable nor applicable to the student's account.
3. One or two paragraphs about yourself, including: Christian experiences (present relationship with Jesus Christ, school experiences, participation in your local church and Christian service), your life goals, and why you have chosen to attend Kentucky Mountain Bible College.
  - 3.1 Applicants should know the Lord Jesus Christ as their personal Savior or be earnestly seeking salvation.
  - 3.2 Applicants should be in accord with the scriptural teaching that sanctification is an act of God by which believers are cleansed from original sin and brought into a state of complete devotion to God.
  - 3.3 They should be willing to place themselves under disciplines which help prepare them for effective Christian service.



4. A transcript of graduation from high school with a minimum of a C average and with at least 10 units in English, history, mathematics, science, or foreign language; or GED/HiSET equivalent (for exceptions see the following section on “Provisional Admission”).
5. A pastoral reference along with one to two additional favorable recommendations. (References should not be related to the applicant.)
6. An acceptable standardized test score. KMBC accepts the ACT, SAT, and CLT exams. Students who are 25 years old or older are exempt from the standardized test requirement.

	<b>ACT</b>	<b>SAT</b>	<b>CLT</b>
<b>Regular Admission</b>	18 or higher	940 or higher	54 or higher
<b>Academic Support</b>	15-17	800-900	42-50
<b>School Code</b>	1515	1384	<i>no code needed</i>

*\*By request, those scoring lower than the level of “Academic Support” may be granted provisional admission at the discretion of the Admissions & Retention Committee.*

7. If applicable, transcripts of all scholastic work beyond high school, sent directly from the college or university to KMBC’s registrar’s office.
8. Following acceptance and prior to enrollment the student is asked to provide the Medical Information and Medical Release forms filled out properly and certified by a physician, demonstrating that the student is healthy and does not have contagious illness.
9. Since the process of an application may take several weeks, applicants should apply as early as possible. When all materials are on file and the Admissions and Retention Committee has made its decision, applicants will be notified of the decision on a rolling basis.

## Online Application

Applications for admission and supporting documents may be submitted online. The online admission portal is located at [kmbc.edu/apply](http://kmbc.edu/apply).

## Provisional Admission

If applicants lack one of the requirements for admission, they may petition the Admissions and Retention Committee to be admitted to the college on provisional status. At the discretion of the Admissions and Retention Committee, applicants may be required to abide by guidelines for students on either academic support or academic probation. In order to continue their studies, students will demonstrate during the first semester that they can successfully achieve a cumulative average of 2.0 or higher.

# Non-Credit Admission

Students seeking non-credit training, such as audit or personal enrichment, may be admitted through a shortened admission process which includes completing an application form, submitting a written testimony of their Christian experience, and the application fee. If such students decide to pursue classes for credit, they must complete the full admission process.

# Special Admission

Occasionally, the college grants admission to special students who take a maximum of six credit hours in order to explore the possibilities for continuing their education or to acquire a few credits. Such students may be admitted through a shortened admission process which includes completing an application form, application fee, submitting a written testimony of their Christian experience, one reference, and their most recent academic transcript. Non-degree seeking students, after attempting six semester hours, must either apply for admission as a degree seeking student or make a request to be continued as a non-degree seeking student. If such students decide to pursue a degree, they must complete the full admission process.

# Readmission

Former students who left the college in good standing and who wish to be re-admitted must submit a request in writing. Students who were dismissed because of academic or social discipline must wait two semesters before requesting reinstatement. If students return after academic dismissal, they will be granted readmission under academic probation status. If they fail to earn a 2.0 GPA in the first semester of their return, they will be dropped from school for academic deficiency. Students returning after social disciplinary issues will be under disciplinary probation for one semester. Students who have attended another college during their absence must submit a transcript of academic work from that college along with the request for reinstatement.

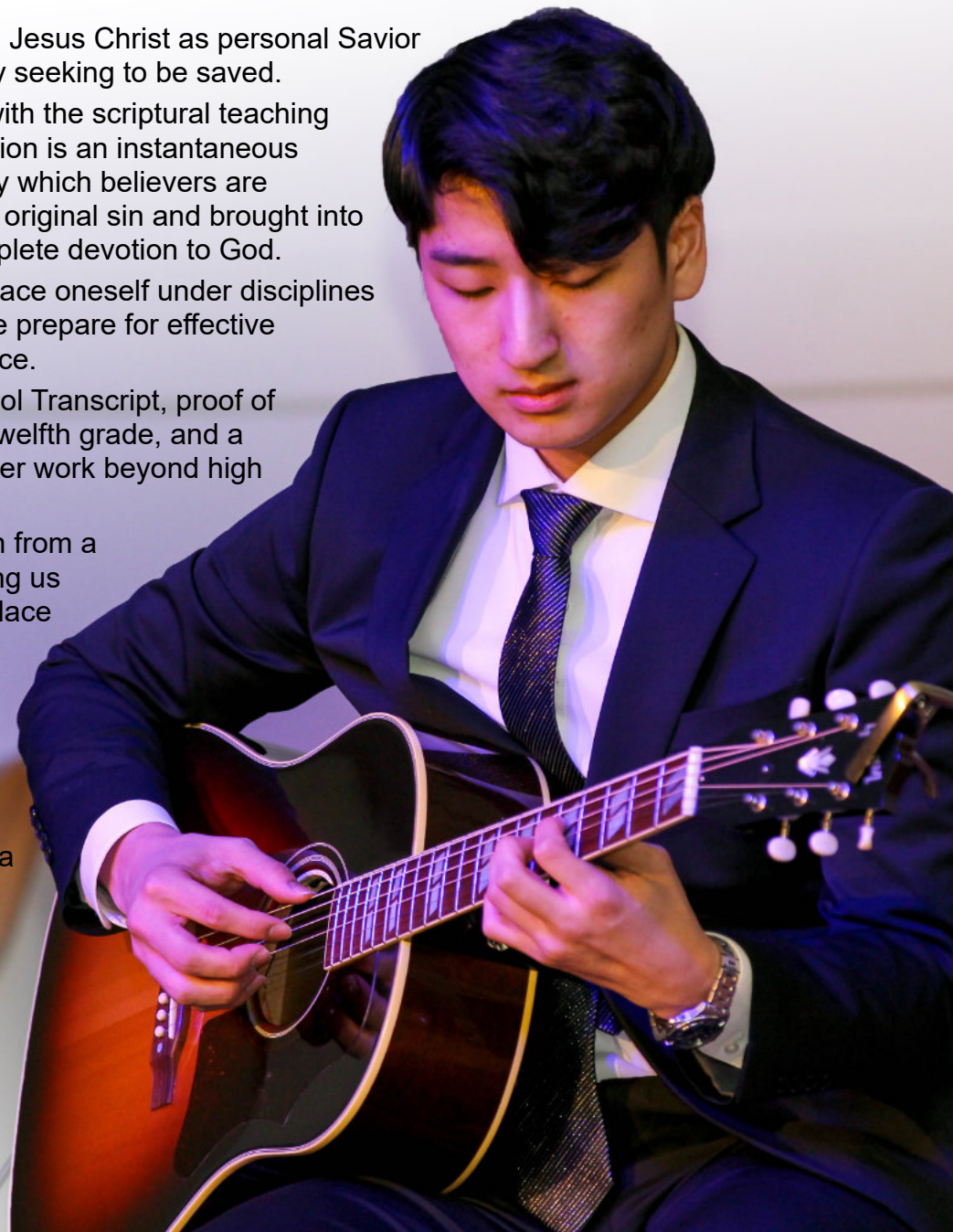
If the period of absence has been longer than two semesters, students must submit a new application, the application fee, a current testimony, and two new references to be contacted for recommendations. Any outstanding school debts must be paid in full and all student loans must be current. Students desiring to be reinstated will be notified when admission is granted. Reinstated students will be required to re-enter under the program requirements of the current catalog.

# International Students

Kentucky Mountain Bible College (KMBC) welcomes international students who desire to study God's Word and earn an Associate of Arts degree in Bible/Biblical studies or a Bachelor of Arts degree in Religion. Application should be made at least six months before the opening of the semester, as time is required to process the application documents and for a student to receive an I-20 and secure a visa.

Before applicants can be accepted, the following must be received:

1. The Admission Application form completely filled out and signed.
2. A \$100.00 USD non-refundable application fee.
3. One or two paragraphs about yourself, including Christian experiences, your life goals and why you have chosen to attend Kentucky Mountain Bible College. The applicant should:
  - 3.1 Know the Lord Jesus Christ as personal Savior or be earnestly seeking to be saved.
  - 3.2 Be in accord with the scriptural teaching that sanctification is an instantaneous work of God by which believers are cleansed from original sin and brought into a state of complete devotion to God.
  - 3.3 Be willing to place oneself under disciplines which help one prepare for effective Christian service.
4. An Official High School Transcript, proof of graduation from the twelfth grade, and a transcript of any further work beyond high school.
5. One recommendation from a church official assuring us that you will have a place of ministry when you return to your country.
6. Two additional recommendations (from someone who knows you but is not a family member).
7. One of the following proofs of English proficiency:



- 7.1 A score from the TOEFL (Test of English as a Foreign Language). Applicants should earn a score of 61 or above on the internet-based test (iBT). KMBC's code number for the TOEFL is 1384. For more information or to schedule a test, please visit <https://www.ets.org/toefl.html>
- 7.2 A score from the ACTFL (American Council on the Teaching of Foreign Languages). Applicants should earn an average score of Intermediate Low or above. For more information about this test, or to schedule a test, please visit <https://www.languagetesting.com/lti-for-organizations/academic>
- 7.3 A score from the IELTS (International English Language Testing System). Applicants should earn a band score of 5.5 or above on the Academic IELTS. For more information or to schedule a test, please visit <https://ielts.org/>

8. One small recent picture (a copy of your passport works well)

#### Requirements After Acceptance:

1. Financial Forms:
  - 1.1 Affidavits of Support (forms supplied by KMBC) which guarantee to KMBC that all of your expenses will be paid according to the normal schedule for the payment of school accounts. This support can come from relatives or other individuals who will agree to pay your college expenses if you are unable.
  - 1.2 Bank statement from individual responsible to pay school bill showing sufficient funds and income to cover school expenses.
  - 1.3 Financial Information Form (form supplied by KMBC).
2. \$3,500.00 in U.S. currency to be deposited in a KMBC approved bank account one or two months prior to the time of your arrival. These funds will be held to use for emergency medical or transportation needs. An I-20 cannot be issued until this deposit is received.
3. The first-semester tuition down-payment of \$1,200 USD. An I-20 will not be issued until this down-payment is received.
4. Medical Information Form. You must have a physical examination and the form signed by the doctor.
5. Medical Release Form. This should be filled out and signed by your parent or guardian, if you are under 18 years of age. If above 18, you may complete the form yourself.

Forms may be downloaded from our website at [kmbc.edu/international](http://kmbc.edu/international)

# Transfer Credit Policy

Students who have earned college credit at another institution are welcome to apply to KMBC as transfer students. The following policies govern the transfer of credits:

1. Applicants seeking admission to KMBC from another college will complete the regular admission process. They must present evidence of honorable dismissal from the last college attended and all official transcripts from other colleges.
2. The registrar will evaluate the transcripts to determine the eligibility of transfer credits.
3. Credits must be comparable with the courses offered at KMBC and meet the requirements of the program into which students plan to enroll.
4. Students wishing to receive transfer credit for a writing class from another institution will present to the Registrar an appropriate transcript and a research paper that conforms to KMBC's writing style and quality expectations prior to the first semester in which the student qualifies to take EN 102. Credit will be granted only after review of the paper by a member of the English faculty at KMBC.
5. Courses that contain a worldview or theological orientation at variance with the principles and mission of KMBC will not be accepted.
6. Each course must have a grade of a "C" or higher to be considered for transfer.
7. Credit will be considered from an institution accredited by the ABHE or any institution accredited by an organization recognized by CHEA.
8. Credits earned at non-accredited colleges will be accepted at the discretion of the registrar and will be applied to the transcript after the transfer students have completed 30 semester hours with a cumulative GPA of 2.00 or higher.
9. A maximum of 70 transfer credit hours will be accepted for the bachelor's degree.
10. A maximum of 35 transfer credit hours will be accepted for an associate's degree.
11. A maximum of 15 transfer credit hours will be accepted for the master's degree. If the student received advanced standing, then a maximum of 12 transfer credit hours will be accepted.

## Dual-Enrollment

KMBC offers dual-enrollment classes to High School students who are sophomores and above in good standing.

1. Eligibility:
  - 1.1 High school students from their sophomore year and above can participate.
  - 1.2 Eligible seniors may dual-enroll full-time.
  - 1.3 Juniors can enroll in up to 6 credits per semester initially, with full-time options for re-enrollees or those providing additional verification.

- 1.4 Sophomores are eligible for up to 3 credits per semester, with exceptions granted individually.
- 1.5 Home-schooled students are eligible for dual-enrollment credit.
2. Rate and Fees:
  - 2.1 Cost is \$160 per credit after the Discipleship and Mentoring Tuition Scholarship (DMTS). Cost is \$193 without scholarships.
  - 2.2 The special rate applies to courses provided by KMBC, excluding private courses. (Excluded courses are private lessons, directed study, courses provided by another college offered through KMBC. Dual-enrolled students may enroll in these courses at the regular college rate).
  - 2.3 Dual-enrollment costs must be paid by the start of the enrollment period
  - 2.4 There are no additional fees for online courses (per-class fees waived).
  - 2.5 On-campus dual-enroll student fees vary based on campus services provided.
3. Transcripts:
  - 3.1 Transcripts are provided free-of-charge to the student's high school at the end of each semester. Students must provide the registrar's office with the mailing address of their high school for the registrar to mail their transcript.
  - 3.2 Student copies of transcripts follow KMBC's regular transcript cost. See the "Transcripts Policy" on page 63 for complete details about transcripts.
4. Parameters:
  - 4.1 Students must have a B average or above in their current High School, and maintain a B average.
  - 4.2 Agreement from the high school is required.
  - 4.3 Normal KMBC placement/entrance exams (e.g., math and English placement tests) still apply.
  - 4.4 Students who have completed requirements for High School graduation but have not yet graduated may be ineligible for this offer.
  - 4.5 Some courses may not be available for dual-enrollment.
5. Admission Procedure for Dual-Enroll Students:
  - 5.1 Submit either the regular application or the dual-enroll request form (no application fee required).
  - 5.2 Meet or exceed college placement requirements.
  - 5.3 Transcripts are required.
  - 5.4 High school official's recommendation may be requested.
  - 5.5 Parental written consent is required before student enrollment.
  - 5.6 Standardized test scores are not required.

# College Level Examination Program (CLEP)

KMBC grants academic credit on the basis of examinations from the College Level Examination Program (CLEP) from College Board ([clep.collegeboard.org](http://clep.collegeboard.org)). Students who have completed CLEP examinations must have the scores sent directly to the registrar. Credit will be entered on the student's permanent transcript record in the same format that transfer credit from other institutions is entered. The record will indicate the number of hours of academic credit granted, the specific examination for which credit is given, and that the credit is from the College Level Examination Program. CLEP examination results should be in the registrar's office before the semester in which the corresponding class is offered. If you have not completed CLEP examinations before arriving at KMBC, we strongly encourage you to complete CLEP credit during the first year of enrollment. The college courses for which CLEP credit is given, the appropriate CLEP examination for each course, the minimum required score, and the number of college credit hours given are the following:

<b>KMBC Course</b>	<b>CLEP Examination</b>	<b>Min. Score</b>	<b>Credit Hrs</b>
EN 101 English Grammar	College Composition Modular (no essays)	50	3
EN 101 English Grammar <i>and</i> EN 102 English Composition*	College Composition (two essay questions)	50	3-6
EN 251 English Literature	English Literature	50	3
PS 171 General Psychology	Introductory Psychology	50	3
SO 251 Sociology	Introductory Sociology	50	3
HI 111 History of Civilization I	Western Civilization I	50	3
HI 112 History of Civilization II	Western Civilization II	50	3
MA 152 College Mathematics	College Mathematics	50	3
SC 152 Earth Science	Natural Sciences	50	3
HI 101 United States History I	History of the United States I	50	3
HI 102 United States History II	History of the United States II	50	3
MU 182 Music Appreciation	Humanities	50	3

\*In addition to the "College Composition" CLEP exam, students who wish to receive credit for EN 102 English Composition must present to the registrar a research paper that conforms to KMBC's writing style (Turabian) and quality expectations prior to the first semester in which the student qualifies to take EN 102. Credit will be granted only after review of the paper by a member of the English faculty at KMBC.

# Advanced Placement Credit

KMBC accepts Advanced Placement credit from College Board ([ap.collegeboard.org](http://ap.collegeboard.org)). Students who have completed an Advanced Placement Examination under the College Board should have their scores sent directly to the Registrar. Credit will not be given for institutional examinations of other colleges and universities. The record will indicate the number of hours of academic credit granted, the specific examination for which credit is given, and that the credit is for Advanced Placement Credit. The college courses for which AP credit is given, the appropriate AP examination for each course, the minimum required score, and the number of college credit hours given are the following:

<b><i>College Course</i></b>	<b><i>AP Examination</i></b>	<b><i>Min. Score</i></b>	<b><i>Credit Hrs</i></b>
SC 152 Earth Science	Biology	3	3
SC 152 Earth Science	Chemistry	3	3
SC 152 Earth Science	Physics 1	3	3
MA 152 College Mathematics	Pre-Calculus	3	3
MA 152 College Mathematics	Calculus AB	3	3
EN 101 English Grammar	English Language and Composition	3	3
EN 101 English Grammar	English Literature and Composition	3	3
HI 111 History of Civilization I	European History	3	3
HI 111 History of Civilization I	United States History	3	3
HI 111 History of Civilization I	World History: Modern	3	3
PS 171 General Psychology	Psychology	3	3



# FINANCIAL INFORMATION

## Tuition and Fees

Kentucky Mountain Bible College endeavors to keep educational costs to a minimum. Tuition and fees cover only a small portion of the total educational cost. The college appreciates and depends upon the generous support of churches, alumni, and friends. A substantial part of the cost of each student's education comes from these sources. The college believes that worthy students will value this investment by God's stewards and will show their appreciation by giving diligent study and wholehearted cooperation to the college. The approximate cost for one semester for the year is itemized below:

Tuition (15 credit hours at \$315 per hour)	\$4,725.00
Meal plan for all dorm students (Required)	\$1,750.00
Room (private rooms cost an additional \$335)	\$1,065.00
Total Required Fees	\$455.00
<b>Total Per Semester</b>	<b>\$7,995.00</b>



# Required Fees

## Resident / Commuter

All fees are subject to change without notice. The following fees are required:

Registration Fee, non-refundable	\$25.00
<i>Non-resident students and/or students taking less than 7 hours</i>	\$10.00
Information Services Fee (resident students)	\$180.00
<i>Non-resident students and/or students taking less than 7 hours</i>	\$90.00
Student Services Fee	\$250.00
<i>Commuting students and/or students taking less than 7 hrs</i>	\$200.00
This includes the Insurance Fee (Accident Coverage Only), Athletic Fee, Merchandise Fee, Yearbook and Picture, and Student Activities Fee	
Total required fees first semester	\$455.00
Total required fees second semester	\$455.00

## Online Students

All fees are subject to change without notice. The following fees are required:

Registration Fee, non-refundable	\$25.00
Information Services (per course)	\$50.00

# Board During Vacations

Dormitory students must secure permission from the Assistant Student Life Director to arrive earlier than the day before registration. The charge for room and board before opening day or during breaks and vacations is \$30.00 per day. The dining hall is closed during the entire Thanksgiving, fall, Christmas, and spring vacations.

# Special Fees

Logos Bible Software	\$450 one-time
Private Music Fees: Piano or Voice	\$170.00
Application Fee (non-refundable, one time charge)	\$25.00
International I-20 Processing Free	\$100.00
Private Dorm Room (subject to availability)	\$1,400.00

Apartments, married students (limited availability; approximate cost per month)	\$600.00 - \$800.00
J-Term Room	\$125.00
J-Term Board	\$145.00
J-Term Library Fee	\$30.00
Automobile Parking Permits	\$10.00
Tuition for Undergraduate Classes, per credit hour	\$315.00
Audit Undergraduate Classes, per credit hour	\$105.00
Dual enrollment, per credit hr (after scholarships and DMTS)	\$160.00
Dual enrollment, per credit hr (without scholarships)	\$193.00
Late Payment Fee	\$50.00
Late Registration Fee	\$25.00
Change in Registration Fee	\$10.00
Graduation Fee for Undergraduate Degrees/Certificates (Undergrad gown, cap, tassel, and diploma with cover)	\$100.00
Additional Diploma Fee	\$50.00
Lab Fee	\$50.00
Special test or examination (late or early test)	\$15.00
Official Transcript (first one free)	\$10.00
Books (estimate)	\$250.00 - \$300.00
Digital Services Bookstore Fee (50% discount currently)	\$10/credit hour
Background Check Fee (required for Elementary Ed. students)	\$40.00 - \$70.00
Apostille Documents	\$300.00
*Transportation to Lexington	\$135.00
*Transportation to Louisville	\$185.00

*\*Full rate charged for special trip; half rate if riding with someone who is already going.*

## Meals for Day Students

	<b><i>Per Day</i></b>	<b><i>Per Week</i></b>	<b><i>Per Semester</i></b>
<b><i>Breakfast</i></b>	\$3.90	\$27.00	\$333.00
<b><i>Lunch</i></b>	\$8.30	\$58.00	\$735.00
<b><i>Supper</i></b>	\$7.80	\$54.00	\$683.00
<b><i>All Meals</i></b>	\$19.80	\$138.00	\$1,750.00

# Methods of Payment

All student accounts are due and payable at the time of enrollment. Payment plans are available if the student is unable to make full payment at registration, and must be arranged with the Business Office before registration is complete.

Registration and payment for online courses (synchronous and asynchronous) must be complete before the course start date. Completed payment includes submitting the current year FAFSA, if the student desires to have federal student aid considered as part of the payment arrangements.

A charge of \$50.00 will be added to accounts every time a payment is not paid on time. Failure to pay may result in loss of access to Populi and unenrollment from KMBC. Students who have any unpaid school accounts with the Business Office, Bookstore, Library, Financial Aid Office, or the Dorm Supervisor must make satisfactory arrangements with the Business Manager before final examinations may be taken or grades will not be posted.

If a check or draft which has been accepted in the Bookstore or the Business Office is returned by the bank because of insufficient funds, a \$50.00 charge will be added to the student's account.

## Textbooks and Supplies

Textbooks and supplies purchased through the KMBC Book Store may be paid for in cash, by credit card, or charged to the student's account.

## Collection Fees Collection

Fees for a delinquent account will be paid by the student. The student agrees to reimburse the institution the fees of any collection agency, which may be based on a percentage at a maximum of 33% of the debt, and all costs and expenses, including reasonable attorneys' fees, the institution incurs in such collection efforts.

# Campus Work

Resident students may apply for campus work for several hours per week. KMBC credits the student's tuition account based on the minimum wage for all campus work (wage increases are available based on skill and performance). If the student's account is paid in full, the college may reduce the student's employment to prevent a credit balance. Any credit balance will be reimbursed.

## Summer Campus Work

Students may apply in the Business Office for summer work on campus. All earnings from summer work will be credited to their accounts. Work may be available in food service, campus maintenance, and secretarial assistance. There is a \$200.00 per week charge for room rent and meals to all students living in the dorm whether or not they work on campus.

## Scholarships, Loans, and Grants

KMBC makes every effort within its means to assist students to alleviate the cost of education. It provides scholarships, grants, and loans to students who are seriously seeking to prepare for Christian ministry and service at the college. All of the following require a student to have filled out the FAFSA and have a PELL report received back. Exceptions are for parental refusal to fill out the FAFSA & foreign students.

Students must not be on disciplinary probation. Second semester and following financial aid offers are forfeited if the student is not enrolled. Many financial aid offers are annual and divided in half and half posted for the fall semester and half posted for the spring semester. Second semester students receive half.

The following scholarship information applies to students enrolled in an undergraduate program.

### Tuition Academic Scholarship

KMBC provides scholarships for students who have a proven record of academic success. These scholarships are awarded to students on the basis of academic merit and for excellent ACT scores. The award amounts for incoming students are based upon their ACT scores. To retain the scholarship, the student must maintain a GPA in the schema below:

<b>Annual Award Amount</b>	<b>ACT Score</b>	<b>Cumulative GPA</b>
18% of Tuition	28-36	3.97-4.0
15% of Tuition	25-27	3.8-3.96
12% of Tuition	21-24	3.5-3.79

Students must be full-time to receive the full award amount. Part-time students will receive half the percentage amount listed above.

## Discipleship/Mentoring Tuition Scholarship (DMTS)

A 17% tuition scholarship will be applied to undergraduate students who participate in the discipleship/mentoring program. This can be lost in the current semester if the student fails to participate with good faith efforts.

## Leadership Tuition Scholarship

A 14% tuition leadership scholarship may be awarded to those students who demonstrate leadership, substantiated by appropriate references. The student must be full time. Decisions regarding the academic scholarships are made by the administrative council.

## Institutional Grants

A 6% tuition semester grant is awarded to full-time students not receiving academic scholarships and who are not on academic probation nor provisionally accepted and are not on their second semester or greater of academic support. However, if they are provisional due to a lack of ACT and take the test during the semester, the scholarship is then applied.

KMBC provides some grants to assist students who may be unable to secure funds to attend college. These are available for students who can demonstrate need and who meet the criteria established by the Scholarship Committee. Interested students should make application through the Admissions Office. New applicants who complete a FAFSA and apply for KMBC scholarships by April 15 will be given first consideration. Returning students must submit applications for KMBC Scholarships by May 1. Scholarships for returning students are awarded annually.

## KMHA Scholarship

Dependents of KMHA Workers may receive up to \$100 off per tuition hour. Applications must be made to the scholarship committee.

## Return of Tuition Scholarships

If a student drops or adds classes during the semester, percentage-based tuition scholarships will be recalculated when the student's tuition charges are adjusted. Recalculations of tuition scholarships will follow the Refund Schedule for withdrawals, except that no recalculation is required once a student remains enrolled for 60% or more of a semester. At that point in the semester, the student is eligible to keep 100% of the tuition scholarship except the discipleship scholarship awarded to him or her.

# Veterans' Benefits

All degree programs and certificates at Kentucky Mountain Bible College have been approved for the enrollment of veterans, reservists, service persons, and other eligible persons by the Kentucky Approving Agency for Veterans Education. Eligibility is determined by the United States Department of Veterans Affairs. Contact the KMBC Registrar's Office, visit the VA web site at [benefits.va.gov/gibill](https://benefits.va.gov/gibill), or call the VA at 1-888-442-4551 with questions regarding eligibility, benefits, or to request application forms.

# Federal Financial Aid

Federal financial aid is available through the U.S. Department of Education. This aid helps students cover school expenses (tuition, fees, room, board, books, supplies, and transportation).

## Eligibility Requirements

- Be a U.S. citizen or eligible non-citizen;
- Have a high school diploma, GED, or have completed home schooling at the secondary level;
- Be enrolled in a degree seeking program;
- Have a valid Social Security number;
- Maintain Satisfactory Academic Progress (SAP);
- Not be in default on a federal loan or owe an over-payment of a federal grant.
- Complete the current year FAFSA, including verification and any items requiring resolution.

## Application Process

- File a Free Application for Federal Student Aid (FAFSA) at [fafsa.gov](https://fafsa.gov) after October 1 for the coming school year, using KMBC's school code: 00302100;
- If selected for verification student must submit requested documentation to the KMBC Financial Aid Office before any disbursements of financial aid will be made;
- All students receiving aid must reapply annually.

## Financial Aid Offers

- Amount will be determined:
  - After FAFSA is received , verification is complete, and eligibility requirements are met;
  - Based on student's EFC (Expected Family Contribution) and available funds.

- Student must sign:
  - Semester Statement, Conditions of Financial Aid Offers form, & Title IV Authorization form;
  - Federal Work Study Job Description/Responsibilities (if applicable).
- All financial aid funds will be credited directly to students' accounts.

## FAFSA Adjustments

Certain data elements required to be completed on the FAFSA may be adjusted based on documented special circumstances. The adjustments include an override of dependency (from dependent student to independent), override of financial information to account for changes to income, and cost of attendance budget items. Students initiate FAFSA adjustments by contacting the Financial Aid Office.

## Academic Calendar

The KMBC academic program is based on a year-round calendar, in which the traditional academic year consists of fall and spring semesters, with an optional summer term. The academic year begins with the fall semester, which consists of 15 weeks of instruction time. The spring semester consists of 15 weeks of instruction time, plus an optional one week January Term. Hours enrolled in the January term and spring semester are combined to determine enrollment status and financial aid eligibility for the spring semester. The academic calendar concludes with an optional summer term with an optional one week May Term. The summer term consists of up to 12 weeks. Courses offered in the summer semester may extend over all 12 weeks or may be offered in one or more mini-sessions. Hours enrolled in the summer semester, whether for the duration of the term or in any number of mini-sessions, will be combined to determine enrollment status and financial aid eligibility. Start and end dates for each semester are listed in the Academic Calendar.

# Types of Federal Financial Aid

## Grants (Need Based)

### Federal PELL Grant

The Federal PELL Grant Program provides need-based grants to low-income undergraduates to enable them to attend college. PELL Grants amounts are determined by the financial resources of the students' families and the current years' program funding. PELL Grant recipients in the fall and spring semesters

may also receive a PELL Grant offer during the summer term. Any unused Pell during the academic year is applied first. Thereafter, students may not receive more than 50% of their scheduled offer during the summer term. To qualify for Pell during the summer term, the student must remain enrolled at least half-time (6 credit hours). Dropping below half-time status at any time during the summer status disqualifies the student from receiving the Pell award.

#### Federal Supplemental Education Opportunity Grant (FSEOG)

Provides need-based grants to assist students with financial needs that are unmet by other programs. Funds are awarded by the Financial Aid Director. No additional application is required.

## Federal Financial Aid, Loans (Need Based and Non-Need Based)

Direct Stafford Loans, from the William D. Ford Federal Direct Loan (Direct Loan) Program, are low-interest loans for eligible students to help cover the cost of higher education. Eligible students borrow directly from the U.S. Department of Education at participating schools. Students must complete Entrance Loan Counseling and an MPN to obtain a Direct Stafford Loan. Students must be enrolled in a total of at least 6 credit hours over the first or second semester to be eligible for Direct Student Loans. Per federal regulations, federal student loans are not available during the summer semester.

Direct Stafford Loans include the following types of loans:

#### Federal Direct Subsidized Loans (Need Based)

Direct Subsidized Loans are for students with financial need. The amount a student is eligible to borrow is determined by the student's EFC and Cost of Attendance. Interest begins accumulating as soon as the student graduates, drops below 6 credit hours, or withdraws.

#### Federal Direct Unsubsidized Loans (Non-Need Based)

Student does not need to demonstrate financial need to receive a Direct Unsubsidized Loan. Interest accrues (accumulates) on an unsubsidized loan from the time it is first paid out.

#### Federal Direct PLUS Loan for Parents (Non-Need Based)

Parents of dependent students may apply for a Direct PLUS Loan to help pay their child's education expenses as long as certain eligibility requirements are met. Eligibility is not based on need.

## Federal Work Study

This work study program is funded by the federal government. Students are assigned on-campus work, community service, and as tutors under the America Reads Program and America Counts Program.

# KMBC Satisfactory Academic Progress (SAP) Policy

All financial aid recipients are required to meet Satisfactory Academic Progress (SAP) according to Title IV Program federal regulations and policies set by KMBC. The intent of these policies is to ensure that students receiving financial aid are making satisfactory progress toward completion of an approved degree in a reasonable period of time and within a reasonable number of credit hours.

Regulations require a student's progress for financial aid purposes to be measured both qualitatively and quantitatively. In addition to a student's cumulative grade point average (qualitative), students are also required to pass a percentage of all attempted course work and to complete their program of study within the maximum time frame allowed (quantitative).

## Standards of Progress

To receive financial aid, the student must maintain satisfactory academic progress toward an eligible program of study according to the following standards:

### Qualitative Standard (Grade Point Average):

Students are required to maintain the following cumulative GPA's:

<b><i>Hours Attempted</i></b>	<b><i>Cumulative GPA</i></b>
0-18	1.00 - 1.49
19-30	1.50 - 1.79
31-59	1.80 - 1.99
60 and above	2.00

### Quantitative Standard:

#### *Completion Rate Requirement (Pace)*

Students must successfully complete 67% of the cumulative credit hours attempted. (e.g., 12 hrs attempted x 67% = 8 hrs completed; 60 hrs attempted x 67% = 40 hrs completed)

### Maximum Time Frame Requirement

Students must finish their degree program within 150% of the program's length.  
(130 hrs x 150% = 195 hrs)

Students not meeting the Time Frame standard will immediately become ineligible for all federal aid programs. The Financial Aid Office has the authority to cancel aid and request immediate repayment of federal aid at any time that a student is deemed ineligible.

## Measuring Satisfactory Academic Progress Evaluation

SAP will be evaluated at the end of each semester.

### Warning Semester

If at any SAP evaluation a student fails to meet SAP requirements, the student will be placed on Financial Aid Warning and may continue to receive Title IV federal student aid for one additional semester. In the event the student meets SAP at the end of the Warning Semester, the student will be restored to good standing SAP status. Students are not limited to the number of times they may be on a Warning Semester during their academic enrollment.

### Financial Aid Probation

To receive Title IV aid after the Warning Semester the student must be making SAP or be placed on Probation following a successful Appeal. A student on Financial Aid Probation:

- May receive Title IV funds for one semester.
- Must be making SAP or following a prescribed Academic Plan to receive Title IV funds for the following semester.

Students are not limited to the number of times they may Appeal or be placed on Probation during their academic enrollment.

### Financial Aid Termination

Students who fail to meet SAP Standards by the end of a Warning Semester (unless an Appeal is granted) or by the end of a Probation Semester, will have their financial aid terminated.

### Reinstatement

Students whose financial aid eligibility has been terminated due to unsatisfactory academic progress may have their financial aid eligibility reinstated by:

- Meeting the minimum SAP standards at the end of any subsequent semester.
- Submitting a successful Appeal.

## Appeal

Students may request to have their financial aid reinstated if they have had extenuating circumstances such as:

- Severe, prolonged illness or injury of student
- Death of an immediate family member
- Other extraordinary circumstances that were beyond the student's control

A written letter of appeal must be submitted to the Financial Aid Office and must explain why the student failed to meet the Satisfactory Academic Progress Policy and what has changed in the student's situation that will allow the student to meet the Satisfactory Academic Progress Policy at the next evaluation. The Financial Aid Director will review the appeal and determine whether a probationary semester is justified. Appeals approved will require that the student comply with all SAP standards by the end of the probationary semester or be in compliance with their Contract for Academic Success issued by the Admissions and Retention Committee. The student will be advised in writing of the appeal decision.

## Notification

Written notification will be sent to students placed on Financial Aid Warning, Financial Aid Probation, and Financial Aid Reinstatement.

## Treatment of Special Grades

### CR – (Credit)

Courses taken for credit may not affect GPA but will be counted as hours attempted and earned.

### I – (Incomplete)

An incomplete grade does not earn credit or influence the grade point average in the semester in which the course work was taken. However, an incomplete grade will count toward total credits attempted. Once the incomplete has been resolved and a passing grade has been earned, the credits and the grade will then be counted toward satisfying SAP requirements.

### NC – (No-Credit)

Students receiving this grade do not earn credit but hours are counted as attempted. GPA is not affected.

### R – (Repeated Courses)

Repeated courses count as attempted hours but only the higher grade is used in computing one's GPA. Credit hours in repeated courses will count only once.

### W – (Withdrawal)

Courses dropped during the drop period of the semester will not count as a class attended. (See the "Academic Calendar" for dates.)

### WP – (Withdrawal/Pass)

A course withdrawn with a passing grade after the drop period but before the half-way point of the semester will count as hours attempted but not earned. Does not affect GPA. (See the "Academic Calendar" for dates.)

### WF – (Withdrawal/Fail)

A course withdrawn with a failing grade after the drop period but before the half-way point of the semester will count as hours attempted but not earned. Does not affect GPA. (See the "Academic Calendar" for dates.)

## Treatment of Transcript Notations: (Notations give additional information about classes)

### AU – (Audit)

Does not count as attempted or earned hours. Does not affect GPA.

### D – (Developmental)

Counts as attempted but not earned hours. Does not affect GPA.

### R – (Repeated)

Count as attempted hours. Only the course with the higher grade counts as earned hours and is used to compute GPA.

### T – (Transfer)

Hours transferred into a program count as attempted and earned hours but are not computed into GPA.

# Transcripts

Transcripts may be issued for current students whose accounts have been paid in full. See the "Transcripts Policy" on page 63 for complete details about transcripts.

# Withdrawal and Refund Policy

To officially withdraw from the college, students must fill out the “Request to Withdraw from School” form (see [kmbc.edu/registrar](http://kmbc.edu/registrar)). After completing the form they must have it approved by the Business Manager. The Business Office will then calculate any refund from the day the withdrawal form is submitted to the Vice President of Academic Affairs office. According to federal regulations, any financial aid disbursed may be subject to repayment by students. Any student who owes a repayment on grants previously received or is in default on a loan is ineligible to receive additional financial aid.

Students who officially withdraw from KMBC during the first week of classes shall be entitled to the below listed refund excepting the \$25.00 application fee and the \$25.00 registration fee. Audited classes are ineligible for refunds.

## Refund Policy Schedule

### ***Residential Refund Schedule (15-Week Courses)***

Withdrawal Fee	\$25.00
Tuition, dorm room rent, and dorm meal plan refund:	
Withdrawal during the first week	100%
Withdrawal during the second week	75%
Withdrawal during the third week	50%
Withdrawal during the fourth	25%
After the fourth week there is no tuition refund	0%

\*Non-traditional student housing is prorated on a monthly basis.

### ***Residential Refund Schedule (8-Week Courses)***

Withdrawal Fee	\$25.00
Tuition, dorm room rent, and dorm meal plan refund:	
Withdrawal during the first week	95%
Withdrawal during the second week	50%
Withdrawal after the third week there is no tuition refund	0%

\*Promotional one-time classes are not eligible for a refund.

<b>Online Courses and Summer Term Refund Schedule</b>			
	12-15 Week Courses	8-10 Week Courses	3-6 Week Courses
Withdrawal During the First Week	100%	100%	75%
Withdrawal During the Second Week	75%	No Refund	No Refund
Withdrawal During the Third Week	50%	No Refund	No Refund
Withdrawal During the Fourth Week	No Refund	No Refund	No Refund

## Return of Title IV Funds

If students completely withdraw from school or change enrollment status during the semester, a portion of the total amount of federal Title IV aid disbursed to them must be returned to the financial aid programs. The portion that must be returned is based on the percentage of time the student remains enrolled in school. This procedure is based on the date of withdrawal.\*

For example, students who remain enrolled for 10% of a semester will be eligible to keep 10% of the total Title IV aid disbursed to them. The balance (or 90%) must be returned to the Title IV Program(s). Students who remain enrolled for 60% or more of a semester will be eligible to keep 100% of the total Title IV aid disbursed to them.

When students withdraw,\* the financial aid office will automatically use the students' "institutional refund" as payment toward what must be returned to the Title IV programs. However, students may be required to repay a portion of the aid funds that were directly disbursed to them in the form of a residual check.

The student will be notified of and billed for any funds that must be repaid. Student loan funds are to be repaid according to the terms of the loan. Funds will be returned first to the Title IV loan program and then the Title IV grant programs in the following order:

- Unsubsidized Federal Stafford Loan
- Subsidized Federal Stafford Loan
- Federal PELL Grant
- Federal Supplemental Educational Opportunity Grant (FSEOG)
- The student

\*Withdrawal date is defined as the actual date the student began the institution's withdrawal process, the student's last date of recorded attendance, or the midpoint of the semester for a student who leaves without notifying the institution.

## Repayment Policy

When a student receives a cash disbursement based on credit balance in the student account after financial aid has been credited, and withdraws on or after the first day of class but before the end of the period of enrollment for which the student received the financial aid, it will be determined if a repayment will be required from the student.

A repayment may be due if the student has received a cash disbursement to cover books and supplies, transportation, and other non-institutional expenses. After the repayment calculation has been completed, the student will be informed if a repayment is due.

## Leave of Absence Policy

In the event, during an academic term, a student is unable on a temporary basis to continue coursework, the student may request a leave of absence. A leave of absence must be submitted in writing to the Vice President of Academic Affairs. The written request must be signed and dated and include the purpose or reasons for the leave of absence. A leave of absence may not exceed 180 days in any academic year. Criteria for the leave of absence is limited to:

- Physical or mental health treatment of the student
- *Bona fide* family emergency
- Other extraordinary circumstances beyond the student's control

Students may re-enter at any time before the leave of absence ends. Upon re-entry within the leave of absence period, the student will resume coursework at the same point the student exited at the beginning of the leave of absence period. The leave of absence must be requested before the student intends to stop attending classes.

Failing to re-enter school before the leave of absence ends may result in the student being marked as a withdrawn student.

# Timing of Disbursements

- Pell Grant and Supplemental Education Opportunity Grant: Disbursed as soon as is practical in the fall and spring semester and during the first week of July in the summer semester.
- Private Student Loans, Outside Scholarships, VA Funds, and State Vocational Rehabilitation: Disbursed upon receipt from the disbursing agency.
- Subsidized Direct Loans: Disbursed as soon as is practical in the fall and spring semester. Loan funds are not available during the summer semester per federal regulations.
- Direct Unsubsidized Loans: Students must be enrolled and attending at least half-time to be eligible for federal student loans. For students enrolled in multiple sessions, the student must begin attendance in enough hours to establish half-time enrollment status before any disbursements will occur. In addition, the amount of any Unsubsidized Direct Loan accepted by the student is divided into two halves and posted to student accounts at two intervals in the regular semester. In the fall semester, one-half is posted around September 30th, and the other half is posted around October 30th. In the spring semester, one-half is posted around March 15th, and the other half is posted around April 15th. Loan funds are not available during the summer semester per federal regulations.
- Institutional Scholarships and Grants: Disbursements occur at the end of each fall, spring, and summer semester.





# ACADEMIC INFORMATION

Academic excellence is a high priority within the KMBC community. Professors challenge students to think, learn, and excel for the glory of God and the advancement of His Kingdom. Academic preparation is an important part of sharpening the reapers' sickle as they prepare to enter the harvest field and reap souls for Christ.

KMBC offers both residential and online classes. Online classes are offered through synchronous and asynchronous formats. Students desiring live interaction with the instructor and classmates may attend most residential classes online in a synchronous format. Synchronous online learning involves set class schedules and live participation in lectures along with live interaction with classmates. For students who need greater scheduling flexibility, KMBC offers many online classes asynchronously, in which recordings and course assignments are posted in the learning management system for later viewing at the student's convenience. Interaction with the instructor is still expected, but live participation in lectures is not required. A selection of KMBC's asynchronous online courses may offer flexible enrollment throughout the semester.

## Faculty Advisers

Members of the faculty are always ready to counsel with students about registration or other problems. Each student is assigned to a faculty adviser who will provide guidance concerning the student's academic program.

## Residential Student Policies

### Registration

The registrar furnishes information and instructions for registration. Students are expected to register prior to the first day of the academic term. A fee of \$25.00 is charged for enrolling after the first day of the academic term. Satisfactory financial arrangements are expected to be in place prior to beginning the academic term. On campus students are expected to enroll in in-person classes except for extenuating circumstances approved by the registrar and Academic Dean (VPAA).

### Student Load

The normal course load is 15 to 17 credit hours. Students must take 12 credit hours to be a full-time student. Students are permitted to take 17.5 credit hours

during the fall or spring semesters; students who wish to take 18 or more credit hours must receive permission from the Vice President of Academic Affairs. Residential students must take at least 8 credit hours to live in campus housing.

## Course Changes

Changes in registration are made in the Registrar's Office. Courses may be added during the first week or dropped during the first two weeks of a semester. A fee of \$5.00 is charged for a change of a course unless the change has been initiated by a faculty member.

# Online Student Policies

## Registration

The Registrar furnishes information and instructions for registration. Students are expected to register prior to the first day of the course start date. A fee of \$25.00 is charged those who enroll after the first day of the course start date. Satisfactory financial arrangements are expected to be in place prior to beginning the course.

## Student Load

Students are permitted to take 17.5 credit hours during the fall or spring semesters; students who wish to take 18 or more credit hours must receive permission from the the Vice President of Academic Affairs. Students are permitted to take 13.5 credit hours during the summer semester; students who wish to take 14 or more credit hours during the summer semester must receive permission from the Vice President of Academic Affairs.

Taking less than 6 credit hours is considered to be less than half-time enrollment. Taking 6 to 8.5 credit hours is considered to be half-time enrollment. Taking 9 to 11.5 credit hours is considered to be three-quarter enrollment. Taking 12 or more credit hours is considered to be full-time enrollment.

## Course Changes

Changes in registration are made through the registrar's office. Add and drop dates are found in the "Academic Calendar." Coursework must be completed by the end of the semester.

# Withdrawal from a Course

To withdraw from a course a student must complete the “Request to Withdraw from a Class” form (see [kmbc.edu/registrar](http://kmbc.edu/registrar)) and return it to the registrar’s office.

A student may withdraw from a course after the drop period but no later than the half-way point in the semester. (See the “Academic Calendar” for the exact dates.) Courses dropped before this half-way point will receive a WP or WF. (See page 45 for an explanation of these symbols.) This will not affect the student’s GPA, but it will affect one’s attempted credit hours. After this half-way point, dropped courses will receive an F. Refunds for withdrawals will be made according to KMBC’s “Withdrawal and Refund Policy” on pages 46-47.

## Course Audit

### Residential

Students may audit a residential course at KMBC for continuing education purposes (CEU) or for their own personal enrichment. Auditing a course allows the student to receive the benefits of the course instruction without the time commitment required for degree seeking students. The student is welcome to participate fully in each class and complete as much coursework as their schedule allows. Provided that the student’s course work has been satisfactorily completed, the student may opt to upgrade the audit to college credit by paying the tuition difference before the end of the term. For those desiring audit on a transcript or CEU verification, the student must attend 2/3rds (66%) of the class sessions.

### Online

#### CEU / Course Audit

KMBC offers both synchronous and asynchronous online courses. Synchronous courses may be audited using the same policy above. For students desiring audit on a transcript or CEU verification for an asynchronous course, the student must satisfactorily complete 2/3rds (66%) of the class assignments.

#### Personal Enrichment

For asynchronous, online courses at KMBC, the student may opt to take the course for personal enrichment at an additionally reduced rate. This allows the student access to all course materials for their own personal enrichment. Assignments will not be graded.

# Grading

## Grading Scale

A	96-100%	Represents work of outstanding quality, involving aptitude, achievement and initiative
A-	94-95.99%	
B+	92-93.99%	
B	88-91.99%	Represents above average accomplishment both in quality and quantity
B-	86-87.99%	
C+	83-85.99%	
C	79-82.99%	Represents satisfactory work
C-	76-78.99%	
D+	73-75.99%	
D	69-72.99%	Indicates inferior work, lowest passing grade
D-	66-68.99%	
F	0-65.99%	Failure
CR		The course has been completed successfully but a letter grade is not given.
I		Incomplete
W		Indicates authorized withdrawal
WP		Withdrew, passing
WF		Withdrew, failing

An “incomplete” grade may be allowed for illness or family emergencies which cause a student to miss classes. In such a case, students will be given a maximum of three weeks after the close of the semester to make up the incomplete work for a letter grade. Work which is not completed within three weeks will become an F. Incomplete work in courses for reasons other than illness or family emergencies will result in a lowered grade or (if insufficient work has been completed) an F. Any exception to the above will require a majority vote of the faculty.

## Grade Reports

Grade reports are available to students in the learning management system after the end of each semester.

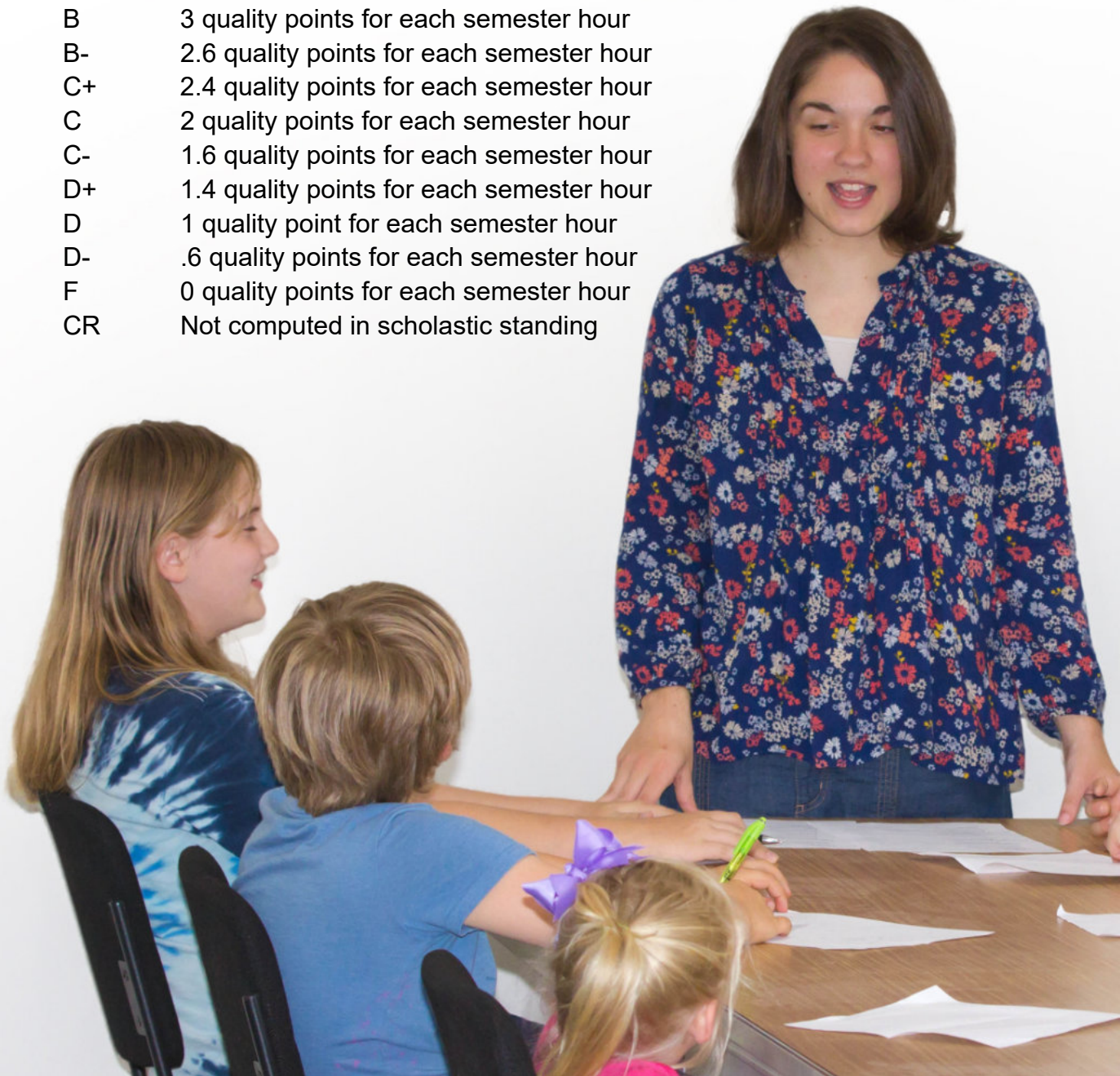
## Credit

A semester hour is defined as academic credit given for one recitation period per week, fifty minutes in length, for 15 weeks. Credit is given for work successfully completed by the student for which a grade of A, B, C, D, or CR (credit) has been earned. This definition of a credit hour is consistent with ABHE recommendations.

## Scholastic Standing

Scholastic standing or cumulative grade point average is the ratio of the total number of quality points received to total number of semester hours attempted by the student. Quality points are earned as follows:

A	4 quality points for each semester hour
A-	3.6 quality points for each semester hour
B+	3.4 quality points for each semester hour
B	3 quality points for each semester hour
B-	2.6 quality points for each semester hour
C+	2.4 quality points for each semester hour
C	2 quality points for each semester hour
C-	1.6 quality points for each semester hour
D+	1.4 quality points for each semester hour
D	1 quality point for each semester hour
D-	.6 quality points for each semester hour
F	0 quality points for each semester hour
CR	Not computed in scholastic standing



## Academic Support

A student whose cumulative GPA drops below 2.00 is automatically placed on academic support, and a student who earns a semester GPA of less than 2.00 in two consecutive semesters will be placed on academic support.

The student will be automatically enrolled in “ED 091/092 Academic Skills and Success” in their next semester and restricted to 12 academic hours. The student may also be assigned other academic support measures to assist the student with raising their cumulative GPA above a 2.00. The Admissions and Retention Committee will establish disciplinary measures intended to restore such students to academic success. Students may forfeit the privilege of representing the school in official groups.

## Academic Probation

Students may be placed on academic probation for failing to meet a minimum semester GPA and for failing to maintain a minimum cumulative GPA.

# Classification

At the beginning of the fall semester registration, students are classified according to their total credit hours.

Freshman	0-29 semester hours
Sophomores	30-59 semester hours
Juniors	60-89 semester hours
Seniors	90 or more semester hours

Students who choose the two-year Associate of Arts degree program who qualify for graduation will be privileged to participate in graduates’ testimony service and Commencement. Special or part-time students will affiliate with a class on the basis of semester hours earned. For membership in a class or for the privilege of participating in class activities, regular students must satisfy completely the classification requirements.

# Attendance Policy

## Class and Chapel Attendance

Regular class and chapel attendance is required. Excuses for classes may be granted for:

- Serious illness or death in the family.
- Personal illness with permission of dormitory supervisor.
- Field Ministry assigned or other assignments approved by the school.
- Emergency assignments.

Students are responsible for all class work missed. Grades may be lowered for excessive absences. If 20% of the classes are missed in a given course for any reason, including “Excused” absences, the student automatically fails and is suspended from further attendance. Appeals will be considered by the Vice President of Academic Affairs. Students are responsible for punctual fulfillment of all assignments.

## Unexcused Absences

Students will be allowed one unexcused absence for each hour of class credit without penalty. Students who take a three credit hour course that meets two sessions per week will be permitted only two unexcused absences per semester. Students who take a three credit hour course or a two credit hour course that meets once per week will be permitted only one unexcused absences per semester.

# Examinations and Tests

Written examinations are given for most courses at the end of each semester. In addition, occasional tests are given throughout the semester. When necessary, late or special tests and examinations will be given at a time specified by the teacher. See “Special Fees” on page 34 for information on the amount of the fees charged.

# Remedial Classes

KMBC offers four remedial classes: (1) “ED 091/092 Academic Skills and Success,” (2) “EN 001 Remedial English Lab,” (3) “MA 001 Remedial Mathematics Lab,” and (4) “EN 021 English Language Development.” These remedial classes do not count as academic hours earned towards a degree program; thus, they do not affect the student’s GPA.

However, these classes are billed as 2 credit hour classes, except for “EN 021 English Language Development” which is billed as a 1 credit hour class. The cost for these remedial classes can be covered by Federal Financial Aid when applicable. Students will be enrolled in these remedial classes under the following conditions:

1. “ED 091/092 Academic Skills and Success” (2 non-credit hours)
  - 1.1 New students will be enrolled in “ED 091/092 Academic Skills and Success” during their first semester if: (1) the student does not take a standardized test (e.g., ACT, SAT, or CLT) and submit his/her test score to KMBC before enrolling in classes, or (2) the student earns the following score on a standardized test:
    - ACT = 15-17
    - SAT = 800-900
    - CLT = 42-50
  - 1.2 NOTE: Students who are 25 years old or older are exempt from taking a standardized test.
  - 1.3 Current students will be enrolled in “ED 091/092 Academic Skills and Success” during their next Fall or Spring semester if their cumulative GPA is below 2.00.
2. “EN 001 Remedial English Lab” (2 non-credit hours)
  - 2.1 Students who have not received transfer credit, CLEP credit, or AP credit for “EN 101 English Grammar” will take KMBC’s “English Placement Test.” Students who do not meet the required minimum score will be enrolled in “EN 001 Remedial English Lab” during the same semester in which they enroll in “EN 101 English Grammar.”
  - 2.2 Students who do not take KMBC’s “English Placement Test” will be automatically enrolled in “EN 001 Remedial English Lab” during the same semester in which they enroll in “EN 101 English Grammar.”
3. “MA 001 Remedial Mathematics Lab” (2 non-credit hours)
  - 3.1 Students who have not received transfer credit, CLEP credit, or AP credit for “MA 152 College Mathematics” will take KMBC’s “College Math Placement Exam.” Students who do not meet the required minimum score will need to pass “MA 001 Remedial Mathematics Lab” before they can enroll in “MA 152 College Mathematics.”
4. “EN 021 English Language Development” (1 non-credit hour)
  - 4.1 International students must submit to the Admissions department some form of proof of English proficiency. Please see pages 26-27 for examples of proofs of English proficiency which international students may submit. Students who do not demonstrate proficiency in English may still be accepted as a student of KMBC but with the requirement of enrolling in “EN 021 English Language Development” during their first semester.

# Plagiarism Policy

Kentucky Mountain Bible College seeks to follow the highest ethical principles including those involving research, writing and completion of course work. KMBC expects students to complete course work honestly and without plagiarism and will provide instruction in proper citation and acknowledgment. The following definition is provided by the Plagiarism Policy Statement as adopted by the Faculty of Saint Louis University School of Law on April 28, 2004.

## I. PLAGIARISM DEFINED

Plagiarism results from the unacknowledged use of material found in print sources, oral presentations, or visual, electronic or other media sources. Plagiarism does not require an intention to deceive. It can result when a student submits as his or her own work ideas, language, data or other material contained in a source not acknowledged by the student, if the student knew or should have known that such acknowledgment was required. Plagiarism includes, without limitation, the following:

- A. Submitting another author's published or unpublished work, in whole, in part, or in paraphrase, as one's own work, without fully and properly crediting the other author with footnotes, citations or other bibliographical reference.
- B. Submitting as one's own original work any material, including data, tables, graphs, charts, or other visual material obtained from any source, without acknowledgment and citation of the source.
- C. Submitting as one's own original work material produced through unacknowledged collaboration with others, unless such collaboration is permitted by the instructor.

## II. EXPLANATIONS

Plagiarism as defined above is any use of a source—for example, another person's words, ideas, data or visual material—without proper acknowledgment and citation.

- A. Acknowledgment and citation of a source must be sufficient to specify the extent of the student's use of the source. It is not sufficient merely to cite the source in a bibliography, footnote or other reference if specific words, ideas or other material are appropriated without specific acknowledgment.
- B. Plagiarism is not limited to unacknowledged copying of another author's words. Plagiarism results from any unacknowledged use, even when ideas taken from a

source are expressed in the student's own words.

C. All material taken from a source, including citations, numerical data, formulae and equations, organization and format, graphical or visual materials, must be acknowledged and cited, just as words and ideas must be acknowledged and cited.

D. Material appropriated from any source, including the internet, speeches and lectures, or films, television, radio and other visual or audio media, must be acknowledged and cited, just as material appropriated from print sources must be acknowledged and cited.

E. Plagiarism can result when no deception could have occurred, as when a student makes unacknowledged use of a source recommended by the teacher.

Plagiarism Policy Statement as approved by the Provost of the Saint Louis University School of Law on May 22, 2024, Saint Louis University School Of Law, (<https://www.slu.edu/provost/policies/academic-and-course/academic-integrity-policy.pdf>, accessed June 4, 2025). Detailed explanations and examples are available in this document as well.

When plagiarism is discovered at KMBC it will be immediately addressed. All instances of blatant plagiarism/cheating are reported to the Academic Dean. The consequences of plagiarism/cheating at KMBC are cumulative across the course of enrollment and will be:

Lack of cooperation with this policy will result in referral to the faculty for immediate action at their discretion.

	<b><i>Undergraduate Freshmen/ Sophomore</i></b>	<b><i>Undergraduate Junior/ Senior; Graduate Student</i></b>
<b><i>First Occurrence</i></b>	Zero on the assignment with possibility to redo the assignment for “D” credit after conference with the Academic Dean and assigning of remedial instruction regarding plagiarism.	Zero on the assignment with no opportunity to redo the assignment. Conference with the Academic Dean. Assigning of remedial instruction regarding plagiarism. Signing of agreement form with warning of suspension.
<b><i>Second Occurrence</i></b>	Zero on the assignment with no opportunity to redo the assignment. Conference with the Academic Dean. Signing of agreement form with warning of suspension.	Failing grade in the class with immediate cessation of attendance in that class. Conference with the Academic Dean. Parent/Guardian may be informed.
<b><i>Third Occurrence</i></b>	Failing grade in the class with immediate cessation of attendance in that class. Conference with the Academic Dean. Parent/Guardian may be informed.	Suspension from all classes at KMBC.
<b><i>Fourth Occurrence</i></b>	Suspension from all classes at KMBC.	

## Artificial Intelligence Policy

The goal isn't to avoid AI—it's to use it in ways that genuinely help you learn and grow. As a student you should think of Artificial Intelligence as a study buddy who's always available, a writing tutor who can give immediate feedback, a research assistant who helps you explore ideas, and a practical partner for developing your skills.

Unsure about whether your AI use is appropriate? Ask your instructor! We want you to succeed and are happy to discuss. You should avoid submitting AI-generated work as your own original creation. AI should not be used for exams or assessments without explicit permission from your instructor. Do not accept AI responses without critical evaluation. AI cannot take the place of developing your own thinking skills

Kentucky Mountain Bible College encourages the best use of AI – the kind that makes you a better thinker, writer, and learner.

Use AI for Brainstorming & Idea Generation when you need help on a topic? Use AI to explore different angles and perspectives and overcome writer's block by discussing your ideas with AI. You can ask AI to explain difficult topics in simpler terms, request examples or analogies to clarify confusing material. It is acceptable to practice explaining concepts back to AI to test your understanding.

AI can help develop a student's writing & communication skills. Use AI to get feedback on your writing style and organization and learn to structure arguments and improve clarity. AI can be used to practice grammar and vocabulary in a low-pressure environment when not completing assignments.

Research & Study can be supported by AI. Use AI to organize your thoughts and create study outlines, generate practice questions for self-testing and explore connections between different course topics.

When you use AI in an assignment it need to be documented or acknowledged. When you use AI tools, include a simple note like:

- "I used ChatGPT to brainstorm initial ideas for this essay topic"
- "I asked Claude to help me understand the concept of [topic] and then applied it to..."
- "I used Grammarly to check my grammar and improve sentence structure"

If you include specific ideas or content from AI in your work citations are needed to avoid plagiarism.

- Direct quotes: Treat like any other source with proper quotation marks and citation
- Paraphrased ideas: Cite the AI tool just as you would any other source
- Remember: Not citing AI-generated content you use is considered plagiarism

## Mobile Devices Policy

If a student is found using a computer or other similar device during class for something other than current classroom activity, the Vice President of Academic Affairs will be notified. After three occurrences (total in all classes), the student may forfeit the privilege of using a computer or any similar device in any class for the rest of the semester.

# Repeat Courses

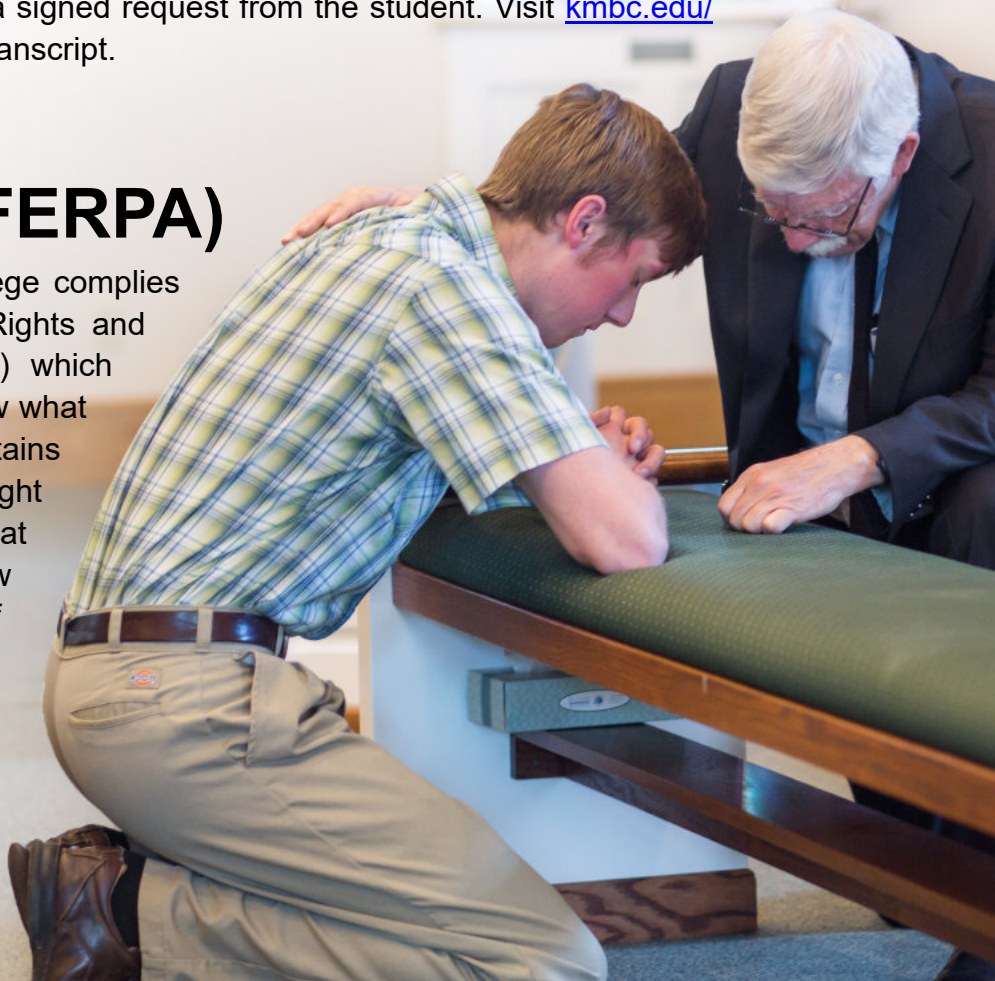
1. Student may repeat any course in which they earned a grade lower than a “C” at KMBC. The course must be repeated at KMBC or approved by the Vice President of Academic Affairs.
2. When students repeat a course, both grades remain on the permanent record, but only the higher grade is used in computing the GPA. Each course will be counted as attempted hours but only the course receiving the higher grade will be counted as earned hours.
3. Repeated courses will be so marked (“R” for “Repeated”) on the student’s permanent record.
4. Ordinarily, only three different courses may be repeated.
5. A course may only be repeated twice.

# Transcripts Policy

The registrar’s office keeps and maintains student transcripts indefinitely. Upon request, the registrar’s office will send an official transcript of a student’s academic record to whomever they designate. Each student is entitled to one free transcript. Additional transcripts cost \$10.00 each, payable in advance. After a student has left school, his/her transcript will be released only when all accounts are paid. Only the student may request that his/her own transcript be released. Before an official transcript may be released, the registrar’s office must receive a signed request from the student. Visit [kmbc.edu/registrar](http://kmbc.edu/registrar) to request an official transcript.

# Privacy Act (FERPA)

Kentucky Mountain Bible College complies with the Family Educational Rights and Privacy Act of 1974 (FERPA) which gives students the right to know what information the college maintains about individual students, the right to ensure the accuracy of that information, the right to know who has access to files of information and for what purposes, and the right to control to a significant extent



the distribution of that information outside the institution.

The college considers some information to be directory information which may be disclosed to others without student permission. This includes, but is not limited to, items such as name, address, telephone number, e-mail addresses, photographs, dates of enrollment, classification, full or part-time status, degree(s) received, awards, honors, program of study, previous institutions attended, date and place of birth, and participation in activities. If a student does not want this information released, he or she must submit a Request to Prevent Disclosure of Directory Information form to the registrar's office. This request remains in effect until revoked in writing by the student.

Educational records will not be released to individuals other than the student except as provided for by FERPA. This provision includes: (1) A parent who claims a student as a dependent on their most recent federal income tax form. The parent must submit a Parental Affidavit for Academic Information to access the student's record. (2) A student who grants access to his/her educational record by submitting a Student Consent for Release of Records. These forms must be submitted for each request. Information regarding FERPA, details or college records protected by FERPA, and forms necessary to withhold or release information may be obtained through the registrar's office.

## Field Ministries

Christian Field Ministries are a vital part of the educational program at Kentucky Mountain Bible College and are correlated with classroom work. The Field Ministries Director provides consultation, supervision, and assignments. A non-credit field ministry orientation course is required of all second semester freshmen. Students have the advantage of supervised training in various fields. Specific assignments usually begin in the students' second semester. Various activities include radio programs, preaching, teaching, music ministries, children's work, nursing home, prison, and youth ministries. Elementary school chapel services give valuable experience in presenting children's sermons, object lessons, and Bible stories.

Drama teams, the choir, quartets, and trios frequently minister in surrounding communities and states. A Field Ministries Handbook, available to all students, gives objectives and guidelines for each area of Christian service. All students who earn a bachelor's degree must complete a minimum of six assigned semesters of work in Field Ministries. They must also complete an internship in the field of their academic major. Those who earn the Associate of Arts degree must complete a minimum of three assigned semesters of work in Field Ministries.

# Requirements for Graduation

## Bachelor of Arts Degree in Religion

To qualify for the Bachelor of Arts degree in Religion students must:

1. Successfully complete at least 131 semester hours with passing grades, at least 60 of which must be from KMBC.
2. Complete all required courses in the curriculum they have chosen.
3. Earn a cumulative grade point average of 2.25 or higher in Bible and theology classes\* and in professional studies classes.
4. Earn an overall cumulative grade point average of 2.0.
5. Give evidence of a growing Christian experience.
6. Complete a minimum of six semesters of field work in Field Ministries.
7. Complete an internship in the field of their academic major.

\* The registrar may exclude any unrequired electives which would lower this GPA.

The administration reserves the right to deny graduation to any student whose conduct is contrary to the testimony, doctrine, and standards of the school.

## Associate of Arts Degrees

To qualify for an Associate of Arts degree students must:

1. Successfully complete at least 66 semester hours for the AA in Bible/Biblical Studies and 69 semester hours for the AA in Ministry with passing grades, at least 30 of which must be from KMBC.
2. Complete all required courses.
3. Earn a cumulative grade point average of 2.25 in Bible and theology classes.
4. Earn an overall cumulative grade point average of 2.0.
5. Give evidence of a growing Christian experience.
6. Complete a minimum of three semesters of field work in Field Ministries.

The administration reserves the right to deny graduation to any student whose conduct is contrary to the testimony, doctrine, and standards of the school.

Students who choose the two-year Associate of Arts degree program will function during their final year with the sophomore class. If they qualify for the degree, they will be privileged to participate in the graduate testimony service and Commencement wearing gray caps and gowns.

## Certificate Programs

To qualify for a Certificate, students must:

1. Complete all required courses.
2. Earn an overall cumulative grade point average of 2.0.
3. Give evidence of a growing Christian experience.

## Master of Ministry

To qualify for a Master of Ministry, students must:

1. Successfully complete at least 36 semester hours with passing grades, at least 18 of which must be from KMBC.
2. Earn an overall cumulative grade point average of 2.5.
3. Give evidence of a growing Christian experience.



# Character Requirements

## Philosophy

The faculty of the Kentucky Mountain Bible College has adopted a standard of character requirements for graduation that is based upon biblical principles. Students should seek to add Christian virtues to their character through relationship with Christ. KMBC has established character requirements which must be met at a satisfactory level: wholesome attitude, congenial, dependable, a discipler, discreet, financially responsible, forgiving, honest, humble, loving, obedient, patient, peace-making, reputable, self-controlled, self-disciplined, serving, spiritually minded, virtuous, and wise.

The entirety of the KMBC experience is intended to shape Christian character. Various facets of this experience include dorm life, spiritual life, academic life, social life, and work life.

## Evaluation Tools

The college will use a variety of tools to assess character development in the life of KMBC students. These tools will include a Character Development Evaluation form, work performance evaluations, Field Ministry evaluations, community service records, and the student's personal testimony. After these tools are administered the faculty advisers shall collect and compile all of these instruments in a personal portfolio of each individual student under that adviser's care. (Further information is available in the Student Handbook, [kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook).)

# Commencement Procedures

## Graduation

What is the difference between walking in the Commencement ceremony and graduating from Kentucky Mountain Bible College? Graduation is the process that verifies all degree requirements have been met, and the degree is awarded (i.e., conferred). Students must apply for graduation in their final term. Students are expected to participate in the commencement ceremony in order to graduate.

To participate in the Commencement ceremony, Associate of Arts, Certificate, and Master's candidates must have completed all degree requirements. Bachelor of Arts candidates can apply to walk in the Commencement ceremony with up to four credits lacking for the degree. An Extended Degree Completion Plan must accompany the Application for Graduation, approved by the Registrar, for the student to be considered to participate in the Commencement ceremony.

## Apply for Graduation

If you are enrolled in your last semester and plan to graduate in the Spring ceremony, contact the Registrar to receive a link to the Application for Graduation Form to submit your application by February 15.

When you apply for graduation, verify with your academic advisor (undergraduates) or program coordinator (graduates) that you are eligible for graduation. Once you have successfully applied, a confirmation email will be sent to your primary email address on your Populi profile. The Board of Trustees will approve the list of graduates at their Spring meeting.

## Graduation Fee

Towards the end of the Spring term, the Graduation Fee will be applied to your student account (\$100 for undergraduate degrees/certificates and \$200 for the Master of Ministry degree). You must pay the fee before your diploma or official transcript can be mailed to your permanent address.

## Important Dates

Deadline to apply for graduation = February 15

Degree conferral date = May 31

## Late Applicants

If you miss the February 15 deadline, you must submit a request to apply for graduation with supplemental documentation stating why you could not apply on time to [graduation@kmbc.edu](mailto:graduation@kmbc.edu) to receive a link to the Application for Graduation Form. The deadline for late applications will be the second Friday in March. If approved, the student's name will not be listed in the commencement program, and the applicant will not be eligible for honors. Once the Board of Trustees approves the list of graduates at their Spring meeting, the list cannot be changed.

## Diploma

Degree Awarding Process: Due to processing procedures, the Registrar's Office has until the last week of the following month after final grades are posted to award candidates degrees.

## Academic Certificates

Certificates will be available at Commencement or mailed via postal services by the academic department up to 8 weeks after degree requirements are confirmed through the degree awarding process. Contact your academic department for more information.

## Undergraduate Honors

Undergraduate students whose KMBC coursework meets the requirements for honors will receive the following honors:

3.500 – 3.699 = *Cum Laude*

3.700 – 3.899 = *Magna Cum Laude*

3.900 – 4.000 = *Summa Cum Laude*

Students who qualify for honors will receive an email by the last day of March. The student's cumulative grade point average at the end of the student's last completed term will be used to determine the honors printed in the Commencement program. The student's final grade point average will determine the honors printed on the student's transcript.

Please note that Associate of Arts and Certificate candidates are not eligible for graduation with honors.

The Valedictorian will be the BA graduate who has completed all graded work for the degree with the highest GPA. The Salutatorian will be the BA graduate who has completed all graded work for the degree with the second-highest GPA. The GPA at the end of the candidate's last completed term will be used to determine these honors.

## Official Transcripts

Once a student's degree has been conferred, the awarded degree program will be reflected on the student's official transcript. Additionally, an earned double degree, double major, minor(s), concentration(s) and Latin honors (undergraduates only) will appear on the transcript after final review, approval, and degree conferral by the Registrar's office. See page 63 for more information on ordering official transcripts.

## Diploma Copies

Additional copies of your diploma may be ordered by submitting a request to [graduation@kmbc.edu](mailto:graduation@kmbc.edu) for processing. Upon receipt, you will receive a confirmation email with the cost for this extra copy of your diploma. This cost must be paid before receiving your diploma. Diplomas are mailed via postal services and can take up to 4-6 weeks for delivery.

# Online Classes

## Philosophy for Online Offerings

KMBC offers an Associate of Arts in Biblical Studies and a Bachelor of Arts in Religion with multiple concentrations in a fully-online format. See Programs of Study for a complete list of programs available online.

## Enrollment Options

KMBC offers online classes through synchronous and asynchronous formats. Students desiring live interaction with the instructor and classmates may attend most classes offered residentially through Zoom. For students needing greater flexibility, KMBC offers many classes online asynchronously, where recordings of course lectures and course assignments are posted in KMBC's online learning platform, Populi. Several of KMBC's asynchronous courses offer flexible enrollment throughout the semester.

## Requirements for Online Learning

In order to take online classes from KMBC, students must have access to a computer with adequate software and internet access. Also, students must sufficiently know how to use their computers. The following list describes the minimum technological requirements for taking online classes:

- A Microsoft Windows computer running Windows 10 64-bit or newer or an equivalent Apple computer.
- We recommend the following minimum computer specifications:
  - 4 GB of RAM (8+ recommended)
  - 1.8+ Ghz dual or quad core processor
  - 80 GB hard drive or larger;
  - Memory card reader
  - NOTE: Some classes such as CO/CE/ED 322 Media Ministries may require a higher minimum computer specifications.
- Office software for creating computer documents, spreadsheets, and presentations. We accept Microsoft Office, OpenOffice ([openoffice.org](http://openoffice.org)), and Google Docs ([google.com/docs/about](http://google.com/docs/about)).
- An up-to-date web browser such as Microsoft Edge, Mozilla Firefox, Google Chrome, or Safari (Apple computers only).
- An email account (e.g., Gmail, Outlook.com [formerly Hotmail.com], Yahoo, etc.). A Gmail account is recommended as several classes require using Google Docs and Google Drive.
- Regular high-speed internet access for viewing videos.

- A PDF viewer such as Adobe Reader for viewing PDF files. This software is free and available for download on Adobe's website here: [get.adobe.com/reader/](http://get.adobe.com/reader/)

NOTE: Some classes require additional software not listed above. These classes will list these requirements in their syllabi.

Additionally online students must be comfortable communicating with their teachers via email and instant messaging through KMBC's online learning platform, Populi. KMBC expects online students to maintain contact with their teachers. Students must know how to email attachments (i.e., email documents, computer presentations, etc.). Students will be expected to know how to browse the internet effectively including how to purchase textbooks online. Also, online students will be expected to know how to use their office software for making documents and computer presentations.

## Online Library Guide

Library services are available by email and telephone. Library resources can be checked out by online students. If the resource is not digital, it will be mailed to the online student. Our library has all the resources necessary to meet the needs of KMBC's classes, and the KMBC library catalog is accessible online through Populi.

To check-out resources from our library, follow these steps:

1. Log into Populi and click "Library" in the upper left hand corner.
2. Once you have found a resource, click "Place hold" to place a hold on that resource.
3. Contact our librarian and request for the resource(s) that you have placed on hold to be mailed to you.
4. Our librarian will provide you information on how and when to return the resource(s).

## Additional Sources of Resources:

- KMBC participates with OpenLibrary (<https://openlibrary.org/>), an online library and book-lending provider with over 200,000 resources. For information on how to use OpenLibrary, including tutorial videos, visit <https://openlibrary.org/help>.
- KMBC currently requires most students to purchase a personal copy of Logos Bible Software (<https://www.logos.com/>), along with the Holiness Resources package. KMBC offers a recommended discounted package (see the Vice President of Academic Affairs for details). This requirement will be extended to ministerial students studying online as well as those pursuing ordination tracks online.
- KMBC recommends the Holiness Data Ministry, a site full of excellent holiness resources. These resources can also be found at the Wesley Center Online (<http://wesley.nnu.edu/wesleyctr/>) for free online.

- Project Gutenberg (<http://www.gutenberg.org/>) has an extensive online ebook collection (45,000 volumes) of older works that are out of print. While most of these resources would not apply to studies at KMBC, some helpful works are available here.
- Other recommended resources are located in the “Links” tab in the Populi library portal.

## Online Research Techniques

Due to the nature of online learning, online students must be able to conduct effective research online. Forums, blogs, and websites without academic credibility such as Wikipedia.com are not acceptable online resources. Online students must be able to locate acceptable scholarly resources online.

- Google Scholar (<http://scholar.google.com/>) is a search engine which searches scholarly resources such as “articles, theses, books, abstracts and court opinions, from academic publishers, professional societies, online repositories, universities and other web sites.”
- Google Books (<http://books.google.com/>) is a search engine for books. There, students can search and preview the contents of numerous public domain and copyrighted books.
- Other scholarly online resources can be found in our online library guide.

## Online Student Services

For general student service needs, please contact our Chief Admissions Counselor, Mrs. Christina Fischer ([cfischer@kmbc.edu](mailto:cfischer@kmbc.edu)).

KMBC encourages all students to purchase their textbooks through Amazon.com or another online bookstore. The class syllabus and required textbooks are listed under the “Syllabus” tab in each course through KMBC’s online learning platform, Populi. For questions regarding textbooks, please email our bookstore at [bookstore@kmbc.edu](mailto:bookstore@kmbc.edu).

## Merchandise

Online students are encouraged to purchase KMBC branded merchandise through our online store: [kmbcapparel.qbstores.com/home](http://kmbcapparel.qbstores.com/home).

## Payment Schedule for Online Classes

A student taking online classes must either:

1. Pay the balance in full prior to beginning the class, or
2. Set up three automatic recurring payments, each for a 3rd of the full balance. The first payment must be made prior to beginning the class.

Payment can be made online at [kmbc.edu/paynow](http://kmbc.edu/paynow).

## State Certifications

Kentucky Mountain Bible College is proud to be a participant in the State Authorization Reciprocity Agreement (SARA). SARA is an initiative that allows KMBC to offer our quality educational programs to students residing in other participating SARA states and territories with ease and efficiency. As a SARA member institution, KMBC follows established national guidelines and standards, streamlining the process for offering online courses to students across state lines. This not only broadens the reach of our educational offerings but also simplifies the enrollment process for students from SARA member states, enhancing their opportunities for academic success. With SARA, KMBC is certified to offer classes in 49 states (all but California), the District of Columbia, Puerto Rico and the U.S. Virgin Islands.

Students who have eligible complaints against KMBC may contact the administration of KMBC to file a complaint. Examples of such complaints may be found under section 4.4 of the [“SARA Policy Manual 25.1.”](#) If the student's complaint is not resolved by the administration of KMBC, the student may submit his/her complaint to the Kentucky State SARA Portal Entity ([nc-sara.org/state-portal-entity-contacts](https://nc-sara.org/state-portal-entity-contacts)). For more information on SARA complaints, please see section 4 of the [“SARA Policy Manual 25.1”](#) or visit <https://nc-sara.org/sara-student-complaints-0>

## Cooperative Agreement

KMBC has cooperative agreements to provide classes through other institution if needed.

## Student Online Class Policies

- Students joining classes by Zoom are expected to be dressed professionally and be visible throughout the class session. Having one's camera off for an extended period of time may result in a tardy or in a class absence. If there are circumstances which require you to have your video off, please inform your instructor.
- Students taking asynchronous online classes are expected to watch all recorded class videos in their entirety.
- Students must interact in the online class portal at least once per week.
- Tests that are late will receive an automatic 0. A student who misses a test can appeal to the Vice President of Academic Affairs to retake the test.
- All online tests are closed book exams unless indicated by the instructor.
- The schedule for assignments and exams will not be changed unless for emergencies with special permission from the Vice President of Academic Affairs.

- All lessons, assignments, sessions, and exams are to be completed in order.
- Students are responsible to know when assignments are due and to turn in assignments on time.
- Students are responsible for their own internet connection and computer capabilities.
- Students are responsible to work ahead to complete classwork in the event of a period of time when they may have no internet or no computer. Extra time will not be given unless permission is received from the Vice President of Academic Affairs.
- All classwork and assignment times are in Eastern Standard Time.

## Frequently Asked Questions

- How often do I have to be online?
  - You must log in and perform an action at least once every 14 days while your class is in session to be considered an active student. Above that, we simply require that you log in often enough to view and complete your assignments before they are due. Any day, any time.
- Can I get a degree completely online from KMBC?
  - Yes! KMBC offers both an Associates of Arts in Biblical Studies and a Bachelor of Arts in Religion with multiple concentrations in a fully-online format.
- Is financial aid available for online students?
  - Yes! Financial aid is available for all qualifying degree-seeking students, and scholarships are available also! Please contact Admissions to see if you qualify.
- How do I get textbooks?
  - We recommend that you purchase textbooks online from sites such as Amazon.com. Required textbooks and syllabi are listed in the Populi “Reading List” under the “Syllabus” page for each course.
- What are the classes like?
  - We offer online classes in multiple formats. Classes include video lectures from KMBC professors as well as reading, tests, and assignments.
- How much time is required to complete each course successfully?
  - The amount of time required to complete each course successfully varies. In general, each lesson takes about 3 hours (1 hour to watch the lesson, and 2 hours to complete the homework, on average). So, students should expect at least 6 hrs (for a 2-credit course) to 9 hrs (for a 3-credit course) per week for a 15-week format class. Seven-week classes are twice as fast, so expect 12-18 hours per week.
- How do I enroll?
  - You may apply online at [kmbc.edu/apply](http://kmbc.edu/apply). You may also contact our Admissions Department at [kmbc@kmbc.edu](mailto:kmbc@kmbc.edu) or 1-800-879-5622 ext 130.

# SPIRITUAL LIFE

Constant emphasis is kept on scriptural, ethical, warmhearted holiness, both public and personal, and to this end, weekly services and other means of grace are devoted.

## Private Devotions

Time for communion with God is invaluable for maintaining and deepening the spiritual life. For this purpose, time should be set aside each morning for prayer and private study of the Word. It is our earnest desire that all students will cultivate and maintain this habit, not only during their enrollment in school but throughout their entire life.

## Spiritual Encouragement

A Wednesday and Friday noon prayer meeting as well as a late night Friday prayer meeting is open to all who desire to pray and fast for revival and other special needs. Accountability groups, usually numbering from four to five members each, are encouraged among the students of each dorm. They have been the source of genuine spiritual growth and encouragement for those participating. There are other student-led prayer meeting opportunities.

## Sunday Services

All students who are not assigned to Field Ministry appointments will either attend the morning service at Mount Carmel Community Church or declare to the Assistant Student Life Director which church the student plans to attend for the semester. KMBC students join the Mt. Carmel Community Church for a refreshing and encouraging Sunday evening service. Classes meet monthly for praise and prayer. The power of the Holy Spirit is often manifested with great joy and blessing in these services.

## Discipleship and Mentoring Program

KMBC strongly encourages every student to participate in a discipleship group or mentoring relationship. Each undergraduate student who meets the program requirements is eligible to receive the DMTS Scholarship. (See “Discipleship/Mentoring Tuition Scholarship” on page 38.)

# Chapels

Chapel services, which include preaching, prayer, praise, and testimony, are held Tuesday, Thursday, and Friday. Friday chapel services typically emphasize missions often with guest missionary speakers. Many have heard the call of God at these services. Entire weeks of chapel are often devoted to special topics such as prayer, courtship, holiness, and biblical worldview. Chapel attendance is required of all students.

## Chapel Attendance Policy

Chapel is a very important part of the spiritual life at KMBC. All students are required to attend chapel regularly. Students may absence themselves from chapel four times per semester without penalty; thus, they should reserve chapel absences for sickness and personal reasons. Any chapel absences beyond the four permitted absences will be subject to institutional discipline through the office of Student Life. Excessive absences will incur fines as follows:

- 5-8 Absences = \$10 fine per absence
- 9+ Absences = \$25 fine per absence

Attendance will be recorded following the last bell. Students not in their assigned seats will be counted tardy. Two tardies equal an absence.

Off-campus, married, or non-traditional students are expected to attend all chapels. Any exception to this rule must be by special permission of the Assistant Student Life Director. Please submit a written request during the first week of the semester. Students may petition the Assistant Student Life Director immediately and in writing regarding any extraordinary circumstances that result in chapel absences.

## Revivals

Revivals at the beginning of each semester have proved to be spiritual feasts under the outpouring of the Holy Spirit. Our guest speakers are often outstanding leaders of the holiness movement. Many spiritual needs are met, and all are greatly enriched in their faith.

# Ministry Teams

Two music teams and several camp counseling teams extend the grace and love of God during both the school year and the summer. Their ministry reaches primarily churches, community activities, and youth rallies during the school year, but includes family and youth camps while on summer tour. Prison ministry and pro-life ministry opportunities are also available.

During mid-year break (December-January) a ministry team is often organized to travel to a mission field to work and witness. In the past teams have gone to Kenya, Uganda, Argentina, Bolivia, Ukraine, Paraguay, Inter-City missions, and the Native American field.





# STUDENT LIFE

Student life at Kentucky Mountain Bible College is something to be treasured. Students form deep friendships with faculty, staff, administrators, and each other that encourage spiritual, academic, and social growth. These friendships last well after graduation and departure from the warm family environment at KMBC. Students will discover that night conversations with a roommate, prayer meetings with dorm mates, a special move of the Holy Spirit in chapel, a conversation with professors in their office will be a blessing. All of these experiences build strong relationships that let students know that they are prayed for, cared for, and loved at KMBC. The relationships formed at KMBC will bless lives and ministries for many years.

One should never confuse KMBC's regimented lifestyle of conduct, dress, and schedules with legalism or a lack of love, warmth, or acceptance. Each student is prayed for during the recruitment, application, and enrollment processes. Students attend KMBC under divine appointment. All of the energies of a loving, sacrificial, professional team are poured into each student while working, living, studying, and playing together make this experience a high point in life.

## Conduct

In a spiritual community, high standards of morality, conduct, and culture are maintained. Friendliness, courtesy, and kindness contribute to the development of true Christian character. Tobacco, alcohol, illegal drugs, rock music, theft, immorality, gambling, lying, profanity, dancing, cheating, and pornography are forbidden.

The KMBC Student Handbook ([kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook)) which contains detailed information about regulations, schedules, permissions, and activities will be distributed to students during the new student orientation.

## Sexual Harassment Policy

KMBC is committed to a campus environment that is free of harassment and intimidation based on age, color, disability status, marital status, national origin, separate ethnicity, race, sex, religion, or veteran status. All students are responsible for maintaining a professional academic environment where sexual harassment is strictly prohibited. Unwelcome sexual advances, request for sexual favors, and other verbal, written, or

physical conduct of a sexual nature constitute sexual harassment inasmuch as they interfere with a professional, academic environment and create an intimidating, hostile or offensive environment. All such conduct is specifically prohibited. In the event any such conduct should occur, the Title IX Coordinator or Assistant Student Life Director should be contacted immediately. All reports will be kept confidential except as required to adequately investigate alleged occurrences. Sexual harassment is a serious violation of the KMBC student life code of conduct. Further policy elaboration may be found in the Student Life Handbook.

## **Sanctity of Human Life**

Kentucky Mountain Bible College affirms the Scriptural position that all human life is sacred, having been given value by God at conception, and therefore must be both respected and protected. Taking human life through abortion, homicide, assisted suicide, and suicide is inconsistent with Scripture and abhorrent to God. As a result, KMBC prohibits all members of its community from promoting or participating in any act of, or support of, abortion regardless of the stage of pregnancy. The college also retains the right to terminate any member of the faculty, staff, or student body for the violation of this basic human right. KMBC does understand that where a pregnancy puts the life of the mother in serious risk, triage decisions may need to be made in consultation with the mother, her pastor, family, and doctor. It is clearly recognized, however, that God's mercy, forgiveness, and restoration is extended to all those who have made the unfortunate choice to have an abortion and who are willing to repent.

## **Sanctity of Marriage and Human Sexuality**

The fundamental Biblical and philosophical goal of Kentucky Mountain Bible College is to develop students into mature, Christian individuals. Of necessity, this involves KMBC's understanding and belief of what qualities or characteristics exemplify a Christlike life (Romans 8:29; 2 Corinthians 3:18).

1. We believe the Bible to be the inspired, authoritative Word of God. Therefore, everything we say and do must be under the guidance and authority of the Scriptures. Our integrity depends on consistent application of our commonly understood biblical truths (2 Timothy 3:16-17; Psalm 19:7-11; 2 Peter 1:20-21).
2. We uphold the sanctity of marriage as a God-ordained, special union between a man and a woman, where sexual relations are both honored and affirmed by God

(Genesis 1:27-28, 2:24-25). The Bible teaches that all sexual unions outside of marriage, as thus defined, are sinful (Hebrews 13:4). When dealing with sexual sins, we have no alternative but to follow the teachings of Scripture, as we understand them, and consistently apply those teachings to both heterosexual and homosexual situations (Proverbs 6:29; Ephesians 4:17-24). We understand that sexual sins of all kinds stem fundamentally from an individual's brokenness, and it is God's intention to heal the broken and make us whole.

3. We understand the Bible to teach that we must oppose all sexual sin while demonstrating compassion for those who fall victim to it, distinguishing between the value and identity of each person as an individual, and the behavioral choices which some individuals make (Galatians 5:19-25; 1 Corinthians 7:1-3). We understand the Bible to differentiate between recognition of person-hood and rejection of those actions which it defines as immoral, while simultaneously extending forgiveness and healing to all who respond in believing faith to its universal offer of God's grace (John 8:3-11; Luke 15:10).

All KMBC students are expected to exhibit the Christlike qualities taught by Scripture and to refrain from activities or behavior that is contrary to those teachings. Therefore, KMBC retains the right to refuse enrollment to or to suspend any student who engages in sexual immorality, including any student who professes to be homosexual/bisexual or who is a practicing homosexual/bisexual, as well as any student who condones, supports, or otherwise promotes such practices (Leviticus 18:22; Romans 1:24-32; 1 Corinthians 6:9-20; 1 Timothy 1:9-11).

## Gender Identification

KMBC recognizes that some individuals may struggle with the gender identity with which they were biologically created. While the college will compassionately seek to counsel and help that individual to recover a biblical perspective on gender identity, this college affirms the Scriptural position that each individual is both created in the image of God and has been purposely made with the biological gender of their birth. In the light of Scripture and the college's mission, the college is not able to allow an individual of one biological gender to dress and act differently than the one God created them to be. When an individual decides to identify as a gender other than their biological one, it is in the best interests of the individual and the college for that individual to depart entirely from the college community. Departure from the college community is also required if the individual decides on a medical course of action to physically change their biological gender. Both the choice to identify as a gender other than their biological one and to medically change their biological gender are considered as deviations from God's purpose and inconsistent with the mission of this college. Rejection of one's biological sex is a rejection of the image of God within that person. Also, we affirm the biological sex of all persons and that any and all attempts to physically change, alter, or disagree with one's predominant

biological sex is disordered, according to the Bible. (Genesis 1:26-28, Genesis 2:18-24, Romans 1:26-32, I Corinthians 6:9-13, Ephesians 4:17-19, 5:25-27, Colossians 3:5, I Thessalonians 4:3, Hebrews 13:4, Galatians 5: 19, 21).

## Dress Standards

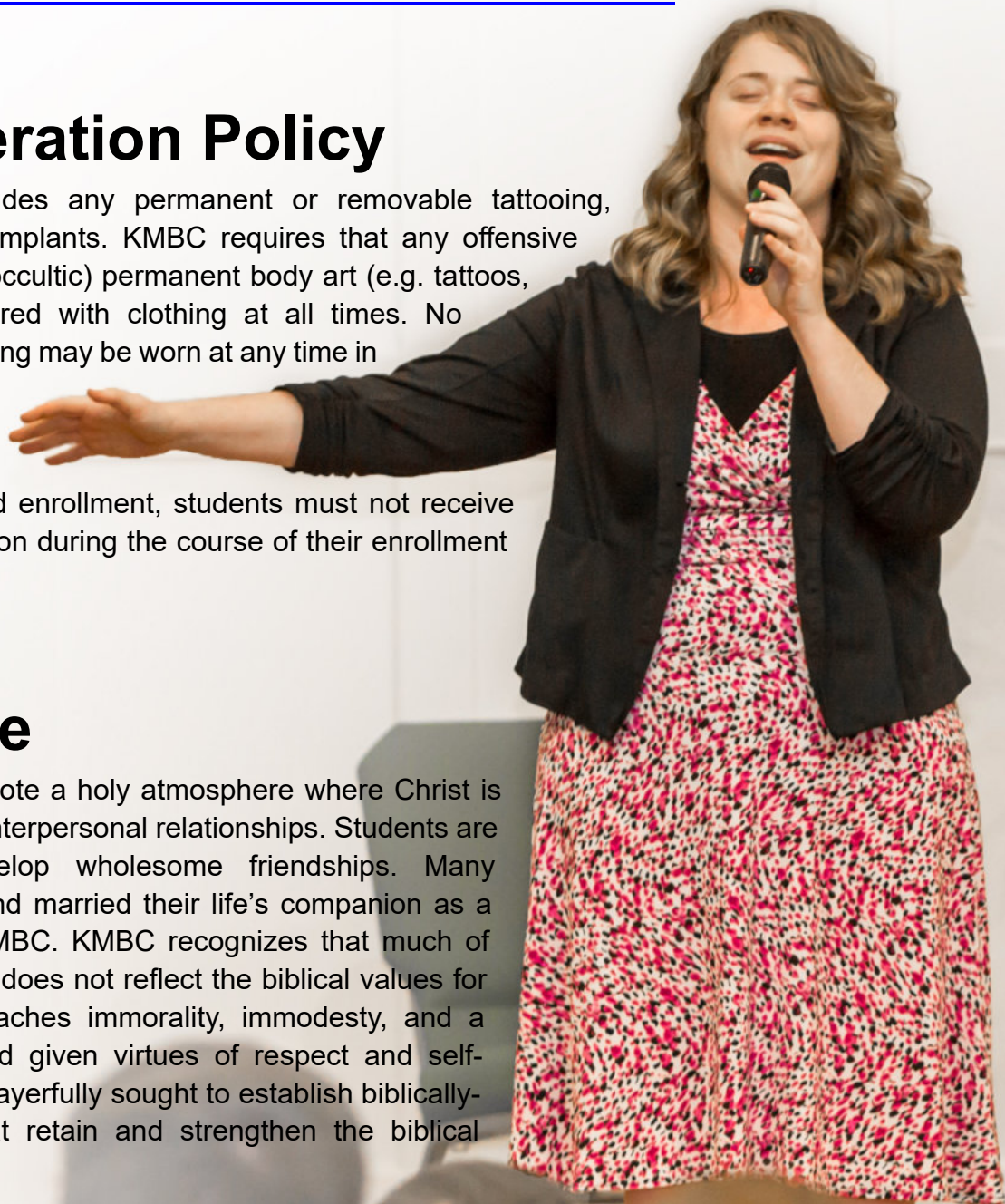
The student's attire and appearance are considered important at KMBC. The concern is based on the Christian value of modesty as well as the preparation of professionals for ministry and leadership. Students can find the details of the dress code in the Student Handbook here: [kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook).

## Body Alteration Policy

Body alteration includes any permanent or removable tattooing, piercing, brands, or implants. KMBC requires that any offensive (vulgar, obscene, or occultic) permanent body art (e.g. tattoos, brands) remain covered with clothing at all times. No removable body piercing may be worn at any time in accordance with KMBC's dress code (see above). As a condition of continued enrollment, students must not receive any new body alteration during the course of their enrollment at KMBC.

## Social Life

KMBC seeks to promote a holy atmosphere where Christ is honored in all of our interpersonal relationships. Students are encouraged to develop wholesome friendships. Many students have met and married their life's companion as a result of choosing KMBC. KMBC recognizes that much of contemporary culture does not reflect the biblical values for relationships, and teaches immorality, immodesty, and a disregard for the God given virtues of respect and self-control. KMBC has prayerfully sought to establish biblically-based guidelines that retain and strengthen the biblical



principles dealing with the relationships between the sexes, dating, courtship, and marriage. (I Timothy 4:9; I Corinthians 7:1, 8:9, 6:18; II Timothy 2:22; I Thessalonians 4:3-8; Hebrews 13:4; Ephesians 5:3). For more information, consult the KMBC Student Handbook ([kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook)).

## Entertainment

KMBC expects its students to avoid all entertainment (streaming, DVDs, videotapes, audio tapes, records, CD's, books, computer and video games, magazines, etc.) that produce, promote, or feature the violent, the sensual or pornographic, and thus undermine God's standard of holiness in heart and life. All entertainment should meet scriptural standards. "Finally, brothers, whatever is true, whatever is noble, whatever is right, whatever is lovely, whatever is admirable— if anything is excellent or praiseworthy— think about such things" (Philippians 4:8). ". . . [M]ake up your mind not to put any stumbling-block or obstacle in your brother's way." (Romans 14:13). For more information, see the Student Handbook ([kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook)).

## Internet

KMBC seeks to help our students, staff, and guests develop healthy internet use practices. Personal discipline must be exercised regarding content and time spent on the Internet. Personal standards and boundaries are a necessity for maintaining a holy life in an electronic age.

The college reserves the right to regulate the use of its computing and telecommunications equipment in a manner that is consistent with its mission. We want everyone to use our information services in a way that honors Christ and His Kingdom. Although the college provides for a filtering service across the network, be advised that some information that may be accessible may be defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal. The College does not condone the use or distribution of such materials. Employees or students who knowingly access, download, or distribute such materials through surfing, E-mail or other Internet activity will be subject to disciplinary measures which may include the loss of Internet and E-mail privileges, other restrictions, fines, and/or termination or expulsion.

While employed or enrolled at KMBC, staff, and students are expected to abide by KMBC's handbook policies even when accessing the internet from other sources or locations.

# KMBC Network Security Policy

## Controlled Network Access (Network Security Policy)

In order to maintain a secure and safe network, KMBC requires authentication in order to access the college network. Unauthorized network access is prohibited. Personal devices are expected to connect to the KMBC network through wireless access “KMBCWIFI.” Device registration is required. Equipment that is not owned or installed by KMBC is not to be physically connected to the network without special written permission from the IT Director. Examples of such equipment could include routers, switches, and network-sharing devices. No users are allowed to share network access without special permission. Users are not allowed to host any content or services through the KMBC network.

## Network Security

The use of up-to-date Anti-Virus software is required. Use of KMBC network access requires the client to agree to abide by the KMBC Internet Use Agreement and Network Security policies. KMBC seeks to maintain network integrity, and as a result, excessive use may be regulated in order to maintain quality of service.

Faculty, staff, or students may not install software on KMBC computers and devices without permission from the IT Department. If there is a need for a software installation, please inform the IT Department. Students are not to use office computers for personal use.

## Network Monitoring

In order to ensure that users comply with current policy and to maintain a quality network, KMBC reserves the right to track and monitor users, equipment, systems, and traffic on or associated with the KMBC network. Users agree to allow KMBC to monitor all network use and take appropriate action if the user is in violation of the KMBC Internet Use and Network Security policies. Users should be aware that any data sent through or stored on the KMBC network or KMBC equipment should be considered property of the college.

## Unlawful Access to a Computer or Data

Unlawful access to a computer is a legal offense. Federal and state law prohibit unlawful access to computer systems. Such activity is defined in Section 434.840-860 of the Kentucky Code as follows:

1. A person is guilty of unlawful access to a computer when she/he knowingly and willfully, directly or indirectly accesses or attempts to access any

computer software, data, computer system or network to defraud or damage another computer system, program or network. (KRS 434.845)

2. A person is guilty of misuse of computer information when she/he receives, conceals, or uses or aids another in doing so, any books, records, documents, property, financial instrument, computer software, computer program, or other material, property, or objects, knowing the same to have been used in or obtained from a violation of KRS 434.845. Unlawful access to a computer will result in cancellation of privileges as well as other disciplinary action which may include fines and termination/ suspension. Specific acts of computer tampering include, but are not limited to, changing the network configuration of your computer, uploading or creating computer viruses or password cracking programs, attempting to use any account or computer system without proper authorization, attempting to intercept network data, or in any way effect a security breach. You agree that you will be fully responsible for your actions and access.

## Disclaimer

KMBC will NOT be held liable for any activity or actions of the client if the client is found to be using Internet/network access for illegal purposes. The client hereby assumes all responsibility for activity occurring on, from, or to his/her system.

## Results of Inappropriate Use

Results of inappropriate use may include access limitation or termination, disciplinary action, fines, research fees (including internal and external audits), legal consequences, and termination or expulsion. Violations confirmed by the Administration of KMBC may result in the confiscation of the device of the offender for the duration of the semester.

# Social and Recreational Activities

The college provides a wholesome atmosphere in which Christian character and healthy relationships may be developed with both students and faculty. Students enjoy planned and unplanned social activities.

The Social Committee of the Student Council sponsors recreational activities including ping-pong tournaments, volleyball, basketball, softball games, bowling, video-watching, and hay rides. Other unplanned recreational activities are available. For information about dating, see the Student Handbook ([kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook)).

# Housing

## Residence Halls

All single students, not living with their parent(s) or guardian(s), are required to live on campus in the dormitories. If, because of mitigating circumstances, senior students believe that it would be advantageous to live off campus, they may request such privileges. Requests must be made to the Student Relations Committee via the Vice President of Student Affairs. Requests must be written, giving in detail the reasons for such a request. Each request will be considered on an individual basis.

Rooms are furnished with single beds, dresser, desk, chairs, and a bookcase. Students should bring single sheets, blankets, bedspread, pillow, pillow cases, towels, washcloths, window and closet curtains, an iron, flashlight, and rugs. Dorm size refrigerators and window air conditioners are permitted in dorm rooms. In order to assure proper fit, students should await room assignments prior to purchasing an air conditioner.

In order to preserve the sanctity of Sunday, the administration requests that, if at all possible, students not arrive at KMBC on Sunday. No firearms are allowed on the campus.

Washers and dryers are provided in each dormitory for student use, and facilities are provided for occasional snacks.

## Non-Traditional Student Housing

The college has a variety of apartments and mobile homes available for married students and families on campus. The Chatlos Apartments, completed in 1997, offer one and two bedroom units. Mobile homes and efficiency apartments are also available. Contact the Business Office for additional information.

Housing requests must be submitted no later than July 1 for the upcoming academic year. Lease contracts are available from the Business Manager. Since they are part of the community, on-campus residents and their families are expected to follow community standards of dress and conduct.

# Automobiles and Motorcycles

Students who desire to keep an automobile or motorcycle on the campus should apply for a permit (i.e. "On Campus Automobile Permit"). Consult the Student Handbook ([kmbc.edu/admissions/admittedstudents/student-handbook](http://kmbc.edu/admissions/admittedstudents/student-handbook)) for more details.

# Health Services

All full-time students are required to participate in the KMBC accident insurance plan. The college does not maintain a medical facility for the treatment of illness or accidents. Free clinical service is provided. A school nurse is on call. Students are responsible for financing their own trips to the doctor or hospital. When a student is under doctor or hospital care, charges are made directly to the student.

# Confidentiality of Student Records

KMBC is committed to the privacy and confidentiality of student records as directed by the Family Educational Rights and Privacy Act (FERPA). The college may release financial, academic, and personal information to parents of dependent students eighteen years of age and younger without students' consent. If students are eighteen or older and independent from their parents, they must provide written consent to the college before financial, academic, and personal information is released to the parents. College personnel may reveal generally observed public behavior to parents.

The college may occasionally release a student's directory information (name, address, phone number, year in school, major) to inquiring parties. If students want the college to refrain from releasing directory information, they must provide the Business Office with a written request.

# Student Activities

Many opportunities abound for students to participate in student organizations and gain leadership skills. Students must take care to not become so committed to extra-curricular activities that they lose focus as to their primary reason for attending KMBC. The students' purpose must be to prepare for God's call on their lives. Extra-curricular activities can help students discover abilities and develop skills that they will need in order to bless a needy world with the love of Jesus. Participation or leadership in some of the activities or organizations may provide financial assistance or a scholarship toward college expenses.

# Fine Arts Ministries

## Chorus

The chorus is open to all students who enjoy singing. The group usually presents a Christmas concert and performs for other activities.

## Choir

The choir, a select vocal group, performs high quality sacred numbers for school and church audiences. The choir tours during the spring semester every year. To be eligible to go on the tour, students must maintain an academic standing of 2.0.

## College Singing Groups

Several vocal groups represent the school in various settings through the summer months and during the school year. A scholarship is awarded to those who sing in these groups.

## Camp Counseling Teams

Several teams participate in summer ministry opportunities in youth camps and camp meetings. A scholarship is awarded to those who represent KMBC in these groups.

# Student Organizations

## Class Organizations

Each class has its own organization with officers chosen by its class members and faculty adviser(s). Each class plans various activities and carries out specified duties.

## Missions Cabinet

Friday chapels are devoted to missions. Student officers direct these chapel programs and promote mission awareness on campus. Students are encouraged to participate in work teams and task forces to various mission fields.

## Student Council

The student council serves as a liaison between the student body and college administration. The council functions as a forum for student input relative to student life. It sponsors, promotes, and supports school activities. Detailed descriptions of duties appear in the Student Handbook.

## Non-Traditional Student Organizations

The Non-Traditional Students' Association (NTSA) is designed to minister to the spiritual, social, and material needs of non-traditional students, both married and single, and to encourage Christian unity and support among the campus community. Non-Traditional Students (NTS) include those who are married, single parents, or single students 25 years of age or older. This designation includes the spouses of NTS that are themselves enrolled at KMBC.





# UNDERGRADUATE PROGRAMS

KMBC offers three undergraduate degrees: a Bachelor of Arts degree in Religion with multiple majors and concentrations and two Associate of Arts degrees: Biblical Studies and Ministry. KMBC also offers eight certificate programs: Bible & Theology, Pastoral Ministry, Christian Missions, Discipleship, Christian Apologetics, Christian Helping Ministries, Christian Historical Studies, and KMHA Ordination Studies.

## Bachelor of Arts Degree in Religion

All majors of the Bachelor of Arts degree require a minimum of 131 credit hours. All graduates are required to complete the Bible core, the theology core, the general education core, a professional studies concentration, and a minimum of six semesters of Field Ministries. Two to four hours of internship are also required for all programs of study (see “Life Experience Credit for Internship Requirement” below). These programs of study will lead the graduates to ordination and/or full-time work in the field for which they have prepared. Many will continue their education toward graduate degrees. All of KMBC’s programs are available online except for those indicated with an asterisk (\*) below.

<b>MAJORS</b>	<b>CONCENTRATIONS</b>
<b>Ministerial Studies</b>	Pastoral Ministries
	Biblical Languages*
	Youth Ministries
	Children’s Ministry
	Worship Ministries
	Evangelistic Ministries
<b>Cross-Cultural Missions</b>	Intercultural Studies
	Missional Christianity
<b>Music Ministry*</b>	<i>(See “Christian Ministry” concentrations)</i>
<b>Discipleship</b>	Disciple Making
	Educational Church Ministries
	Child Evangelism & Discipleship
	Youth Evangelism & Discipleship
	Family/Inter-generational Ministry
<b>Elementary Christian Teacher Education*</b>	
<b>Biblical &amp; Theological Studies</b>	<i>(See “Christian Ministry” concentrations)</i>
<b>General Studies</b>	<i>(Requires applicable transfer credit)</i>

<b>Christian Ministry</b>  <b>(Choose <i>two</i> concentrations.</b> <b>See pages 110-111.)</b>	Biblical & Theological Studies
	Christian Apologetics
	Christian Counseling
	Discipleship/Christian Education
	Cross-Cultural Missions
	Ministerial Studies
	Music Ministry*

## Life Experience Credit for Internship Requirement

Students, especially adult students, who have acquired knowledge and/or skills through non-traditional studies or through life experience, may request approval for exemption from their internship requirement from their Program Adviser and the Director of Field Ministries. To receive credit, a portfolio account of the experience must be submitted. The portfolio would include the following:

- Type of experience in which you were involved;
- Location of the ministry or activity (if more than one, include information for each one);
- Dates of the ministry or activity (if more than one, include information for each one);
- Brief evaluation statement from the person(s) to whom you were responsible (include their names, titles, addresses, and phone numbers);
- Written summary of the life experience (include purpose for the activity, personal goals, main lessons learned, frustrations experienced). Do you sense a call to continue preparation for this type of ministry?

Normal tuition rates will be charged for each hour of semester credit. The maximum number of hours permitted for an internship is four semester hours. One hour credit may be earned for two years of approved life experience based on your portfolio.

## General Education and Bible Cores

The General Education and Bible Cores are required of all Bachelor of Arts programs.

<b>GENERAL EDUCATION AND BIBLE CORE REQUIREMENTS</b>		
<b>General Education Core 47 credit hours</b>	GE 131 Life Skills for College Success	2
	GE 141 Introduction to Worldview	1
	FM 050 Introduction to Field Ministry	1
	EN 101 English Grammar	3
	EN 102 English Composition	3
	CO 101 Introduction to Communications (or) SO 251 Introduction to Sociology	3
	CO 102 Basic Public Speaking	3
	HI 111, 112 History of Civilization I and II	6
	MA 152 College Mathematics	3
	SC 152 Earth Science	3
	PS 171 General Psychology	3
	MU 181 Music Appreciation	2
	HI 241 Church History	3
	EN 251 English Literature	3
	SO 263 Marriage and Family	3
	PH 382 Introduction to Philosophy	3
	PH 400 Senior Seminar	2
<b>Bible Core 28 credit hours</b>	BI 110 Use of Technology in Bible Study	1
	BI 111 English Bible Survey	3
	NT 221 Gospels	3
	OT 212 Pentateuch	3
	NT 222 Acts	2
	NT 271 Prison Epistles	2
	NT 321 General Epistles	2
	NT 332 Romans	2
	NT 441 Hebrews	2
	OT 432 Isaiah, Jeremiah	2
	Biblical Studies Electives (Any qualifying biblical studies electives.)	6

# Ministerial Studies Major

## Purpose

The ministerial program of studies is designed for students who wish to prepare for pastoral and evangelistic ministries. Students in this program will study general education, Bible, and theology, plus a core of courses in professional studies.

## Objectives

The ministerial studies major is committed to the formation of servant-leaders with knowledge, values, and skills which center in loving God and others, and in a commitment to lifelong learning. Students completing the ministerial studies major will have:

- A vital relationship with Jesus Christ that is reflected in spiritual consistency and in a growing Christ-likeness in their character and conduct (cf. "General Objectives," numbers 1, 4, 6)
- A deepening appreciation and knowledge of the Old and New Testament Scriptures, of Wesleyan-Arminian theology, and of church history (cf. "General Objectives," numbers 2, 3)
- Experience in the fundamental skills for evangelism, discipleship, preaching, teaching, and pastoral ministry

The Youth Ministries Concentration will develop knowledge, values, and skills as outlined in the objectives of the ministerial program with a special focus on ministry to adolescents. The Biblical Languages Concentration includes the ministerial program objectives with a special emphasis on understanding the Greek New Testament and using it in ministry.

## Requirements

In order to prepare the ministerial student for ministry, three ministerial studies concentrations are offered: Pastoral Ministries, Biblical Languages, or Youth Ministries. The 45 hour general education core, the 28 hour Bible core, the 9 hour theology core, the 18 hour professional studies core, and one ministerial studies concentration are required for completion of this Bachelor of Arts degree.

<b>MINISTERIAL STUDIES PROGRAM REQUIREMENTS</b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93. NT 281 Pastoral Epistles (1) required	28
<b>Theology Core 12 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	Theology Electives (Any qualifying theology electives.)	4
<b>Professional Studies Core 18 credit hours</b>	ED 102 Parliamentary Law	1
	MT 361 Pastoral Ministries	3
	MT 291 Introduction to Homiletics	2
	MT 391 Advanced Homiletics	2
	MT 392 Homiletics Workshop	2
	MT 452 Pastoral Counseling	3
	MT 481 Administration in the Local Church	3
	Internship	2
<b>Ministerial Studies Concentration 26 credit hours</b>	Choose one of the “Ministerial Studies Concentrations” on pages 92-93.	26
<b>Total Credit Hours</b>		131

<b>MINISTERIAL STUDIES CONCENTRATIONS (choose one)</b>		
<b>Pastoral Ministries / Church Leadership Concentration</b> 26 credit hours	DS 122 Introduction to Discipleship (or) ED 272 Principles and Methods of Teaching	2-3
	AP 241 Introduction to Apologetics	2
	BI 251 Biblical Hermeneutics	2
	TH 321, 322 Systematic Theology I & II	6
	MT 331 Worship	2
	History and Polity of Denomination	1
	Electives	10-11
<b>Biblical Language Concentration</b> 26 credit hours	GK 161, 162, 261, 262 Greek	12
	TH 321, 322 Systematic Theology I & II	6
	History and Polity of Denomination	1
	Electives	7
<b>Youth Ministries Concentration</b> 26 credit hours	DS 122 Introduction to Discipleship (or) ED 272 Principles and Methods of Teaching	2-3
	CO 210 Dramatic Ministries	3
	AP 241 Introduction to Apologetics	2
	DS 262 Youth Discipleship	2
	DS 311 Christian Summer Camp Discipleship	2
	CE 322 Media Ministries	2
	MT 331 Worship	2
	Theology Electives	3
	General Electives	7-8
<b>Children's Ministries Concentration</b> 26 credit hours	DS 251 Child Discipleship	2
	ED 261 Classroom Management	2
	PS 271 Educational Psychology	3
	ED 272 Principles & Methods of Teaching	3
	DS 311 Christian Summer Camp Discipleship	2
	DS 322 Media Ministries	2
	MT 331 Worship	2
	DS 382 Family Spiritual Formation	2
	General Electives	8

<b>Worship Ministries Concentration 26 credit hours</b>	DS 122 Introduction to Discipleship (or) AP 241 Introduction to Apologetics (or) ED 272 Principles and Methods of Teaching	2-3
	MU 192 Music Theory I	2
	MU 291 Music Theory II	2
	MU 221 Conducting	2
	MT 331 Worship	2
	CE 322 Media Ministries	2
	MU 382 Survey of Church Music	2
	MU 481 Philosophy and Practice of Music Ministry	2
	MU Applied Music (private instrument or voice lessons)	4
	General Electives	5-6
<b>Evangelistic Ministries Concentration 26 credit hours</b>	CO 210 Dramatic Ministries	3
	AP 241 Introduction to Apologetics	2
	TH 321, 322 Systematic Theology I & II	6
	CE 322 Media Ministries	2
	MT 331 Worship	2
	DS 422 Practice of Spiritual Disciplines	1
	AP 472 Cultural & Ethical Apologetics	2
	General Electives	8

# Cross-Cultural Missions Major

## Purpose

The cross-cultural missions program of study is designed for students who wish to prepare for ministry in a cross-cultural context. Students in this program will study general education, Bible, and theology, plus a core of courses in professional studies.

## Objectives

Students completing the Cross-Cultural Missions Program will have:

1. A Biblical foundation for Christian World Missions
2. An understanding of the Wesleyan-Arminian position on theology
3. An understanding of the Wesleyan-Arminian Christian Faith distinctive as compared with major world religions and cults
4. Skills for effective leadership in a cross-cultural setting

<b><i>CROSS-CULTURAL MISSIONS PROGRAM REQUIREMENTS</i></b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
	HI 281 History of Missions (3) replaces HI 241 Church History (3)	
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 16 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	TH 272 Cults	2
	TH 321, 322 Systematic Theology I & II	6

<b>Professional Studies Core</b> <b>24 credit hours</b>	MI 141 Introduction to Missions	2
	ED 102 Parliamentary Law	1
	AP 241 Introduction to Apologetics	2
	MI 282 Principles and Practices of Missions	3
	MT 291 Introduction to Homiletics	2
	MT 391 Advanced Homiletics	2
	CE 452 Christian Counseling (or) MT 452 Pastoral Counseling	3
	MI 432 Advancing the Indigenous Church	2
	MI 442 Practical Missions Today	2
	MI 471 Comparative Religions	3
	Internship	2
<b><i>CROSS-CULTURAL MISSIONS CONCENTRATIONS (choose one)</i></b>		
<b>Cross-Cultural Missions / Intercultural Studies Concentration</b> <b>16 credit hours</b>	DS 122 Introduction to Discipleship	2
	CE 322 Media Ministries	2
	MI 392 Cultural Anthropology (or) CO 392 Cross Cultural Communication	3
	Electives	9
<b>Missional Christianity Concentration</b> <b>16 credit hours</b>	ED 272 Principles and Methods of Teaching (or) DS 282 Principles and Methods of Spiritual Formation	2-3
	MT 331 Worship	2
	MT 361 Pastoral Ministries	3
	MT 392 Homiletics Workshop	2
	DS 482 Administration in the Local Church	3
	Electives	3-4
<b>Total Credit Hours</b>		<b>131</b>

# Music Ministry Major

## Purpose

The music ministry program is designed for students who wish to participate in Christian ministry through music. The student will complete the 47 hour general education core, the 28 hour Bible core, 10 hours of theology, 18 hours in music, plus an 18 hour concentration to complete a total of 131 hours.

## Objectives

Upon completion of this program the student should be able to:

- Develop a philosophy of music ministry which is Christ-centered and biblically-based
- Demonstrate functional competency in applied vocal or instrumental performance
- Demonstrate competent leadership in a variety of worship settings
- Pursue a place of service in God's will through music ministry

<b>MUSIC MINISTRY PROGRAM REQUIREMENTS</b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 12 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	Theology Electives (Any qualifying theology electives.)	4
<b>Music Ministry Major Core 26 credit hours</b>	MU 192 Music Theory I	2
	MU 291 Music Theory II	2
	MU 221 Conducting	2
	MT 331 Worship	2
	MU 382 Survey of Church Music	2
	MU 481 Philosophy and Practice of Music Ministry	2
	MU Applied Music (private instrument or voice lessons)	6
	Internship	2
	Electives	6

<b>Christian Ministry Concentration</b> <b>18 hours</b>	Choose one of the “Christian Ministry Concentrations” on pages 110-111.	18
<b>Total Credit Hours</b>		131



# Discipleship Major

## Purpose

The Discipleship/Christian Education program is designed to meet the demands for trained leadership in the church and educational ministries.

## Objectives

Upon completion of this program the student should be able to:

1. Articulate and embrace a philosophy of spiritual formation
2. Develop a ministry-oriented program that promotes spiritual formation through the local church
3. Teach, mentor, and disciple believers
4. Reflect on the effects that a concentrated emphasis in the Spiritual Disciplines has on his or her walk with God

<b><i>DISCIPLESHIP PROGRAM REQUIREMENTS</i></b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 14 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	TH 232 Theology & Practice of Prayer	2
	Theology Electives (Any qualifying theology electives.)	4
<b>Discipleship Core 26 credit hours</b>	DS 122 Introduction to Discipleship	2
	AP 241 Introduction to Apologetics	2
	CE 272 Principles & Methods of Teaching	3
	DS 282 Principles & Methods of Spiritual Formation	2
	MT 291 Introduction to Homiletics	2
	DS 311 Christian Summer Camp Discipleship	2
	CE 322 Media Ministries	2
	DS 422 Practice of Spiritual Disciplines	1
	DS 441 History and Philosophy of Spiritual Formation	3

	Internship	2
	Electives	5
<b>DISCIPLESHIP PROGRAM CONCENTRATIONS (choose one)</b>		
<b>Disciple Making Concentration</b> 16 credit hours	ED 103 Parliamentary Law	1
	CO 351 Small Group Communication	3
	<i>Choose three:</i> CE 251 Christian Education of Children CE 262 Christian Education of Youth CE 372 Christian Education of Adults CE 382 Christian Education with the Family	6
	CE 452 Christian Counseling	3
	DS 482 Administration in the Local Church	3
<b>Educational Church Concentration</b> 16 credit hours	ED 103 Parliamentary Law	1
	<i>Choose two:</i> CE 251 Christian Education of Children CE 262 Christian Education of Youth CE 372 Christian Education of Adults CE 382 Christian Education with the Family	4
	ED 381 Philosophy of Christian Education	2
	CO 392 Cross-Cultural Communication	3
	CE 452 Christian Counseling	3
	CE 482 Administration in the Local Church	3
<b>Child Evangelism &amp; Discipleship Concentration</b> 16 credit hours	CO 210 Dramatic Ministries	3
	CE 251 Christian Education of Children	2
	ED 261 Classroom Management	2
	PS 271 Educational Psychology	3
	ED 301 Teaching the Exceptional Child	2
	MT 331 Worship	2
	ED 381 Philosophy of Christian Education	2

<b>Youth Evangelism &amp; Discipleship Concentration</b> <b>16 credit hours</b>	ED 102 Parliamentary Law	1
	CO 210 Dramatic Ministries	3
	DS 382 Family Spiritual Formation	2
	DS 262 Youth Discipleship	2
	MT 331 Worship	2
	CO 351 Small Group Communication	3
	CE 452 Christian Counseling	3
<b>Family Ministries / Inter-generational Ministries Concentration</b> <b>16 credit hours</b>	ED 102 Parliamentary Law	1
	DS 251 Children Discipleship	2
	DS 262 Youth Discipleship	2
	DS 372 Adult Discipleship	2
	DS 382 Family Spiritual Formation	2
	DS 422 Practice of Spiritual Disciplines	1
	CE 452 Christian Counseling	3
	DS 482 Administration in the Local Church	3
<b>Community Discipleship Concentration</b> <b>16 credit hours</b>	ED 261 Classroom Management (or) ED 301 Teaching the Exceptional Child	2
	DS 382 Family Spiritual Formation	2
	CO 392 Cross-Cultural Communication	3
	CO 442 Communication in Community	3
	CE 452 Christian Counseling	3
	DS 482 Administration in the Local Church	3
<b>Total Credit Hours</b>		<b>131</b>

# Elementary Christian Teacher Education Major

## Purpose

The purpose of the Elementary Christian Teacher Education program is to provide the student knowledge of Bible content and principles and educational skills to meet the demands for trained teachers for Christian elementary schools, grades Kindergarten through eighth grade.

Students who complete the program will earn a Bachelor of Arts in Religion with a major in Elementary Christian Teacher Education. This program prepares the student to enter Christian day school ministry. Those who complete the program will be eligible to apply to the Association of Christian Schools International for certification in their teaching areas.

## Objectives

Upon completion of these course requirements the student should be able to:

- Articulate and embrace a philosophy of Christian education
- Apply methods with respect to grade level (age) characteristics in a Christian school setting
- Demonstrate teaching skills through classroom experience and student teaching
- Qualify for ACSI certification

## Limitations

While this program is designed to lead to ACSI certification for teaching in Christian schools, it does not lead to an elementary education certificate from the Kentucky Education Professional Standards Board (which certifies teachers in KY). ACSI certification will fulfill the certification requirements for the graduate from this program to teach in most Christian schools, but not public schools.

## Requirements

Students are required to complete 28 hours of Bible, 7 hours of theology, 52 hours of general education, 38 hours of professional studies, and some additional courses to complete 131 semester hours. This is designed as a four year program.

<b>ELEMENTARY EDUCATION PROGRAM REQUIREMENTS</b>		
<b>General Education Core 50 credit hours</b>	GE 131 Life Skills for College Success	2
	GE 141 Introduction to Worldview	1
	FM 050 Introduction to Field Ministry	1
	EN 101 English Grammar	3
	EN 102 English Composition	3
	CO 101 Introduction to Communications	3
	SO 251 Introduction to Sociology	3
	SO 263 Marriage and Family	3
	CO 102 Basic Public Speaking	3
	HI 101, 102 United States History I & II	6
	PS 171 General Psychology	3
	MU 181 Music Appreciation	2
	MA 152 College Mathematics	3
	EN 251 English Literature	3
	PS 271 Educational Psychology	3
	SC 152 Earth Science	3
PH 382 Introduction to Philosophy	3	
PH 400 Senior Seminar	2	
<b>Bible Core 26 credit hours</b>	See page 93; less 2 Bible Electives.	26
<b>Theology Core 8 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
<b>Elementary Christian Teacher Education Major Core 47 credit hours</b>  <i>* Course with observation component; see course description.</i>	ED 272 Principles and Methods of Teaching	3
	*ED 231 Teaching Reading in Elementary Schools	3
	ED 232 Teaching Literature in Elementary Schools	2
	ED 251 Christian Education of Children	2
	ED 261 Classroom Management	2
	ED 322 Media Methods	2
	ED 301 Teaching the Exceptional Child	2
	ED 381 Philosophy of Christian School Education	2
	CE 452 Christian Counseling	3

	*ED 342 Teaching Math in Elementary Schools	3
	*ED 352 Teaching Language Arts in Elementary Schools	3
	ED 362 Teaching Fine Arts in Elementary Schools	2
	*ED 441 Teaching Science in Elementary Schools	3
	*ED 451 Teaching Social Studies in Elementary Schools	3
	ED Student Teaching	6
	Electives	6
<b>Total Credit Hours</b>		<b>131</b>



# Bible/Biblical Studies Major

## Purpose

The Bible/Biblical Studies Program is designed for students who wish to pursue intensive biblical study alongside professional ministry training.

## Objectives

Upon completion of this program the student should be able to:

- Demonstrate that spiritual character, gifts, and skills for Christian ministry are being developed
- Exhibit a working knowledge of God’s Word
- Relate the Word of God to contemporary issues from a Biblical world view
- Demonstrate a knowledge of theology with emphasis on the Wesleyan-Arminian position
- Lead the lost to Christ and believers into the grace of entire sanctification
- Disciple believers in holy living, outreach, and personal evangelism
- Pursue an advanced degree in the field of study

<b><i>BIBLE/BIBLICAL STUDIES PROGRAM REQUIREMENTS</i></b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 20 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	TH 321, 322 Systematic Theology I and II	6
	Theology Electives	6
<b>Biblical Professional Core 18 credit hours</b>	BI 251 Biblical Hermeneutics	2
	BI 401 Inductive Bible Seminar	1
	Biblical Studies Electives (Any qualifying biblical studies electives.)	7
	Internship	2
	Electives	6
<b>Christian Ministry Concentration 18 credit hours</b>	Choose one of the “Christian Ministry Concentrations” on pages 110-111, except for the “Biblical Studies” concentration.	18
<b>Total Credit Hours</b>		<b>131</b>

# Christian Ministry Major

## Purpose

This major leads to a Bachelor of Arts in Religion degree which shall be granted upon completion of the 47 hour general education core, the 28 hour Bible core, and 10 hours of theology. In addition, this program includes two professional concentrations consisting of 18 hours each. This program prepares the student to minister in a variety of capacities within the Church.

## Objectives

Upon completion of this program the student should be able to:

- Demonstrate that spiritual character, gifts, and skills for Christian ministry are being developed.
- Exhibit a working knowledge of God’s Word.
- Relate the Word of God to contemporary issues from a biblical worldview.
- Demonstrate knowledge of theology with emphasis on the Wesleyan-Arminian position.
- Lead the lost to Christ and believers into the grace of entire sanctification.
- Disciple believers in holy living, outreach, and personal evangelism.
- Pursue an advanced degree.

<b>CHRISTIAN MINISTRY PROGRAM REQUIREMENTS</b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 12 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	Theology Electives	4
<b>Christian Ministries Major Core 44 credit hours</b>	Choose <i>two</i> of the “Christian Ministry Concentrations” on pages 110-111. <i>(If there is any overlap in the two chosen concentrations, students will take electives to complete the required number of credit hours.)</i>	36
	Internship	2
	Electives	6
<b>Total Credit Hours</b>		131

<b>CHRISTIAN MINISTRY CONCENTRATIONS</b>		
<b>Biblical Studies</b> 18 credit hours	BI 251 Biblical Hermeneutics	2
	TH 321, 322 Systematic Theology I and II	6
	BI 401 Inductive Bible Seminar	1
	Biblical, Theological, or Biblical Language Electives	9
<b>Christian Apologetics</b> 18 credit hours	BI 191 Bible Introduction	2
	AP 241 Introduction to Apologetics	2
	BI 200 Hermeneutics	2
	TH 272 Cults	2
	AP 332 Scientific Apologetics	2
	AP 321 Historical & Philosophical Apologetics	3
	AP 472 Cultural & Ethical Apologetics	2
	MI 471 Comparative Religions	3
<b>Christian Counseling</b> 18 credit hours	SO 251 Introduction to Sociology (or) CO 101 Introduction to Communication	3
	DS 122 Introduction to Discipleship	2
	CO 291 Critical Analysis and Research Communication	2
	PS 292 Psychology & Spiritual Integration	2
	CO 351 Small Group Communication	3
	CO 392 Cross-Cultural Communication	3
	CE 452 Christian Counseling	3
<b>Discipleship</b> 18 credit hours	<i>Choose Two:</i> DS 262 Youth Discipleship DS 372 Adult Discipleship DS 251 Children's Discipleship	4
	DS 122 Introduction to Discipleship	2
	TH 232 Theology & Practice of Prayer	2
	PH 241 Apologetics	2
	DS 282 Principles and Methods of Spiritual Formation	2
	DS 311 Christian Summer Camp Discipleship	2
	DS 441 History and Philosophy of Spiritual Formation	3
	DS 422 Practice of Spiritual Disciplines	1

<b>Ministerial</b> <b>18 credit hours</b>	DS 122 Introduction to Discipleship (or) AP 241 Apologetics (or) ED 272 Principles and Methods of Teaching	2-3
	MT 291 Introduction to Homiletics	2
	MT 361 Pastoral Ministries	3
	MT 391 Advanced Homiletics	2
	MT 392 Homiletics Workshop	2
	MT 452 Pastoral Counseling	3
	MT 481 Administration in the Local Church	3
<b>Missions</b> <b>18 credit hours</b>	MI 141 Introduction to Missions	2
	HI 281 History of Missions	3
	MI 282 Principles and Practices of Missions	3
	TH 272 Cults	2
	MI 392 Cultural Anthropology	3
	MI 471 Comparative Religions	3
	MI 432 Advancing the Indigenous Church	2
<b>Music Ministry</b> <b>18 credit hours</b>	MU 192 Music Theory I	2
	MU 291 Music Theory II	2
	MU 221 Conducting	2
	MT 331 Worship	2
	MU 382 Survey of Church Music	2
	MU 481 Philosophy and Practice of Music Ministry	2
	MU Applied Music (private instrument or voice lessons)	6

# General Studies (transfer students)

## Purpose

The General Studies program is designed for transfer students desiring to transfer professional credits toward a Bible College degree. This program requires applicable transfer credit, and it provides the student an opportunity to apply these credits toward the completion of a B.A. in Bible/Ministry.

## Objectives

Upon completion of these course requirements the student should be able to:

1. Demonstrate knowledge of the Old and New Testament Scriptures
2. Demonstrate knowledge of Wesleyan-Arminian theology
3. Demonstrate the fundamental skills for evangelism
4. Demonstrate a biblical worldview

<b>GENERAL STUDIES PROGRAM REQUIREMENTS</b>		
<b>General Education Core 47 credit hours</b>	See page 93.	47
<b>Bible Core 28 credit hours</b>	See page 93.	28
<b>Theology Core 10 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	Theology Elective (Any qualifying theology elective.)	2
<b>Ministry Major Core 26 credit hours</b>	One 300 level Major Elective	2
	One 400 level Major Elective	2
	Internship	2
	Electives	20
<b>Professional Studies Core 20 credit hours</b>	Transferable Professional Credits	20
<b>Total Credit Hours</b>		131

# Contextualized Ministries (transfer students)

## Purpose

The Contextualized Ministries program is designed for transfer students desiring to transfer professional credits toward a Bible College degree. This program requires an AA degree or certificate, and it provides the student an opportunity to apply those credits toward the completion of a B.A. in Bible/Ministry.

## Objectives

Upon completion of these course requirements the student should be able to:

1. Demonstrate knowledge of the Old and New Testament Scriptures
2. Demonstrate knowledge of Wesleyan-Arminian theology
3. Demonstrate the fundamental skills for evangelism
4. Demonstrate a biblical worldview

<b>CONTEXTUALIZED MINISTRIES PROGRAM REQUIREMENTS</b>		
<b>General Education Core 35 credit hours</b>	GE 131 College Success	2
	GE 141 Introduction to Worldview	1
	EN 101 English Grammar	3
	FM 050 Introduction to Field Ministry	1
	EN 102 English Composition	3
	CO 102 Basic Public Speaking	3
	HI 111, 112 History of Civilization I and II	6
	PS 171 General Psychology	3
	MU 182 Music Appreciation	2
	SO 263 Marriage and Family	3
	SC 152 Earth Science	3
	PH 382 Philosophy	3
	PH 400 Senior Seminar	2
<b>Theology Core 8 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Doctrine of Holiness	3
	TH 221 Theology & Practice of Evangelism	2

<b>Bible Core</b> <b>22 credit hours</b>	BI 111 English Bible Survey	3
	BI 110 Use of Technology in Bible Study	1
	NT 221 Gospels	3
	NT 222 Acts	2
	NT 321 General Epistles	2
	NT 271 Prison Epistles	2
	NT 332 Romans	2
	NT 441 Hebrews	2
	OT 212 Pentateuch	3
	OT 432 Isaiah/Jeremiah	2
<b>Professional Studies Core</b> <b>66 credit hours</b>	AP 241 Introduction to Apologetics	2
	DS 122 Introduction to Discipleship	2
	DS 422 Practice of Spiritual Disciplines	1
	TH 232 Theology and Practice of Prayer	2
	Internship	2
	Professional Electives	9
	General Electives	48
<b>Total Credit Hours</b>		<b>131</b>

# Associate of Arts in Biblical Studies

## Purpose

The Associate of Arts (AA) degree is a two-year program designed for students who desire a Bible college background before pursuing further education. The Associate of Arts degree has definite limitations and restrictions, in that it is not a terminal but a pre-professional program designed to prepare students spiritually and intellectually for further education or for service in the local church.

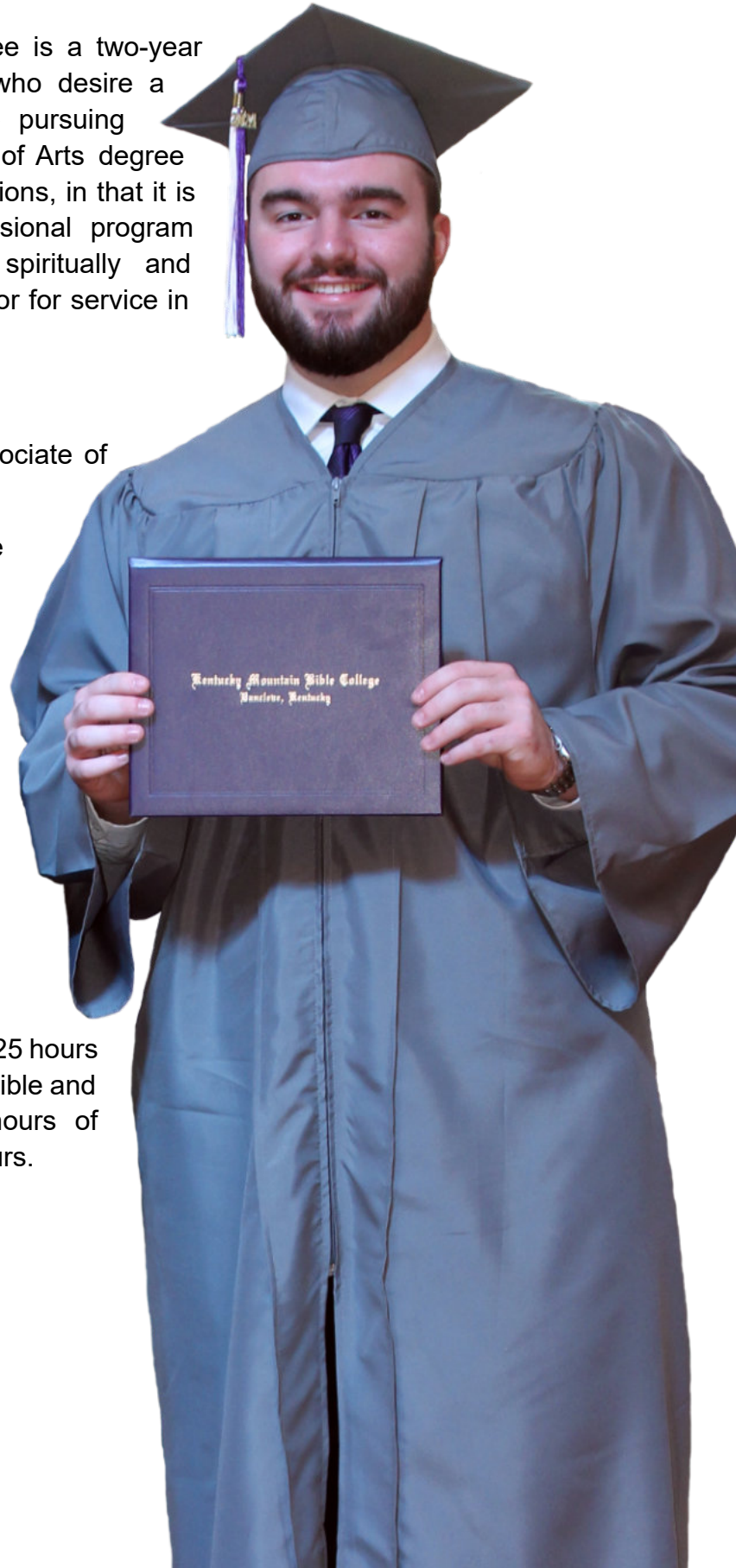
## Objectives

A student who completes the Associate of Arts degree should be able to:

1. Exhibit a general knowledge of God's Word
2. Demonstrate understanding of biblical doctrine, emphasizing holiness of heart and life
3. Demonstrate skills for lay leadership
4. Demonstrate a biblical worldview
5. Demonstrate a global vision of evangelism and a compassion for the lost

## Requirements

Students are required to complete 25 hours of general education, 32 hours of Bible and theology, and an additional 9 hours of electives for a total of 66 credit hours.



<b>ASSOCIATE OF ARTS IN BIBLICAL STUDIES REQUIREMENTS</b>		
<b>General Education Core 25 credit hours</b>	GE 131 Life Skills for College Success	2
	GE 141 Introduction to Worldview	1
	FM 050 Introduction to Field Ministry	1
	EN 101 English Grammar	3
	EN 102 English Composition	3
	CO 102 Basic Public Speaking	3
	HI 111, 112 History of Civilization I and II	6
	SC 152 Earth Science	3
	SO 263 Marriage and Family	3
<b>Bible Core 22 credit hours</b>	BI 111 English Bible Survey	3
	OT 212 Pentateuch	3
	NT 221 Gospels	3
	NT 222 Acts	2
	NT 271 Prison Epistles	2
	NT 332 Romans	2
	Biblical Studies Electives (Any qualifying biblical studies electives.)	7
<b>Theology Core 10 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	Theology Elective (Any qualifying theology elective.)	2
<b>General Electives 9 credit hours</b>	Electives	9
<b>Total Credit Hours</b>		<b>66</b>

# Associate of Arts in Ministry

## Purpose

The Associate of Arts (AA) degree is a two-year program designed for students who desire a Bible college background before pursuing further education. The Associate of Arts degree has definite limitations and restrictions, in that it is not a terminal but a pre-professional program designed to prepare students spiritually and intellectually for further education or for service in the local church.

## Objectives

A student who completes the Associate of Arts degree should be able to:

1. Exhibit a general knowledge of God's Word
2. Demonstrate understanding of biblical doctrine, emphasizing holiness of heart and life
3. Demonstrate skills for lay leadership
4. Demonstrate a biblical worldview
5. Demonstrate a global vision of evangelism and a compassion for the lost

## Requirements

Students are required to complete 16 hours of general education, 22 hours of Bible and theology, and 31 hours of ministry requirements for a total of 69 credit hours.

<b>ASSOCIATE OF ARTS IN MINISTRY REQUIREMENTS</b>		
<b>General Education Core 16 credit hours</b>	FM 050 Introduction to Field Ministry	1
	EN 101 English Grammar	3
	EN 102 English Composition	3
	PS 171 General Psychology	3
	SC 152 Earth Science	3
	SO 263 Marriage and Family	3
<b>Bible Core 11 credit hours</b>	BI 111 English Bible Survey	3
	OT 212 Pentateuch	3
	NT 221 Gospels	3
	NT 321 General Epistles	2
<b>Theology Core 11 credit hours</b>	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	TH 221 Theology & Practice of Evangelism	2
	TH 321 Systematic Theology 1 (or) TH 322 Systematic Theology 2	3
<b>Ministry Core 31 credit hours</b>	CE 141 Intro to Christian Education	3
	MI 141 Introduction to Missions	2
	DS 282 Principles and Methods of Spiritual Formation	2
	HI 241 Church History	3
	HI 252 Wesleyan History and Polity	0
	MT 291 Introduction to Homiletics	2
	MT 391 Advanced Homiletics	2
	MT 392 Homiletics Workshop	2
	MT 300 Pastoral Internship	2
	MT 331 Worship	2
	MT 361 Pastoral Ministries	3
	MT 451 Pastoral Counseling	3
	MT 481 Administration in the Local Church	3
	MT 491 Expository Preaching	2
<b>Total Credit Hours</b>		<b>69</b>

# Undergraduate Certificates

## Purpose

In light of KMBC's mission to train men and women for Christ's ministry, the college offers several undergraduate certificates to focus on lay ministry, additional specialization beyond one's chosen degree, or for continued professional development in the ministry.

KMBC's certificates are intended to provide broad ministry training for church workers who are interested in going deeper in their biblical understanding and becoming better equipped in practical ministry knowledge and skills but who are also not interested in pursuing a formal two or four year degree.

For those also pursuing a degree at KMBC, certificates provide students an opportunity to become equipped in additional forms of ministry beyond their chosen two or four year degree specialization.

For those who have already graduated with a college degree, KMBC's certificate program can help to equip the learner by providing a series of courses to aid in their growth and development in Christian ministry.

## Objectives

### Certificate in Bible & Theology

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology

### Certificate in Pastoral Ministry

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate fundamental skills for evangelism, preaching, and pastoral ministry

### Certificate in KMHA Religious Educational Studies

This certificate qualifies the student for ordination in the Kentucky Mountain Holiness Association. Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge

- Understand Wesleyan theology in context of general Christian theology
- Demonstrate fundamental skills for evangelism, preaching, and pastoral ministry

### Certificate in Christian Missions

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate fundamental skills for evangelism and cross-cultural missions

### Certificate in Discipleship

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate fundamental skills in teaching, mentoring, and disciple making

### Certificate in Christian Apologetics

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate an ability to articulate and defend various aspects of the Christian faith

### Certificate in Christian Helping Ministries

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate basic skills in multiple forms of Christian ministry

### Certificate in Christian Historical Studies

Upon completion of this certificate, the student should be able to:

- Demonstrate the acquisition of biblical knowledge
- Understand Wesleyan theology in context of general Christian theology
- Demonstrate knowledge of Christian philosophy of history and major events and times in church history

<b>UNDERGRADUATE CERTIFICATE REQUIREMENTS</b>		
<b>Bible and Theology</b> <b>24 credit hours</b>	BI 111 English Bible Survey	3
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	NT 221 Gospels	3
	NT 222 Acts	2
	NT 271 Prison Epistles	2
	NT 332 Romans	2
	OT 212 Pentateuch	3
	Bible and/or Theology Elective(s)	3
<b>Pastoral Ministry</b> <b>24 credit hours</b>	BI 111 English Bible Survey	3
	Bible Elective(s)	3
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	TH 221 Evangelism	2
	MT 291 Introduction to Homiletics	2
	MT 391 Advanced Homiletics	2
	MT 361 Pastoral Ministries	3
	MT 481 Administration in the Local Church	3
<b>KMHA Ordination Studies</b> <b>30 credit hours</b>	BI 111 English Bible Survey	3
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	NT 121 Gospels	2
	NT 222 Acts	2
	NT 332 Romans	2
	HI 241 Church History	3
	TH 221 Evangelism	2
	MT 291 Introduction to Homiletics	2
	MT 391 Advanced Homiletics	2
	MT 361 Pastoral Ministries	3
	MT 481 Administration in the Local Church	3

<b>Christian Missions</b> <b>24 credit hours</b>	BI 111 English Bible Survey	3
	Bible Elective	2
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	MI 141 Introduction to Missions	2
	TH 221 Evangelism	2
	HI 281 History of Missions	3
	MI 282 Principles & Practices of Missions	3
	MI 392 Cultural Anthropology	3
<b>Discipleship</b> <b>24 credit hours</b>	BI 111 English Bible Survey	3
	Bible Elective(s)	3
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	DS 122 Introduction to Discipleship	2
	CE 272 Principles & Methods of Teaching	3
	DS 282 Principles & Methods of Spiritual Formation	2
	Choose <i>two</i> of the following: DS 251 Children's Discipleship DS 262 Youth Discipleship DS 372 Adult Discipleship DS 382 Family Spiritual Formation	4
	DS 422 Practice of Spiritual Disciplines	1
<b>Christian Apologetics</b> <b>24 credit hours</b>	BI 111 English Bible Survey	3
	BI 191 Biblical Introduction	2
	BI 251 Biblical Hermeneutics	2
	Bible Elective(s)	2
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	PH 241 Introduction to Apologetics	2
	PH 321 Historical & Philosophical Apologetics	3
	PH 332 Scientific Apologetics	2
	PH 472 Cultural & Ethical Apologetics	2

<b>Christian Helping Ministries</b> 24 credit hours	BI 111 English Bible Survey	3
	Bible Elective(s)	3
	TH 121 Foundations of Faith	3
	TH 112 Theology of Holiness	3
	PS 171 General Psychology	3
	DS 122 Introduction to Discipleship	2
	CE 451 Christian Counseling	3
	Choose <i>two</i> of the following: TH 221 Evangelism TH 232 Theology & Practice of Prayer DS 251 Children's Discipleship CE 272 Principles & Methods of Teaching DS 311 Christian Summer Camp Discipleship CE 322 Media Ministries DS 262 Youth Discipleship DS 372 Adult Discipleship DS 382 Family Spiritual Formation DS 422 Practice of Spiritual Disciplines	4
	<b>Christian Historical Studies</b> 24 credit hours	BI 111 English Bible Survey
Bible Elective(s)		3
TH 121 Foundations of Faith		3
TH 112 Theology of Holiness		3
Choose <i>two</i> of the following: HI 101 United States History I HI 102 United States History II HI 111 History of Civilization I HI 112 History of Civilization II		6
HI 242 Church History		3
HI 281 History of Missions		3



# GRADUATE PROGRAMS

KMBC offers five graduate degrees: a Master of Ministry (MMin, 36 hrs), a Master of Arts in Christian Studies (MA CS, 48 hrs), a Master of Church Leadership (MCL, 60 hrs), the Master of Divinity (MDiv, 72 hrs), and the Master of Divinity with Biblical Languages (MDiv BL, 84 hrs). KMBC also offers four graduate certificates. All the provisions of the Academic Catalog apply to these Graduate Programs unless modified here.

## Graduate Program Policies

### Admissions Requirements

- A baccalaureate degree from an accredited institution
- An official transcript from the degree granting institution
- A minimum grade-point average (GPA) of 2.5 from the degree granting institution
- Application form, including an essay
- A completed Ministry Context Form (in ministry requirement)
- Two recommendations, including one from a pastor or denominational supervisor

### Financial Information

- Tuition per class = \$1,485
- Tuition per credit hour = \$495
- Auditing/Personal Enrichment (per class) = \$495
- Application fee = \$25
- Graduation fee = \$200
- Withdrawal fee = \$25

### Financial Aid Information

- A limited number of scholarships are available.
- Federal Title IV loans are available for qualified students. All loans are given according to federal regulations.
- Private institutional loans are available through our financial aid office.

### Loss of Financial Eligibility Policy

In order to maintain satisfactory academic progress (SAP) and retain eligibility for financial aid, students must meet all of the following criteria:

- Maintain a cumulative GPA of 2.5.
- The minimum completion rate for students in KMBC's graduate program is

67%. In other words, a student must consistently complete 67% of his/her attempted credit hours in a given academic year to be eligible for financial aid.

- Complete their degree within the time limit given under each degree.

## Refund Policies

### Involuntary or Improper Withdrawal

No refund will be given for dismissal or failure to follow the withdrawal policy.

	12-16 Week Courses	8-10 Week Courses	4-6 Week Courses
Withdrawal During the First Week	100%	100%	75%
Withdrawal During the Second Week	75%	75%	No Refund
Withdrawal During the Third Week	50%	50%	No Refund
Withdrawal During the Fourth Week	25%	25%	No Refund
Withdrawal During the Fifth Week	25%	No Refund	No Refund
Withdrawal During the Sixth Week	25%	No Refund	No Refund
Withdrawal After the Sixth Week	No Refund	No Refund	No Refund

### Refund Schedule

#### Title IV Funds

If a student withdraws completely from the institution during any given enrollment period, the amount of the student Title IV funds that should be returned must be calculated. If this calculation indicates that funds should be returned, a specific order of refund has been established by the federal government:

1. To outstanding balances on Direct loans (Unsubsidized Federal Direct Loan, Subsidized Federal Direct Loan, Federal Direct PLUS Loan)
2. To other federal, state, private, or institutional aid
3. To the student

Federal regulations state that students who withdraw from school may keep only the Title IV financial aid funds they have earned up to the date of withdrawal. If a student earns less aid than was disbursed, the institution is required to return a portion of the funds and the student may be required to return a portion of the funds. Once the Title IV funds are returned, the student may have a balance due on his/her school account. When a student withdraws and receives a refund, the Financial Aid Office will automatically use the student's institutional refund as payment toward what must be returned to the Title IV federal student loan programs. The student will be billed by the school if the amount to be returned is greater than the institutional refund to the student's account.

## Student Payment Policies

Student accounts are due and payable at time of enrollment. A late fee and loss of student status will occur for failure to pay on time.

## Academic Policies

### General Academic Policies

- See the “Plagiarism Policy” on pages 59-61.
- Required textbooks will be listed in each course syllabus. Course syllabi will be posted a minimum of two weeks prior to the start of classes. The student is responsible for obtaining the needed textbooks in time to use them for course work. Students should budget \$300-\$500 per year to cover the costs of textbooks and other academic supplies.
- The student is expected to maintain his/her current email address on file in Populi. This will be the email address used for all official communication with the student from KMBC.
- See the “Transcripts Policy” on page 63.
- Up to 6 credit hours of advanced standing may be granted. To be eligible for advanced standing, students must have a 3.00 GPA in their undergraduate degree. And the student must have completed two or more undergraduate classes in a particular subject, earning a “B” or higher in those classes, to be eligible for advanced standing towards a master’s class in that subject.

### Online Attendance Policy

- Students are expected to watch all recorded videos in their entirety.
- Students must interact in the online class portal at least once per week.

### Grading Scale for Graduate Degrees

<b>Letter</b>	<b>Percent</b>	<b>GPA</b>	<b>CR</b>	<b>Credit</b>
A	94-100%	4.0	I	Incomplete
A-	90-93.99%	3.6	W	Withdrawal
B+	87-89.99%	3.4	WP	Withdrew, passing
B	84-86.99%	3.0	WF	Withdrew, failing
B-	80-83.99%	2.6		
C+	77-79.99%	2.4		
C	74-76.99%	2.0		
C-	70-73.99%	1.6		
D+	67-69.99%	1.4		
D	64-66.99%	1.0		
D-	60-63.99%	0.6		
F	0-59.99%	0.0		

# Master of Ministry

## Purpose

The Master of Ministry (MMin) degree seeks to equip men and women in ministry with advanced training that can complement their undergraduate program goals while being applied in an ever changing ministry context.

## Objectives

The Master of Ministry Degree is committed to forming servant-leaders with knowledge, values, and skills that center on loving God and others and a commitment to lifelong learning. Students completing the degree will:

- Reflect a vital relationship with Jesus Christ that is reflected in spiritual consistency and a growing Christ-likeness in character, conduct, and leadership context.
- Demonstrate mastery of exegetical study skills for the Old and New Testament, fundamental tenets of Wesleyan-Arminian theology, and articulate a Biblical position on current cultural issues.
- Experience mastery in the fundamental skills of ministry context, which may include evangelism and discipleship, preaching and teaching, and pastoral and organizational leadership while participating in actual ministry.

## Degree Requirements

Students are required to complete 36 hours of graduate level courses listed below. Students must complete this degree in five years and maintain a cumulative GPA of 2.5. Full-time students may complete this degree in one calendar year, and part-time students may complete this degree in two years.

<b>MASTER OF MINISTRY REQUIREMENTS</b>		
<b>Bible Core 9 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 541 Inductive Bible Study	3
	BI 592 Biblical Exegesis and Worldview	3
<b>Theology Core 9 credit hours</b>	TH 541 Theology of Christian Holiness	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
<b>Ministry Studies Core 18 credit hours</b>	DS 531 Discipleship & Spiritual Formation	3
	MT 532 Ministry Care	3
	MT 551 Applied Ministry Leadership	3
	DS 632 Evangelism	3
	PH 652 Moral Philosophy and Cultural Apol.	3
	MT 691 Ministry Capstone	3
<b>Total Credit Hours</b>		<b>36</b>

# Master of Arts in Christian Studies

## Purpose

The Master of Arts in Christian Studies (MA CS) degree seeks to equip men and women in ministry with advanced training that can complement their undergraduate program goals while being applied in an ever changing ministry context.

## Objectives

The Master of Arts in Christian Studies is committed to forming servant-leaders with knowledge, values, and skills that center on loving God and others and a commitment to lifelong learning. Students completing the degree will:

- Reflect a vital relationship with Jesus Christ that is reflected in spiritual consistency and a growing Christ-likeness in character, conduct, and leadership context.
- Demonstrate mastery of exegetical study skills for the Old and New Testament, fundamental tenets of Wesleyan-Arminian theology, and articulate a Biblical position on current cultural issues.
- Experience mastery in the fundamental skills of ministry context, which may include evangelism and discipleship, preaching and teaching, and pastoral and organizational leadership while participating in actual ministry.

## Degree Requirements

Students are required to complete 48 hours of graduate level courses listed below, including a 12 credit-hour track of their choice. Students must complete this degree in seven years and maintain a cumulative GPA of 2.5.

<b>MASTER OF ARTS IN CHRISTIAN STUDIES REQUIREMENTS</b>		
<b>Bible Core</b> <b>9 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 541 Inductive Bible Study	3
	BI 592 Biblical Exegesis and Worldview	3
<b>Theology Core</b> <b>9 credit hours</b>	TH 541 Theology of Christian Holiness	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
<b>Ministry Studies Core</b> <b>18 credit hours</b>	DS 531 Discipleship & Spiritual Formation	3
	MT 532 Ministry Care	3
	MT 551 Applied Ministry Leadership	3
	DS 632 Evangelism	3
	PH 652 Moral Philosophy and Cultural Apol.	3
	MT 691 Ministry Capstone	3

<b>MASTER OF ARTS IN CHRISTIAN STUDIES TRACKS (pick one)</b>		
<b>Greek Track 12 credit hours</b>	GR 521 Beginning Greek	4
	GR 522 Advanced Greek	4
	GR 621 Greek Exegesis	4
<b>Preaching Track 12 credit hours</b>	MT 611 Principles of Preaching	3
	MT 622 Preaching Practice	3
	MT 641 Holiness Preaching	3
	MT 651 The Ministry of Storytelling	3
<b>Leadership Track 12 credit hours</b>	MT 591 Leading Change	3
	MT 531 Church Finance and Administration	3
	MT 572 Dynamics of Organizational Comm.	3
	MT 582 Leadership Development and Team Building	3
<b>Discipleship Track 12 credit hours</b>	DS 641 Christian Community Development	3
	TH 572 Ministry and the Holy Spirit	3
	MT 552 Digital Media and the Church	3
	MT 672 The Discipling Church	3
<b>Total Credit Hours</b>		<b>48</b>

# Master of Church Leadership

## Purpose

The Master of Church Leadership (MCL) degree seeks to equip men and women in ministry with advanced training that can complement their undergraduate program goals while being applied in an ever changing ministry context.

## Objectives

The Master of Church Leadership is committed to forming servant-leaders with knowledge, values, and skills that center on loving God and others and a commitment to lifelong learning. Students completing the degree will:

- Reflect a vital relationship with Jesus Christ that is reflected in spiritual consistency and a growing Christ-likeness in character, conduct, and leadership context.
- Demonstrate mastery of exegetical study skills for the Old and New Testament, fundamental tenets of Wesleyan-Arminian theology, and articulate a Biblical position on current cultural issues.
- Experience mastery in the fundamental skills of ministry context, which

may include evangelism and discipleship, preaching and teaching, and pastoral and organizational leadership while participating in actual ministry.

## Degree Requirements

Students are required to complete 60 hours of graduate level courses listed below. Students must complete this degree in seven years and maintain a cumulative GPA of 2.5.

<b><i>MASTER OF CHURCH LEADERSHIP REQUIREMENTS</i></b>		
<b>Bible Core</b> <b>15 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 522 Biblical Understanding for Ministry	3
	BI 541 Inductive Bible Study	3
	BI 592 Biblical Exegesis and Worldview	3
	BI 601 Pauline Theology and Epistles	3
<b>Theology Core</b> <b>15 credit hours</b>	TH 541 Theology of Christian Holiness	3
	TH 619 Theology of John Wesley	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
	PH 652 Moral Philosophy and Cultural Apol.	3
<b>Ministry Studies Core</b> <b>18 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 541 Inductive Bible Study	3
	BI 592 Biblical Exegesis and Worldview	3
	TH 541 Theology of Christian Holiness	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
<b>Leadership Core</b> <b>12 credit hours</b>	DS 531 Discipleship & Spiritual Formation	3
	MT 532 Ministry Care	3
	MT 551 Applied Ministry Leadership	3
	DS 632 Evangelism	3
	PH 652 Moral Philosophy and Cultural Apol.	3
	MT 691 Ministry Capstone	3
<b>Total Credit Hours</b>		<b>60</b>

# Master of Divinity

## Purpose

The Master of Divinity (MDiv) degree seeks to equip men and women in ministry with advanced training that can complement their undergraduate program goals while being applied in an ever changing ministry context.

## Objectives

The Master of Divinity is committed to forming servant-leaders with knowledge, values, and skills that center on loving God and others and a commitment to lifelong learning. Students completing the degree will:

- Reflect a vital relationship with Jesus Christ that is reflected in spiritual consistency and a growing Christ-likeness in character, conduct, and leadership context.
- Demonstrate mastery of exegetical study skills for the Old and New Testament, fundamental tenets of Wesleyan-Arminian theology, and articulate a Biblical position on current cultural issues.
- Experience mastery in the fundamental skills of ministry context, which may include evangelism and discipleship, preaching and teaching, and pastoral and organizational leadership while participating in actual ministry.

## Degree Requirements

Students are required to complete 72 hours of graduate level courses listed below. Students must complete this degree in ten years and maintain a cumulative GPA of 2.5.

<b>MASTER OF DIVINITY REQUIREMENTS</b>		
<b>Bible Core</b> <b>18 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 522 Biblical Understanding for Ministry	3
	BI 541 Inductive Bible Study	3
	BI 542 The World of the Old Testament	3
	BI 592 Biblical Exegesis and Worldview	3
	BI 601 Pauline Theology and Epistles	3
<b>Theology Core</b> <b>18 credit hours</b>	TH 541 Theology of Christian Holiness	3
	TH 572 Ministry and the Holy Spirit	3
	TH 619 Theology of John Wesley	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
	PH 652 Moral Philosophy and Cultural Apol.	3
<b>Ministry Core</b> <b>36 credit hours</b>	HI 501 Denominational History and Polity or Elective	3
	DS 531 Discipleship & Spiritual Formation	3
	MT 532 Ministry Care	3
	MI 542 Exploring Mission Studies	3
	MT 551 Applied Ministry Leadership	3
	MT 572 Digital Media and the Church	
	MT 611 Principles of Preaching	
	MT 622 Preaching Practice	3
	MT 631 Worship in the Church	3
	DS 632 Evangelism	3
	DS 641 Christian Community Development	3
	MT 691 Ministry Capstone	3
<b>Total Credit Hours</b>		<b>72</b>

# Master of Divinity with Biblical Languages

## Purpose

The Master of Divinity with Biblical Languages (MDiv-L) degree seeks to equip men and women in ministry with advanced training that can complement their undergraduate program goals while being applied in an ever changing ministry context.

## Objectives

The Master of Divinity with Biblical Languages is committed to forming servant-leaders with knowledge, values, and skills that center on loving God and others and a commitment to lifelong learning. Students completing the degree will:

- Reflect a vital relationship with Jesus Christ that is reflected in spiritual consistency and a growing Christ-likeness in character, conduct, and leadership context.
- Demonstrate mastery of exegetical study skills for the Old and New Testament, fundamental tenets of Wesleyan-Arminian theology, and articulate a Biblical position on current cultural issues.
- Experience mastery in the fundamental skills of ministry context, which may include evangelism and discipleship, preaching and teaching, and pastoral and organizational leadership while participating in actual ministry.

## Degree Requirements

Students are required to complete 84 hours of graduate level courses listed below. Students must complete this degree in ten years and maintain a cumulative GPA of 2.5.

<b>MASTER OF DIVINITY WITH BIBLICAL LANGUAGES REQUIREMENTS</b>		
<b>Bible Core</b> <b>18 credit hours</b>	BI 521 Biblical History, Authority, and Interp.	3
	BI 522 Biblical Understanding for Ministry	3
	BI 541 Inductive Bible Study	3
	BI 542 The World of the Old Testament	3
	BI 592 Biblical Exegesis and Worldview	3
	BI 601 Pauline Theology and Epistles	3
<b>Theology Core</b> <b>18 credit hours</b>	TH 541 Theology of Christian Holiness	3
	TH 572 Ministry and the Holy Spirit	3
	TH 619 Theology of John Wesley	3
	TH 631 Systematic Theology 1	3
	TH 632 Systematic Theology 2	3
	PH 652 Moral Philosophy and Cultural Apol.	3
<b>Ministry Core</b> <b>36 credit hours</b>	HI 501 Denominational History and Polity or Elective	3
	DS 531 Discipleship & Spiritual Formation	3
	MT 532 Ministry Care	3
	MI 542 Exploring Mission Studies	3
	MT 551 Applied Ministry Leadership	3
	MT 572 Digital Media and the Church	
	MT 611 Principles of Preaching	
	MT 622 Preaching Practice	3
	MT 631 Worship in the Church	3
	DS 632 Evangelism	3
	DS 641 Christian Community Development	3
	MT 691 Ministry Capstone	3
<b>Greek Core</b> <b>12 credit hours</b>	GR 521 Beginning Greek	4
	GR 522 Advanced Greek	4
	GR 621 Greek Exegesis	4
<b>Total Credit Hours</b>		<b>84</b>

# Graduate Certificates

<i>GRADUATE CERTIFICATE REQUIREMENTS</i>		
<b>Discipleship</b> 12 credit hours	DS 641 Christian Community Development	3
	TH 572 Ministry and the Holy Spirit	3
	MT 552 Digital Media and the Church	3
	MT 672 The Discipling Church	3
<b>Greek</b> 12 credit hours	GR 521 Beginning Greek	4
	GR 522 Advanced Greek	4
	GR 621 Greek Exegesis	4
<b>Leadership</b> 12 credit hours	MT 591 Leading Change	3
	MT 531 Church Finance and Administration	3
	MT 572 Dynamics of Organizational Comm.	3
	MT 582 Leadership Development and Team Building	3
<b>Preaching</b> 12 credit hours	MT 611 Principles of Preaching	3
	MT 622 Preaching Practice	3
	MT 641 Holiness Preaching	3
	MT 651 The Ministry of Storytelling	3





# UNDERGRADUATE COURSE DESCRIPTIONS

## Biblical Studies

### BI 110 Use of Technology in Bible Study (1 credit)

In this course students will learn valuable tools for using computer software in personal Bible study. Software currently utilized is the Logos Bible software.

### BI 111 English Bible Survey (3 credits)

This course is an introduction to the content, theology and history of the Bible with a special emphasis upon the major people, places and events. The various literary genres are studied in order to discover their basic teachings and place in divine revelation. The course is a prerequisite to all other courses in biblical studies.

### BI 191 Biblical Introduction (2 credits)

This survey of general Biblical introduction examines the four links (inspiration, canonization, transmission, and translation) of the chain that brought our Bible from God to us. The primary source for study is the Bible itself.

### BI 251 Biblical Hermeneutics (2 credits)

This course introduces the best practices and methods to interpret biblical passages in their historical, cultural, grammatical, literary, and theological context.

### BI 401-402 Inductive Bible Seminar (1 credit)

An advanced course using the principles and tools of inductive study to research a Biblical topic with the purpose to develop conclusive answers to questions related to the topic. (This course can be taken up to two times with different tracks.)

## Old Testament

### OT 212 Pentateuch (3 credits)

A historical and theological study of the first five books of the Old Testament which emphasizes the characters and the covenant. The Pentateuch is examined as the foundation for the remainder of the history of God's revelation to humanity. Prerequisite: BI 111.

### OT 241 Minor Prophets (2 credits)

This course is a study of the Old Testament prophets Hosea through Malachi. Each prophet and his historical message will be examined with its important application to our present day.

### **OT 331 Historical Books (3 credits)**

A survey of the historical books from Joshua through Esther, tracing the history of the Hebrew nation through the conquest of Canaan and the return following the exile. Prerequisites: BI 111 and OT 212.

### **OT 332 Psalms and Wisdom Literature (3 credits)**

A study of the Old Testament books of Job, Psalms, Proverbs, Ecclesiastes, and Song of Solomon. Specific attention will be given to assimilating the wisdom contained in these books into daily living. Prerequisite: BI 111.

### **OT 432 Isaiah and Jeremiah (2 credits)**

A study of the books with emphasis on the historical, social, moral and religious background of the prophet and their times. Major elements of the class include historical, eschatological, and New Covenant significance along with present-day application. Prerequisite: BI 111.

### **OT 452 Apocalyptic Books (3 credits)**

An exegetical study of the books of Ezekiel, Daniel and Revelation with emphasis on their common themes of encouragement for God's people and long-range predictive prophecy. Prerequisites: OT 331 and BI 111.

## **New Testament**

### **NT 221 Gospels (3 credits)**

A comprehensive study of the life and ministry of Jesus presented by the four gospel writers. Prerequisite: BI 111.

### **NT 121 Gospels (2 credits)**

This 2 credit-hour class is the same as NT 221 except without the required research paper assignment. This class may be taken instead of NT 221 for the Certificate in KMHA Religious Educational Studies.

### **NT 222 Acts (2 credits)**

The history of the origin, rise, and expansion of universal Christianity as presented in the Acts of the Apostles. Prerequisite: BI 111.

## NT 251 Galatians and Thessalonians (2 credits)

Paul's missionary journeys brought him to both Galatia and Thessalonica. This study reveals needs of young Gentile churches that were grasping the truths of grace, growth, persecution and understanding of the second coming of Christ. Prerequisite: BI 111.

## NT 271 Prison Epistles (2 credits)

The four Epistles of Ephesians, Philippians, Colossians and Philemon were written by Paul during his Roman imprisonment. This class will consider the theological truths and practical applications contained in these letters. Prerequisite: BI 111.

## NT 281 Pastoral Epistles (1 credit)

A study of Paul's letters to Timothy and Titus with emphasis on application to present pastoral ministry. Prerequisite: BI 111.

## NT 321 General Epistles (2 credits)

An inductive study of the epistles of James, Peter, John and Jude with emphasis on important doctrines and principles relating to Christian living. Attention is given to learning the use of different resource materials and the inductive process. Prerequisite: BI 111.

## NT 332 Romans (2 credits)

A study of the Epistle of Romans which focuses on the theological truths and their application to the Christian life. Prerequisite: BI 111.

## NT 352 Corinthians (2 credits)

A study of Paul's letters to the church at Corinth, a young church in the midst of a godless culture. The church's struggle for Scriptural truth makes Paul's writing a source for answers to present day ministry issues. Prerequisite: BI 111.

## NT 441 Hebrews (2 credits)

A study of the Book of Hebrews which views the Old Testament in the light of the New Testament and informs Christology and Soteriology especially as they pertain to Entire Sanctification and Christian perseverance. Prerequisites: OT 212 and BI 111.

# Biblical Languages

## GR 161 Beginning Greek (3 credits)

An introductory course to New Testament Greek, including a study of vocabulary,

conjugations, declensions and grammatical construction.

### **GR 162 Beginning Greek (3 credits)**

An introductory course to New Testament Greek, including a study of vocabulary, conjugations, declensions and grammatical construction. Prerequisite: GR 161.

### **GR 261 Intermediate Greek (3 credits)**

A further study of New Testament Greek grammar and vocabulary with view of translating portions of the Gospel of John. Prerequisite: GR 162.

### **GR 262 Intermediate Greek (3 credits)**

Translations of portions of the Gospel of John and other New Testament books are the focus of this course; attention is given to grammar, vocabulary, and interpretation. Prerequisite: GR 261.

### **HE 251 Beginning Hebrew I (3 credits)**

Commonly used words and basic Hebrew grammar are covered in this introductory course.

### **HE 252 Beginning Hebrew II (3 credits)**

This course is a continuation of HE 251 Beginning Hebrew. This course completes the Hebrew grammar begun in HE 251. Prerequisite: HE 251

### **HE 351 Intermediate Hebrew (3 credits)**

(Not Currently Offered) Further portions of Genesis are translated with attention given to grammar, vocabulary, and interpretation. Prerequisite: HE 252

### **HE 352 Intermediate Hebrew (3 credits)**

(Not Currently Offered) Portions of several Old Testament books are translated with attention given to grammar, vocabulary, and interpretation. Prerequisite: HE 351

## **Discipleship & Christian Education**

### **DS 122 Introduction to Discipleship (2 credits)**

A survey of the principles, content, method, and materials for directing the spiritual growth of new converts and preparing them for leadership. Emphasis is given to skill building and to program development within the local church. This class is cross-referenced with MT 122.

## CE 141 Introduction to Christian Education (3 credits)

This course emphasizes the biblical foundation of Christian education. Needs of the various age groups, current methods and approaches, curriculum and materials, organization and administration in the local church are practical aspects surveyed.

## CE 231 Arts and Crafts of Christian Education (2 credits)

A study in communicating the Gospel through the use of arts and crafts.

## DS 251 Children's Discipleship (2 credits)

An introduction to some of the basic principles of child psychology as it relates to their education and the means and methods of evangelizing and discipling children.

## DS 282 Principles and Methods of Spiritual Formation (2 credits)

This course focuses on basic teaching principles and basic instructional methods with the aim of creating an effective lesson plan, and explores and incorporates the teaching methods of Jesus.

## DS 300 Discipleship/Christian Education Internship (2 credits)

An internship offers the student an opportunity to participate in actual ministry under the close supervision of a faculty adviser and a practitioner in the field of Discipleship/Christian education. The internship will respect the guidelines established by the Office of Field Ministries and the contract established by the curriculum adviser.

## DS 311 Christian Summer Camp Discipleship (2 credits)

A study of the theology, theory, and practice of Christian Summer Camp as a discipleship function of the church. The student will explore how God teaches through outdoor adventure.

## CE 322 Media Ministries (2 credits)

This course examines the application of various media in ministry contexts in a web-centered world. Media examined include video, audio, desktop publishing, graphics, computer presentations, and websites. Emphasis is given to integrating these media with web technologies. The course assumes the student possesses a working knowledge of typing, word processing, internet navigation, and other

basic computer skills. This class is cross-referenced with CO 322 and ED 322.

## **DS 262 Youth Discipleship (2 credits)**

This course explores the developmental and spiritual needs of youths and the various theories and methods to help them grow and develop in the Christian faith. Includes an emphasis on discipling youth in various settings.

## **DS 372 Adult Discipleship (2 credits)**

This course explores the developmental and spiritual needs of adults and the various theories and methods to help adults grow and develop in the Christian faith.

## **DS 382 Family Spiritual Formation (2 credits)**

This course focuses on the theories and techniques of discipleship and educational programs in local churches for families which will build stronger families and preempt problems by laying a biblical foundation for family life.

## **DS 422 Practice of Spiritual Disciplines (1 credit)**

This course is a practical application of disciplines learned for personal growth and discipleship.

## **CE 452 Christian Counseling (3 credits)**

Focuses upon the basic concepts and techniques of Christian counseling. The student will develop broader understanding and a working knowledge of counseling skills in order to help people who have spiritual and life adjustment problems. This course is cross referenced with MT 452. Prerequisite: PS 171.

## **DS 441 History and Philosophy of Spiritual Formation / Christian Education (3 credits)**

A study of the history and philosophy of Christian education from pre-Christian times to the present.

## **DS 482 Administration in the Local Church (3 credits)**

This course focuses upon the administration in the local church and includes organization, leadership, staff relationship, volunteers, governing boards, short and long term planning, and crisis and time management within the structure of the local church. This course is cross-referenced to MT 481.

# Elementary Teacher Education

## ED 231 Teaching Reading in Elementary Schools (3 credits)

Students study the basic theories, approaches, and methods of teaching elementary reading. They learn the language, cognitive, sensory, perceptual, and socio-economic aspects of reading. Emphasis is placed on phonetic training.

## ED 232 Teaching Literature in Elementary Schools (2 credits)

This course is designed to familiarize potential teachers with methods of teaching literature to children. The various categories of children's literature, as well as how to incorporate literature into the overall curriculum will be covered, including an emphasis on the formative influence of literature on children's character.

## ED 233 Teaching Bible in Elementary Schools (2 credits)

Students study the basic theories, approaches, and methods of teaching the Bible in elementary schools. The published curricula of several companies are reviewed and evaluated.

## ED 251 Christian Education of Children (2 credits)

An introduction to some of the basic principles of child psychology as it relates to their education and the means and methods of evangelizing and discipling children. This course is cross referenced to PS 251.

## ED 261 Classroom Management (2 credits)

This course presents effective techniques in social and academic behaviors and different models of classroom management which enhance learning.

## ED 272 Principles and Methods of Teaching (3 credits)

This course focuses on basic teaching principles and basic instructional methods with the aim of creating an effective lesson plan, and explores and incorporates the teaching methods of Jesus. This course is a prerequisite for the Elementary Teacher Education program and must be completed before beginning the program.

## ED 301 Teaching the Exceptional Child (2 credits)

A course that examines the educational needs of children who require adaptive education and/or related services which enable them to reach their full potential.

## ED 322 Media Methods (2 credits)

This course examines the application of various media in ministry contexts in a web-centered world. Media examined include video, audio, desktop publishing, graphics, computer presentations, and websites. Emphasis is given to integrating these media with web technologies. The course assumes the student possesses a working knowledge of typing, word processing, internet navigation, and other basic computer skills. This class is cross-referenced with CO 322 and CE 322.

## ED 342 Teaching Math in Elementary Schools (3 credits)

A survey of mathematics in early childhood with emphasis in curriculum, method of instruction, and techniques presenting basic mathematics skills such as addition, subtraction, multiplication, division, decimals, fractions and percentage. Methods of evaluation and learning experiences will be considered.

## ED 352 Teaching Language Arts in Elementary Schools (3 credits)

This course will introduce an overview of the language arts program in listening, speaking, spelling, handwriting, composition, and grammar in the elementary school, integrated into effective classroom communication.

## ED 362 Teaching Fine Arts in Elementary Schools (2 credits)

An introduction to the teaching methods of fine arts through experiences with painting, chalk, and music (including the use of basic notation, sight reading, and composition) for the elementary student.

## ED 381 Philosophy of Christian School Education (2 credits)

This course seeks to define and evaluate several philosophical perspectives from a Christian viewpoint. Students form their own philosophy of Christian education based on God's Word.

## ED 441 Teaching Science in Elementary Schools (3 credits)

Presents a survey of science materials with a Christian perspective and includes experiences for teaching science to elementary students.

## **ED 451 Teaching Social Studies in Elementary Schools (3 credits)**

Students learn disciplinary foundations, the value of descriptive and procedural teaching. Includes instructional thought drawn from cultural history, economics, and political science and geography with emphasis upon citizenship and cultural appreciation.

## **ED 452 Student Teaching (6 credits)**

This course provides the potential teacher with practical experience in the classroom. Student teachers must be involved in carefully planned experiences in teaching, classroom activities, and socialization of children. Student teaching will include observation, teacher/parent evaluation, total class instruction and individualized involvement with the pupils.

# **English & Communication**

## **EN 001 Remedial English Lab (2 non-credit hours)**

A course in the basics of English grammar. Credit for the course will not count toward graduation requirements. This course is offered on demand only.

## **EN 021 English Language Development (1 non-credit hour)**

This one hour non-credit, non-graded class is designed to help the international student learn and develop English skills in reading, writing, speaking and understanding. It will help build vocabulary and develop skills necessary for college social and academic success.

## **ED 091 & 092 Academic Skills and Success (2 non-credit hours)**

The purpose of this course is to help students to increase and strengthen their study skills and achieve academic success. Students will attend a weekly lecture session, as well as a weekly one-on-one session with the instructor in order to help identify ways that the student can improve and achieve academic success and improve their overall GPA.

## **EN 101 English Grammar (3 credits)**

A study of the fundamentals of English grammar with a view to proper construction. Emphasis is placed upon conciseness and correct diction.

## **CO 101 Introduction to Communication (3 credits)**

The course introduces the process of communication as a critical element in human relationship and society, and examines various aspects of communication: information processing, interpersonal communication in dyadic relationships and small groups, organizational communication, and mass communication.

## **EN 102 English Composition (3 credits)**

Practice is given in various kinds of writing, including the formal research paper and the informal/formal essay to enable students to write clearly, concisely, logically and creatively. Prerequisite: EN 101. Note: All full-time degree seeking students are required to register for EN 102 English Composition in the first semester offered in which the student qualifies to take EN 102.

## **CO 102 Basic Public Speaking (3 credits)**

This course provides an introduction to the various types and components of public speeches. Class assignments and activities are designed to develop skills in preparing, refining and delivering public addresses.

## **GE 131 Life Skills for College Success (2 Credits)**

This course is designed to introduce the student to the spiritual and academic disciplines necessary to begin college life and to become a lifelong learner and Christian disciple.

## **CO 210 Dramatic Ministries (3 credits)**

This course enables the student to develop skills for communicative expression through the use of Christian drama. Emphasis is placed upon developing acting skills. Prerequisite: CO 102.

## **EN 251 English Literature (3 credits)**

A critical study of certain chosen literary works from the Middle Ages to the present including some attention to the lives of the authors. Interpretations are sought in the light of historical and social backgrounds. Prerequisites: EN 101, EN 102.

## **CO 251 Interpersonal Communication (3 credits)**

(Not Currently Offered) This course develops an understanding of and skills in interpersonal communication. It examines basic verbal and nonverbal elements affecting communication in face-to-face situations. Prerequisites: CO 101 or CO 102 or PS 171.

## CO 271 Journalistic Writing (2 credits)

(Not Currently Offered) This course provides an introduction to journalistic writing including the fundamentals of news gathering, writing, and editing. Attention is given to news writing for ministry situations. Prerequisites: EN 101 and 102.

## CO 291 Critical Analysis and Research Communication (2 credits)

This course is a general overview of critical analysis and research communication. The goal of this course is to become familiar with methods of research, understand elements of research analysis, and be able to apply the concepts of analysis to current research. It will include a basic introduction to statistical research methods, an introduction to the analysis of research methods, and project-based learning in which the learner will conduct a limited literature review.

## CO 322 Media Ministries (2 credits)

This course examines the application of various media in ministry contexts in a web-centered world. Media examined include video, audio, desktop publishing, graphics, computer presentations, and websites. Emphasis is given to integrating these media with web technologies. The course assumes the student possesses a working knowledge of typing, word processing, internet navigation, and other basic computer skills. This class is cross-referenced with CE 322 and ED 322.

## CO 351 Small Group Communication (3 credits)

This course focuses on the basic concepts and techniques of group communication and group counseling. The student will develop a broader understanding and a working knowledge of group communication and counseling skills in order to help people come to a better knowledge of God, themselves, and others to improve their lives.

## EN 362 Creative Writing (2 credits)

An advanced course designed to encourage students in vigorous, persuasive, and creative composition in order to communicate their thoughts in an interesting and imaginative way. Prerequisites, English 101, 102. This course is offered on demand only.

## CO 392 Cross-Cultural Communication (3 credits)

This course investigates the principles and processes of communicating from one culture to another with a focus on understanding other peoples and their cultures and on the relevance of the Incarnation as the model for intercultural

communication of the gospel. This course will provide a blend of communication, anthropological, and missiological concepts.

## **CO 431 Mass Media and Society (3 credits)**

(Not Currently Offered) The course introduces mass media issues in a complex world and its effects upon children, adolescents and the family. Topics of consideration will include social effects of television, effects of violence and horror, sexual content, and effects of pornography. The course will also emphasize a biblical worldview response to these issues.

## **CO 451 Communication Theory (3 credits)**

(Not Currently Offered) This course surveys communication theory and research dealing with multiple topics and contexts and enables the student to analyze communication events through the application of theory.

# **History**

## **HI 101 and 102 United States History (3 credits each)**

A survey of the history of the United States, from the discovery of the New World to the present day, which gives careful attention to the effect that Christianity has had within the history of the United States.

## **HI 111 and 112 History of Civilization (3 credits each)**

These courses survey the history of civilization from ancient times to the modern period and focus on the religious, political and legal aspects of the ancient, medieval and modern world as seen from the Christian perspective.

## **HI 241 Church History (3 credits)**

A survey of the development of the Christian Church from apostolic times to the present with special attention being given to councils of the Church, medieval monasticism, the Protestant Reformation, Wesley and Pietism, and the North American church.

## **HI 281 History of Missions (3 credits)**

An historical overview of the development and progress of Christian missions from its inception to the present. Emphasis is given to the personalities and methodologies which have guided the global advance of the Christian faith into the twenty-first century.

# Mathematics & Science

## MA 001 Remedial Mathematics Lab (2 non-credit hours)

This course is for students who have deficiencies in math and will enable students to pursue collegiate level mathematics. It includes arithmetic operations on decimal numbers and fractions, percentage, problem solving, elementary algebra and geometry. Credit for the course will not count toward graduation requirements.

## CS 201 Basic Computer Literacy (3 credits)

(Not Currently Offered) This course will acquaint the student with basic computer terminology, the history of computer science, and software and hardware components, including an introduction to networks and communication programs. Laboratory experience with keyboarding, tutorial programs, word processing, spreadsheets, and Bible concordance is given. The impact of computers on society is addressed. Prerequisite: EN 102

## MA 152 College Mathematics (3 credits)

This course is designed to give the essentials of college algebra. Reasoning ability is developed by stressing application to physical problems. A grasp of algebraic principals and problem solving techniques will enable the student to think analytically, which has widespread application.

## SC 152 Earth Science (3 credits)

Taking information and operating principles from the study of various science disciplines, this course is a multi-disciplinary introduction to the earth's processes and environment. The biblical account of creation is held to be accurate, and a six literal day creation period lays the foundation for this study of the earth.

# Missions

## MI 141 Introduction to Missions (2 credits)

This course provides a biblical, historical and practical survey of world missions. Included in the course is a focus on the importance and role of the sending church in global evangelization.

## HI 281 History of Missions (3 credits)

An historical overview of the development and progress of Christian missions from its inception to the present. Emphasis is given to the personalities and methodologies which have guided the global advance of the Christian faith into the twenty-first century.

## **MI 282 Principles and Practices of Missions (3 credits)**

The course deals with issues from the call to missions to the candidate's preparation, acceptance, and assignment. The student will gain insight into missionary life both on and off the field and some understanding of the principles which are foundational for success in cross-cultural ministry today. Prerequisite: MI 141.

## **MI 300 Missions Internship (2 credits)**

An internship offers the student an opportunity to participate in actual ministry under the close supervision of a faculty adviser and a practitioner in the field of missions. The internship will respect the guidelines established by the Office of Field Ministries and the contract established by the curriculum adviser.

## **MI 392 Cultural Anthropology (3 credits)**

A study of the basic principles of anthropology from a Christian perspective. The course provides a blend of anthropological and missiological concepts with the specific objective of equipping the student for effective communication of the Gospel cross-culturally. Prerequisite: HI 281.

## **MI 432 Advancing the Indigenous Church (2 credits)**

This course will introduce the potential cross-cultural worker to indigenous principles as they relate to church planting and growth on today's mission field. Consideration is given to developments in theological education and to the development of a mission strategy in cross-cultural contexts.

## **MI 442 Practical Missions Today (2 credits)**

This course explores creative applications to missions work and training in a modern context.

## **MI 471 Comparative Religions (3 credits)**

A study of the leading non-Christian religions with emphasis on their origin, history, doctrines and ethics. The uniqueness of the Christian message is emphasized along with the challenge of communicating that message both abroad and to the pluralistic society at home.

# **Ministerial Training**

## **FM 050 Practical Christian Service (1 credit)**

A practical preparatory class that teaches basic ministry skills to students and

gives them exposure to the ministries that are part of the outreach of the Kentucky Mountain Holiness Association and the Kentucky Mountain Bible College.

## **ED 102 Parliamentary Law (1 credit)**

The development of skills in the standard method of conducting and participating in business meetings is the focus of this course. Robert's Rules of Order is the guidebook employed.

## **MT 122 Discipleship (2 credits)**

A survey of the principles, content, method, and materials for directing the spiritual growth of new converts and preparing them for leadership. Emphasis is given to skill building and to program development within the local church. This class is cross-referenced with DS 122.

## **MT 291 Introduction to Homiletics (2 credits)**

A general overview of the art and craft of preaching. Attention is given to the preacher, study helps, and sermon development.

## **MT 300 Pastoral Internship (2-4 credits)**

An internship offers the student an opportunity to participate in actual ministry under the close supervision of a faculty adviser and a practitioner in the field of pastoral ministries. The internship will respect the guidelines established by the Office of Field Ministries and the contract established by the curriculum adviser.

## **MT 302 Persuasive Preaching (2 credits)**

This course introduces the principles of persuasive speech and enables the learner to develop skills for preparing and presenting persuasive messages. The course focuses on the application of persuasive speaking principles. This course is cross referenced with CO 302. Prerequisite: CO 102.

## **MT 331 Worship (2 credits)**

This course examines the biblical roots, historical development, theological meanings, and contemporary applications of worship. Emphasis is placed on leadership of public worship and the sacraments.

## **MT 361 Pastoral Ministries (3 credits)**

This course is a practical study of the spiritual, intellectual, social, and professional life of the Christian minister in relation to their responsibilities and duties as pastor. Emphasis is placed upon the shepherd as a model for pastoral ministries.

## **MT 391 Advanced Homiletics (2 credits)**

An advanced course in the principles of construction and delivery of sermons. Prerequisite: MT 291.

## **MT 392 Homiletics Workshop (2 credits)**

The focus of the course is the preparation and delivery of sermons which are delivered in class in order to foster improvement through collegial evaluation. Prerequisites: MT 291 and 391.

## **MT 452 Pastoral Counseling (3 credits)**

Focuses upon the basic concepts and techniques of Christian counseling. The student will develop broader understanding and a working knowledge of counseling skills in order to help people who have spiritual and life adjustment problems. This course is cross referenced with CE 452. Prerequisite: PS 171.

## **MT 481 Administration in the Local Church (3 credits)**

This course focuses upon the administration in the local church and includes organization, leadership, staff relationship, volunteers, governing boards, short and long term planning, and crisis and time management within the structure of the local church. This course is cross-referenced to CE 482.

## **MT 491 Expository Preaching (2 credits)**

This course studies the craft of the research and development of expository messages and their delivery. Prerequisites: MT 291, 391, NT 321.

# **Music**

## **MU 101-402 Chorus (0.5 credit each)**

The course is a vocal ensemble that is open to everyone who enjoys singing. Its purpose is to minister through the sacred masterworks of western music and to introduce its audience to the great choral tradition of music.

## **MU 103-110 Private Voice Lessons (1 credit each)**

In private culture special attention is given to breath control, placement of tone, articulation and interpretation. Students participate in radio programs and special performances. This course is for students not studying in the Music Ministry Major. For students in the music tract, see MU 161-462.

## **MU 113-120 Private Piano Lessons (1 credit each)**

The focus of this course will be to introduce the non-major music student to piano and for the student to progress in technique and performance ability. Since each student will progress at different speeds, each will be responsible for their own personal development through individual instruction. This course is for those students not studying in the Music Ministry Major. For students in the music tract, see MU 151-452.

## **MU 111-412 Choir (0.5 credit each)**

A limited number of students who are chosen through auditions compose a vocal ensemble for ministry, performances, and vocal learning experiences. They represent the school at numerous functions and venues, including a travel tour during the spring semester. Choir members must maintain an academic standing of 2.0.

## **MU 151-452 Private Piano Lessons (1 credit each)**

Private piano instruction includes emphasis on a thorough technical foundation by the use of standard exercise and classic works. Hymns are also studied from the standpoint of rhythm, pedaling, and pianistic execution.

## **MU 161-462 Private Voice Lessons (1 credit each)**

In private culture special attention is given to breath control, placement of tone, articulation and interpretation. Students participate in radio programs and special performances. This course is for students in the Music Ministry Major. For students not in the music tract, see MU 103-110.

## **MU 131 Basic Music Theory (2 credits)**

This course offers students an opportunity to learn and utilize the concepts of basic music theory. Reading and writing musical notation, rhythms, and key signatures combined with using proper musical terminology will allow students to better understand and appreciate music.

## **MU 191 Music Appreciation (2 credits)**

A course which integrates basic music elements and appreciation for sacred and secular masterworks.

## **MU 192 Music Theory I (2 credits)**

Extensive study of all scales, intervals, chords, harmonic progression, harmonization, and cadences. Application of learning is made through composition projects and sight singing. Prerequisite: MU 181.

## MU 291 Music Theory II (2 credits)

Elements of harmony studies with emphasis placed upon score analysis of hymns and major works. Activities include advanced sight singing, analyzing projects, and composition projects. Prerequisite: MU 192.

## MU 221 Conducting (2 credits)

An intensive study and drill of congregation and choral techniques. Emphasis on beat patterns and methods of indicating meter, tempo, volume, and style. Prerequisite: MU 192 or equivalent.

## MU 382 Survey of Church Music (2 credits)

An introduction to the historical study, classification and utilization of music intended for Christian worship. The course surveys worship music beginning with the biblical era to the present.

## MU 481 Philosophy and Practice of Music Ministry (2 credits)

An introduction to the organization, administration and leadership of music ministry in the local church giving special attention to the responsibilities of the worship leader, including the philosophical foundations of Christian music.

# Philosophy & Apologetics

## GE 141 Introduction to Christian Worldview (1 credit)

This course provides an introduction to prominent contemporary worldviews and lays a foundation for developing a biblical worldview.

## AP 241 Introduction to Apologetics (2 credits)

This course is designed to be a practical introduction to helping people overcome intellectual obstacles to faith. The course will focus on what apologetics is, how believers can approach academic inquiries that have implications for faith, and how to help those who are struggling with these issues. Some methodologies from major relevant disciplines will be highlighted (including philosophy, history, archaeology, and science), along with major arguments used in these fields for and against faith. Students will evaluate these arguments for themselves and discuss the most effective persuasive strategies to use in various situations, both interpersonal and public.

## AP 332 Scientific Apologetics (2 credit)

A study of the principles of science, origins, evolution, intelligent design, etc.  
Prerequisite: AP 241.

## AP 321 Historical & Philosophical Apologetics (3 credits)

A study of the philosophy of religion and history, using logic and critical thinking. Includes Biblical evidence for the resurrection, prophecy, and archaeology.  
Prerequisite: AP 241.

## PH 382 Introduction to Philosophy (3 credits)

Focuses on the terminology and methodology of philosophy including an emphasis on the classic concepts and thinkers of Western philosophical thought. Students are enabled to think critically and analytically about current philosophical trends from a Christian world view.

## AP 472 Cultural & Ethical Apologetics (2 credits)

A study of the Christian response to the cultural & ethical issues such as Sexuality, Abortion, Critical Race Theory, Modern Issues, and Postmodernism. Prerequisite: AP 241.

## PH 400 Senior Seminar (3 credits)

This course enables senior students to refine their biblical worldview and to demonstrate integration of accumulated learning regarding contemporary issues.

# Psychology & Counseling

## PS 171 General Psychology (3 credits)

Provides an introduction to psychology focusing on its major topics, methods, theories, and applications from a Christian perspective.

## PS 292 Psychology & Spiritual Integration (2 credits)

This course reviews biblical integration perspectives with specific application to how this impacts our mental processes and mental health. The course explores a Christian worldview, with practical discussion of both a client and therapist's spirituality and how one's worldview and personal spirituality affect the counseling process. Students consider how secular counseling theories and techniques and biblical teaching on sin, confession, and redemption affect the counseling process.

## PS 271 Educational Psychology (3 credits)

This course will introduce the major learning theories relevant to educational processes, to enable a better understanding of learners, and to provide a foundation for their application in the classroom. Prerequisite: PS 171.

## CO 351 Small Group Communication (3 credits)

This course focuses on the basic concepts and techniques of group communication and group counseling. The student will develop a broader understanding and a working knowledge of group communication and counseling skills in order to help people come to a better knowledge of God, themselves, and others to improve their lives.

## CE 452 Christian Counseling (3 credits)

Focuses upon the basic concepts and techniques of Christian counseling. The student will develop broader understanding and a working knowledge of counseling skills in order to help people who have spiritual and life adjustment problems. This course is cross referenced with MT 452. Prerequisite: PS 171.

# Sociology

## SO 251 Introduction to Sociology (3 credits)

The course introduces the basic concepts of the discipline and major theories of social behavior. Factors underlying the formation and function of society, group life, social institution and processes are studied. Additionally, various current social problems are analyzed from a biblical world view.

## SO 263 Marriage and Family (3 credits)

This course considers the dynamics of marriage and family relationships. The emphasis will be upon the development of relationships from dating through courtship and marriage, with a special consideration for enrichment skills such as communication, conflict solving, budgeting, and role concepts.

# Theology

## TH 112 Doctrine of Holiness (3 credits)

An intensive study of the doctrine of Christian perfection and entire sanctification as a second work of grace as it comes to expression within Scripture and Wesleyan theology which are integrated with experiential material for the purpose of instructing, clarifying, and establishing students in their personal experience of entire sanctification.

## TH 121 Foundations of Faith (3 credits)

A foundational course in theology designed to give the student a basic understanding of the doctrines of God, man, and sin, and emphasizing the saving relationship into which God calls all human beings.

## TH 190 Holiness Summit (0.5 credit)

A reflection and application of the doctrine of Holiness based on materials presented in the college's "Holiness Summits" presented annually.

## TH 221 Theology & Practice of Evangelism (2 credits)

This course provides an introduction to the biblical principles and practices of evangelism and discipleship and their applications to contemporary life.

## TH 232 Theology & Practice of Prayer (2 credits)

The Theology and Practice of Prayer is intended to be a practical survey of prayer in the Scriptures, the teaching of Christ on the subject, the people throughout history who prayed with passion, and how we can become more effective in the practice of prayer. A Biblical foundation for prayer will be advanced, and the mechanics, tools, and difficulties of personal and corporate prayer will be discussed. The global impact of prayer will also be investigated, as will what is necessary for effective leadership in prayer mobilization.

## TH 241 Theology of Work & Rest (2 credits)

A study of the biblical theology of work and rest, beginning with the Creation Mandate to work and Sabbath rest, through the work and sabbath-rest of Christ, to the coming Eschaton of work and eternal rest.

## TH 272 Cults (2 credits)

This course will familiarize students with the beliefs and practices of the major cults and new religious movements. A special emphasis is placed on strategies for effectively sharing truth with the cultist.

## TH 321 Systematic Theology I (3 credits)

A comprehensive and systematic study of the major doctrines of the Christian faith in their organic interrelatedness and contemporary relevance which are foundational to Christian thought and life. This course covers the sources and methods of theology, revelation, the inspiration of and canon of Scripture, the doctrine of God, the Trinity, anthropology, sin, Christ, and the atonement. Prerequisite: TH 121.

## TH 322 Systematic Theology II (3 credits)

A comprehensive and systematic study of the major doctrines of the Christian faith in their organic interrelatedness and contemporary relevance which are foundational to Christian thought and life. This course addresses the doctrine of Christian ethics, the Holy Spirit, the Church, the means of grace, and eschatology. Prerequisite: TH 121.

## TH 372 Old Testament Theology (2 credits)

This course will provide the student with an understanding of the particular theological contributions of the Old Testament. It will do so by exploring the distinctive nature of Biblical Theology, the special challenges that forming a Biblical theology creates, the overall theological themes of the Old Testament, and the particular themes of the various sections of the Old Testament. In an overall perspective, the course will show how the distinctive theological concepts of the Old Testament are the essential foundation of any truly Christian theology.

## TH 442 Theology of John Wesley (2 credits)

This course is designed to introduce the student to the life, work and thought of the Reverend John Wesley and his contributions to that branch of theology termed, "Wesleyan/Arminianism."

## TH 471 Survey of Holiness Literature (2 credits)

This course provides a survey of holiness literature from the early church to the present. Prerequisite: TH 112

# GRADUATE COURSE DESCRIPTIONS

## Biblical Studies

### BI 521 Biblical History, Authority, and Interpretation (3 credits)

This survey of general Biblical introduction examines the four links (inspiration, canonization, transmission, and translation) of the chain that brought our Bible from God to us.

### BI 522 Biblical Understanding for Ministry (3 credits)

An examination of the historical, social, and religious background of the Bible, focusing on the rise of Christianity and its use in the development of ministry praxis.

### BI 541 Inductive Bible Study (3 credits)

This is an advanced course in which the student will learn the principles and tools of inductive Bible study and apply them to selected biblical passages to understand the text.

### BI 592 Biblical Exegesis and Worldview (3 credits)

Prominent contemporary worldviews are evaluated using the Bible and Christian philosophic literature to lay a foundation for developing a biblical worldview.

### NT 601 Pauline Theology and Epistles (3 credits)

This course is an introduction to the life and letters of the Apostle Paul, with a focus on analyzing his theology as expressed in his writings. The course will cover the historical context, key themes like the gospel message and Christian experience, and the practical application of these teachings for contemporary life.

## Biblical Languages

### GR 521 Beginning Greek (4 credits)

The course introduces students to the foundational grammar and vocabulary of Koine Greek. The course covers essential elements like alphabet recognition, verb conjugation, noun gender, and sentence structure to prepare students for reading simple original biblical texts and using language tools.

## GR 522 Advanced Greek (4 credits)

This course focuses on advanced grammar, expanding vocabulary, and developing translation skills for Greek. Students will practice handling biblical texts, read specific passages, and learn to diagram and outline them for interpretation and ministry. Key grammar topics often include verb conjugations, participles, and weak verbs, while the course aims to improve reading fluency.

## GR 621 Greek Exegesis (4 credits)

This course focuses on interpreting scripture in its original languages, with descriptions typically covering the acquisition of grammatical knowledge, vocabulary development, and the application of specific analytical skills. These courses begin with foundational grammar and vocabulary (e.g., for Greek, nouns and verbs) and advance to more complex syntax, textual analysis, and detailed interpretation.

# Theology

## TH 541 Theology of Christian Holiness (3 credits)

An intensive study of Christian perfection and entire sanctification as a second work of grace in expression within Scripture and Wesleyan theology, integrated with experiential material to instruct, clarify, and establish students in their personal experience of entire sanctification.

## TH 542 The Theology of John Wesley (3 credits)

An intensive study of the student to the life, work, and thought of the Reverend John Wesley and his contributions to that branch of theology termed “Wesleyan/Arminianism.”

## TH 572 Ministry and the Holy Spirit (3 credits)

A study of pneumatology with direct application to the practice of Christian ministry. Students will examine the person and work of the Holy Spirit across Scripture and the Wesleyan-Armenian theological tradition, with sustained attention to Spirit baptism, entire sanctification, the fruit and gifts of the Spirit, and the Spirit’s role in preaching, worship, and mission. Emphasis is placed on Spirit-dependent ministry formation for long-term pastoral faithfulness.

## TH 631 Systematic Theology 1 (3 credits)

This course is a comprehensive and systematic study of the major doctrines of the Christian faith, their organic interrelatedness and contemporary relevance, and their foundational role in Christian thought and life. It covers the sources and

methods of theology, revelation, the inspiration of and canon of Scripture, the doctrine of God, the Trinity, anthropology, sin, Christ, and the atonement.

## **TH 632 Systematic Theology 2 (3 credits)**

This course is a comprehensive and systematic study of the major doctrines of the Christian faith, in their organic interrelatedness and contemporary relevance, is foundational to Christian thought and life. This course addresses the doctrines of Christian ethics, the Holy Spirit, the Church, the means of grace, and eschatology.

## **Discipleship**

### **DS 531 Discipleship and Spiritual Formation(3 credits)**

This course focuses on principles, content, methods, and materials for directing the spiritual formation of new converts and preparing them for leadership. Emphasis is given to helping the student learn skills of self-care and practical application of disciplines learned for personal self-care.

### **DS 632 Evangelism (3 credits)**

This course surveys the literature on the biblical principles and practices of evangelism and their applications to contemporary life.

## **Ministerial Training**

### **MT 531 Church Finance and Administration (3 credits)**

A study of the management of funds, including the accumulation, management, and investment of such funds, and the accounting for those transactions for Church and ministry-related organizations.

### **MT 532 Ministry Care (3 credits)**

The student will develop a broad understanding and a working knowledge of the shepherd as a model for the physical and emotional welfare of others.

### **MT 551 Applied Ministry Leadership (3 credits)**

This course provides an understanding of the Trinitarian leadership model and its application to management, staff relationships, volunteers, governing boards, short-term and long-term planning, and crisis and time management within the structure of a ministry context.

### **MT 552 Digital Media and the Church (3 Credits)**

This course teaches students how to create, distribute, and analyze content using digital technologies like computers and software. Courses often cover a range of topics such as graphic design, video and audio production, web development, and animation, focusing on both the technical skills and the creative and strategic aspects of media. These classes prepare students for careers in a technology-driven world by building skills in communication, critical thinking, and problem-solving.

## **MT 621 Principles of Preaching (3 credits)**

An introduction to the art and craft of preaching. Attention is given to being a preacher, and the development and delivery of sermons

## **MT 622 Preaching Practice (3 credits)**

The focus of the course is the preparation and delivery of sermons, which are delivered in class in order to foster improvement through collegial evaluation. Prerequisites: MT 621

## **MT 631 Worship in the Church (3 credits)**

This course examines the biblical roots, historical development, theological meanings, and contemporary applications of worship. Emphasis is placed on leadership of public worship and the sacraments.

## **MT 632 Pastoral Counseling (3 credits)**

This course examines concepts and techniques of Pastoral counseling. The student will develop a working knowledge of counseling skills in order to help people who have spiritual and life adjustment problems.

## **MT 652 Christian Community Development (3 Credits)**

This course provides biblical and theological foundations for community development, exploring the concept of the "reign of God" and the church's role. Outcomes include learning how to understand and communicate community context, integrate theology with practice, and apply best practices for community development.

## **MT 691 Ministry Capstone (3 credits)**

The student will complete a research topic related to their area of practical ministry that demonstrates personal preparedness for future ministry success.

## **MT 690 Ministry Capstone Extension**

A student is enrolled in this course if an extension is granted to complete the

Ministry Capstone project. This will be granted for 8 weeks and can be repeated in successive terms until the project is completed.

## **History**

### **HI 501 Denominational History and Polity (3 credits)**

This course covers the origins, development, and theology of a specific Christian denomination, focusing on its historical events, key figures, foundational documents, and theological underpinnings. The denomination's structure, governance, and mission from local to global levels, as well as current issues, ecumenical relationships, and future trends.

### **HI 592 History of Christian Thought (3 credits)**

A survey of the development of theological doctrines, key thinkers, and major controversies from the early church to the modern era. It explores how Christian beliefs (e.g., Trinity, salvation) emerged, adapted to, and engaged with surrounding cultural, political, and philosophical contexts.

## **Missions**

### **MI 522 Exploring Mission Studies: Rethinking Mission in a Global Age (3 Credits)**

This course examines contemporary mission studies through theological, historical, and practical lenses, often addressing issues like globalization, power dynamics, and cultural imbalances. A focus on critically analyzing how globalization affects mission work, with some courses offering a biblical perspective on mission and others detailing specific challenges and global realities, such as poverty, urbanization, and the role of media. The overall goal is to help participants better understand and respond to their role in the global mission today.

## **Philosophy & Apologetics**

### **PH 652 Moral Philosophy and Cultural Apologetics (3 credits)**

This course focuses on the terminology and methodology of philosophy, emphasizing the Christian response to cultural and ethical issues such as

sexuality, abortion, critical race theory, modern issues, and postmodernism.



# PERSONNEL

## Administration



**Rob Poci, B.A., M.Div., Ed.D.**

*KMBC President*

Ed.D., Southeastern University, 2022; M.Div., Wesley Biblical Seminary, 2007; B.A., Kentucky Mountain Bible College, 2003; Ministry Director, 2003-2006; Pastor, 2006-2013, 2018-2022; Executive Vice President of Wesley Biblical Seminary, 2013-2021; Director of Development at Salvation Army, 2021-2022; KMBC, 2022—

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**Steve Lorimer, A.A., B.A., M.B.A.**

*Vice President of Business Affairs*

A.A., Kentucky Mountain Bible College, 2005; B.A., Kentucky Mountain Bible College, 2007; M.B.A., Aspen University, Colorado, 2012; Kentucky Mountain Bible College, 2008—

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**David Lorimer, B.A., M.B.A.**

*Vice President for Enrollment and Student Success*

B.A., Kentucky Mountain Bible College, 2006; M.B.A., Aspen University, 2014. KMBC, 2006—

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**Richard Englehardt, B.A., M.Div., M.A.R., D. Min.**

*Vice President of Academic Affairs; Instructor*

B.A. Kentucky Mountain Bible College, 1994; Holy Land Study Tour, Jerusalem University College, 1997; M.Div.; M.A.R., Evangelical School of Theology (now Evangelical Seminary), Pennsylvania, 2000; D. Min., Denver Seminary, Colorado, 2013; Pastor, Evangelical Christian Church, 1994-2000; Kentucky Mountain Bible College, 2000—

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**Jay Wisler, B.A., M.Mus.**

*Associate Vice President for Public Relations; Instructor in Music; Academic Adviser*

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July 2025

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